

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REC

#12a

Date: May 20, 2016

Weekly Agenda Date: May 31, 2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Gary Brown, Director of Emergency Services

WORDING FOR AGENDA ITEM: Approval to Hire a Contractor to Complete Building Improvements

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

EXECUTIVE SUMMARY: Woodbury County Emergency Services would is requesting the Woodbury County Board of Supervisors approval to hire a contractor to complete the interior sheet rock work around the newly installed windows new on the 2nd and 3rd floor and the gym at the Climbing Hill facility.

BACKGROUND: Woodbury County Emergency Services had been approved a budget of \$77,125.00 to purchase two Physio Lifepak 15 Cardiac Monitor & Defibrillator. This purchase was approved by the Woodbury County Board of Supervisors and the order for the two Physio Lifepak 15 Cardiac Monitor & Defibrillators has been completed for the cost of \$51,064.80 for both units. Woodbury County Emergency Services did receive \$3,500.00 for trade in of their current monitor, reducing the cost of the 2 units to \$47,564.80. Initially during the discussions concerning the \$77,125.00 CIP funds it was recommended that any funding not utilized to purchase the Physio Lifepak 15 Cardiac Monitor & Defibrillator would go to facility improvements and department improvements.

Earlier this year the Climbing Hill facility completed a \$48K Window Installation and Siding Project. This included replacing the glass block with more energy efficient windows and finishing the exterior around the windows with siding. The Woodbury County Emergency Services department has finished the majority of the sheet rock needed on the ground floor of the Climbing Hill facility. What remains is the interior sheet rock around the windows on both the 2nd and 3rd floor and the gymnasium. Woodbury County Emergency Services asked Woodbury County Building Services for assistance in completion of the interior sheet rock work. Unfortunately, Woodbury County Building Services at the time did not have the man power available for a job of this size, nor the time for a job of this size. Woodbury County Emergency Service then contacted several contractors for quotes. We had two proposals submitted. The lowest quote was from Mitchell Contracting from Sloan, IA. Mitchell Contracting will complete the interior sheet rock around the new windows on both 2nd & 3rd floors and gymnasium for the cost of \$5,305.00.

FINANCIAL IMPACT: This project does utilize the budget of \$77,125.00 to purchase the two Physio Life Pak 15 Cardiac Monitors is \$ 47,564.80, leaving the balance of \$29,560.20 for Woodbury County Emergency Services. In addition, the completion of this project will also provide cost savings in the facility heating and cooling.

If the Woodbury County Board of Supervisors approves to hire Mitchell Construction for the completion of the sheet rock on both 2nd and 3rd floors and the gymnasium for the cost of \$5,305.00. That will result in the amount of \$24,255.20 remaining from the initial budget amount of \$77,125.00.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION: Woodbury County Emergency Services would like to recommend that the Woodbury County Board of Supervisors make a motion to approve hiring Mitchell Contracting from Sloan, IA to complete the interior sheet rock on both 2nd & 3rd floors and the gymnasium, for the total cost of \$5,305.00. The payment to Mitchell Contracting would utilize the funding that remains after the purchase of the two Physio Lifepak 15 Cardiac Monitor & Defibrillators, which is \$29,560.20.

ACTION REQUIRED / PROPOSED MOTION: Motion to have the Woodbury County Board of Supervisors approve Woodbury County Emergency Services hire Mitchell Contracting from Sloan, IA to complete the interior sheet rock on both 2nd & 3rd floors and the gymnasium, for the total cost of \$5,305.00. The payment of \$5305.00 to Mitchell Contracting would be from balance that remains from the \$77,125.00 CIP project after the purchase of the two Physio Lifepak 15 Cardiac Monitor & Defibrillators, which is \$29,560.20.

Approved by Board of Supervisors April 5, 2016.

CONTRACT/BID

MITCHELL CONTRACTING

613 Alderson St
Sloan, IA 51055
712-898-1141

5/16/16

Gary Brown – Woodbury County
wcdes@wiatel.net

-Windows

- 35 windows to be sheeted with ½ sheetrock
- 35 windows trimmed (trim will be supplied by Woodbury County)

Total due will be **\$5,350.00**

****This is will completed on rain days****

*This bid/contract is only valid for 30 days. After 30 days prices may change.

*Contract must be returned to Mitchell Contracting within 30 days of contract date.

*Home owner/ business owner must pull any and all permits. The owner should cover any and all costs that come with any permits.

*No work or materials will be ordered until the contract is signed and returned to Mitchell Contracting.

*Mitchell Contracting will handle any locates through Iowa One Call.

-Remaining balance is due when project is completed.

Completion of work on or before June 30th 2016

***any additional charges due to change orders are due with final payment**

Home Owner/Business Owner

Date

Contractor

Date

Thank you for considering Mitchell Contracting
Justin Mitchell

*contracts can also be signed and emailed back to Jenny Mitchell at jgemberling@gmail.com

Sands Construction
Ryan (712)898-7811
Union Trained
Insured & Bonded



Date: 5/23/16

Job Number: 000734 Climbing Hill sheetrock and Trim

All window's in gym, beside gym and small windows in basement and all windows on 2nd and 3rd floor will be sheet-rocked all windows trimmed out with window buck's with the wood that u are supplying.

Total \$ 7,824.34