

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST

#16c

Date: 3/31/16

Weekly Agenda Date: 4/5/16

DEPARTMENT HEAD / CITIZEN: David Gleiser – Rural Economic Development Director

SUBJECT: Update on Comprehensive Planning Project

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Update on Comprehensive Planning Project

EXECUTIVE SUMMARY: Since receiving approval from the Board of Supervisors on 2/16/16 to initiate contact with rural cities to discuss the Comprehensive Planning Project and to have interested cities pass a resolution to accept the planning services offered by the project, 10 out of the 11 targeted cities have passed resolutions to join. The 11th city will decide whether or not they will participate during their regularly scheduled city council meeting tonight (4/5/16). The next step will be to send the RFP out for bid on 4/6/16 with a submission deadline of 5/6/16 at 4:30pm. The RFP review committee will then make a recommendation to the Board in May so an award can be made. The project would then be set to begin in June 2016.

BACKGROUND: Woodbury County intends to hire a qualified consulting firm to develop comprehensive plans for rural cities in Woodbury County. Cities interested in accepting these services must pass a resolution which states their desire to accept said services, as well as their commitment to the planning process. Woodbury County has allocated \$110,000 of Local Option Sales Tax funds for this project and is applying for a USDA Rural Development grant to help cover expenses for the project.

FINANCIAL IMPACT: 0

RECOMMENDATION: Acknowledge the update.

ACTION REQUIRED: None.

Approved by Board of Supervisors March 3, 2015.