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WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) RE

Date: May 19, 2016

Weekly Agenda Date: May 24, 2016

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Supervisor Jeremy Taylor

WORDING FOR AGENDA ITEM: Chairman's Report

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

EXECUTIVE SUMMARY: In order to keep the Board as fully informed as possible on the weekly happenings, this will act as a summation of day-to-day operational decisions in a public forum.

BACKGROUND: The Board will be kept apprised of the following:

A. Honoring Siouxland District Health Department Board and Employees on May 31, 2016

B. Human Resources Focus at Department Head Meeting on June 27

FINANCIAL IMPACT: None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION: Receive the information.

ACTION REQUIRED / PROPOSED MOTION: Receive the information.

Approved by Board of Supervisors April 5, 2016.

A. Siouxland District Health Department

Siouxland District Health Department Director Kevin Grieme gave me a plethora of Good News Items. I have wanted to honor the great work that the SDHD Board and the folks who work at Siouxland District Health has done. Therefore, I have asked that they come on May 31 and will include those under the "Good News Report" there. Kevin and his team can do a brief presentation of some of the many good things that are happening. I have offered that we will have light refreshments and anticipate that some key employees from SDHD may attend as well. This will be similar to when we thanked and highlighted the Veterans Affairs Commission. I would encourage us to continue to highlight what I think are the continued "best kept secrets" of those who work tirelessly behind the scenes to help ensure safe and effective core services such as in this case helping ensure healthy communities.

B. Human Resources Focus at Department Head Meeting on June 27

I have asked Ed Gilliland during the June 27 Department Head meeting to see if his team is ready to bring updates regarding the Handbook, Policy & Procedures, and expected procedures utilizing True Speak. Both internal and external counsel (Heidman Law Firm) have been asked to review procedures so that everyone is on the "same page" regarding how we handle communication for a positive change including noticing when employees do great things, counseling / coaching opportunities, and discipline. From there, I anticipate that we will sit down with department heads to review such procedures to ensure compliance and follow-through.