

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) F

#19

Date: January 7, 2016

Weekly Agenda Date: January 12, 2016

DEPARTMENT HEAD / CITIZEN: <u>Supervisor Jeremy Taylor</u>		
SUBJECT: Creation of Committee for Prairie Hills Closure and LEC Expansion Study		
ACTION REQUIRED:		
Approve Ordinance <input type="checkbox"/>	Approve Resolution <input type="checkbox"/>	Approve Motion <input checked="" type="checkbox"/>
Give Direction <input type="checkbox"/>	Other: Informational <input type="checkbox"/>	Attachments <input type="checkbox"/>

WORDING FOR AGENDA ITEM: Committee for Prairie Hills Closure and LEC Expansion Study

EXECUTIVE SUMMARY: The Board moved to have the Baker Group begin the process of studying the space with the first portion being a structural engineer's report on November 3. That document confirmed from a second structural engineer (Raker Rhodes) using updated codes that the outdoor recreation area at the LEC can be used to expand the current J Block, J Block can be returned to its original purpose of Work Release, and subsequently Prairie Hills with its astronomical costs of maintenance/repair and utilities can eventually close. **The next steps in the process are the Selection of the Design Team, an RFQ for an architect to give more probable costs...** I would like to ask approval of the committee using the Board-approved form, which is in accordance with Board action.

BACKGROUND: Step 2 is the selection of a Design Team. In that portion, the Baker Group prepares an RFQ for an architect and a select interview team to be in place. My recommendation is that we approve the following for the committee: Chairperson (Jeremy Taylor), Building Services liaison (Mark Monson), Building Superintendent (Kenny Schmitz), Baker Group representatives (Dave Jorgensen, Tom Borrer, Shane Albrecht), Sheriff (Dave Drew), Jail Facilities Personnel (MAJ Greg Stallman; Todd Wieck; Lynette Phillips) and representatives from the Taxpayers Research Conference (Jim Johnson and Taylor Goodvin. This is an "Action Item" with the need to approve the committee, which will be involved with the architect interview process. This committee will also be tasked with making a recommendation back to the Board for an architect in addition to studying issues associated with the two facilities.

FINANCIAL IMPACT: NONE

RECOMMENDATION: Approve the "Action Required."

ACTION REQUIRED: I move that the committee with the members on the attached form be approved.

CREATION/CHANGE OF COMMITTEE FORM
Form Approved by the Board of Supervisors 11/17/15

Board Approval Date:

Date Originally Created:

Ending Date (if known):

Name of Committee:

Purpose:

	Members OR Position	Entity Represented
1.	Jeremy Taylor, Board Chair	Board of Supervisors
2.	Mark Monson, Supervisor	Board of Supervisors
3.	Dave Jorgensen, Shane Albrecht, Tom Borrer	Baker Group
4.	Jim Johnson, Taylor Goodvin	Taxpayers Research Council
5.	Sheriff Dave Drew, LT Lynette Phillips	Sheriff's Office
6.	MAJ Greg Stallman, MAJ Todd Wieck	Sheriff's Office
7.	Kenny Schmitz	Building Superintendent
8.		
9.		
10.		
11.		
12.		

Is this Committee - X the box that applies

<input type="checkbox"/>	Required by Iowa Code
<input type="checkbox"/>	Created by the provision of Iowa Code Chapter 28E
<input type="checkbox"/>	Committee Created by Agreement
<input checked="" type="checkbox"/>	Committee Created for Special Purpose*

The Committee plans to at least meet - X the box that applies

<input type="checkbox"/>	Weekly
<input type="checkbox"/>	Monthly
<input type="checkbox"/>	Quarterly
<input type="checkbox"/>	Annually
<input checked="" type="checkbox"/>	Other/Unknown

* Special committees will sunset at the end of every calendar year unless re-approved each year.