

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REC

#21

Date: January 7, 2016

Weekly Agenda Date: January 12, 2016

DEPARTMENT HEAD / CITIZEN: Supervisor Jeremy Taylor

SUBJECT: **Committee Assignments**

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

WORDING FOR AGENDA ITEM: Committee Assignments

EXECUTIVE SUMMARY: The following represent the committee assignments for the 2016 Woodbury County Board of Supervisors. The committee assignments were made with the goals of continual improvement of services, communication amongst Board members, continuation of accountability and projects, and a more evenly shared workload.

BACKGROUND: In some instances, this was challenging because I believe that certain goals and relationships were realized last year from previous committee assignments. Where certain projects are “in the works” (Building Services), or philosophies for which there appears a philosophical divide on the Board (Sioux Rivers Region), it seemed counterproductive to change. However, and on the other hand, the committee assignments strike a balance. We can appreciate 2015’s change trajectory and its subsequent shift to gaining fresh perspectives; yet, while still seeking continual process improvement, the committee assignments more evenly distribute the workload as well. I would also caution about “scoring” these as some committees are quarterly, others are *ad hoc*, and yet others are liaison assignments. The bottom line is that we can all work in a productive fashion given various roles, and I look forward to doing so. You will note additional backup materials in the committee assignments as there is reorganization, clarification (simplification), and streamlining that I believe makes sense.

FINANCIAL IMPACT: None.

RECOMMENDATION: In a spirit of cooperation and productivity, continue the 2015 best practice of committee reports and liaison assignments. This is very helpful for other Board members and the public to be kept informed and involved in public dialogue.

ACTION REQUIRED: Approve committee assignments.

WOODBURY COUNTY BOARD OF SUPERVISORS ASSIGNMENTS 2016

LIAISON ASSIGNMENTS

Liaisons from the Board act as a two-way conduit of information both to implement Board policy and direction as well as to keep the Board informed and involved concerning each Department. While each supervisor is assumed to have an "open door policy," the proper procedure for dealing with concerns is to channel them through the appropriate supervisor. In this way, supervisors can divide their time and focus in the most productive manner.

Departments

Building Services	Jeremy Taylor
Conservation	Larry Clausen
Department Meetings	Jeremy Taylor, Matthew Ung
Economic Development *	Jeremy Taylor, Matthew Ung
Human Resources	Mark Monson
Juvenile Detention	Jeremy Taylor
Planning and Zoning	Jackie Smith, Jeremy Taylor
Secondary Roads	Larry Clausen, Matthew Ung
Veterans Affairs	Jeremy Taylor
Sioux Rivers Region**	Matthew Ung, Mark Monson
Siouxland District Health	Jeremy Taylor
Union Relations	Jeremy Taylor

*Will work with *The Siouxland Initiative (TSI) and Siouxland Chamber of Commerce*

**As statutory members of the Sioux Rivers Region, it is expected that these supervisors keep informed and involved in any related committees to include Hospitalization Committee, Programs Committee, Citizens Advisory Board –Cherokee MHI, Criminal Justice Committee, and the Tri View facility.

County Buildings

Supervisors will be responsible for communicating facility needs to the Building Superintendent and Chairperson and keep the rest of the Board informed about current work, problems, or potential facility needs from respective departments.

The Capital Improvement Project (CIP) process has gone through serious revisions to include scoring based on criteria. The Board has also received the creation of a Master Facility Plan under the direction of The Baker Group. The goal of the Building Services and Long-Term Facility Planning will be to make sure a process is followed in identifying needs as well as implementing cost-saving potentials by early remediation of repairs and preventative maintenance. The Board has also contracted the services of Energy CAP, Inc.® in order to track utility usage. The goal of Building Services and Energy Planning will be to help ensure the conservation of resources. Regarding these two initiatives, the following supervisors act to make recommendations and implement decisions of the Board.

Building Services and Long Term Facility Planning	Mark Monson and Jeremy Taylor
Building Services and Energy Planning	Matthew Ung and Jeremy Taylor

County Committees and Commissions

Area Solid Waste Board (Landfill)	Jackie Smith, Larry Clausen
Board of Adjustment	Jackie Smith
Conservation Board	Larry Clausen
Contract Negotiations	Mark Monson
Court Administration	Mark Monson
Courthouse National Landmark and Historical Society	Jeremy Taylor
Department of Human Services (DHS)	Mark Monson
E911 Board	Matthew Ung
Emergency Management Commission	Matthew Ung
Hazardous Materials Committee	Larry Clausen
Health and Wellness Committee	Jackie Smith
Juvenile Court Services	Mark Monson
Law Enforcement Expansion / Prairie Hills	Jeremy Taylor, Mark Monson
Officials Council & RWIB	Mark Monson
Planning and Zoning	Jackie Smith
Policy Review Committee	Matthew Ung
Responder Task Force	Jackie Smith
Rural Economic Development Committee	Jeremy Taylor, Mark Monson
Safety and Security Committee	Jeremy Taylor, Mark Monson
Security Institute	Matthew Ung, Mark Monson
Siouxland District Board of Health	Jeremy Taylor
STARCOM	Matthew Ung
Third Judicial Department of Corrections	Jackie Smith
Union Relations	Jeremy Taylor
Veterans Affairs Commission	Jeremy Taylor
WCICC-IT	Jackie Smith, Mark Monson

Related Outside Organization Committees

DECAT (Decategorization Board)	Mark Monson
Grow Siouxland Taskforce Committee	Larry Clausen, Mark Monson
Highway 20 Association	Jackie Smith
Hungry Canyons	Matthew Ung
Loess Hills Development and Conservation Authority	Larry Clausen
Loess Hills Economic Development	Larry Clausen
Loess Hills Scenic Byway	Larry Clausen
National Resources Conservation Service	Larry Clausen
Siouxland Economic Development Corporation	Jeremy Taylor
Siouxland Human Investment Partnership	Mark Monson
SIMPCO	Mark Monson
Soil and Water Conservation District	Larry Clausen
Western Iowa Tourism	Jackie Smith, Matthew Ung