



NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS
(JANUARY 27, 2015) (WEEK 5 OF 2015)

Agenda and Minutes also available at
www.woodburycounty.com

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You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held January 27, 2015 at 10:00 am in the Board Chambers, first floor of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. If you wish to speak on an item, please follow the seven participation guidelines adopted by the Board for speakers.

1. Anyone may address the Board on any agenda item after initial discussion by the Board.
2. Speakers will approach the microphone one at a time and be recognized by the Chair.
3. Speakers will give their name, spell their name, and give their address and then their statement.
4. Everyone will have an opportunity to speak. Therefore, please limit your remarks to **three minutes on any one item**.
5. At the beginning of the discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action.
6. Any concerns or questions you may have which do not relate directly to a scheduled item on the agenda will also be heard under the final agenda item "Citizen Concerns."
7. For the benefit of all in attendance, please turn off all cell phones and other devices while in the Board Chambers.

AGENDA

- 10:00
1. Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence
 2. Citizen Concerns Information
 3. Approval of the agenda (January 27, 2015) Action
 4. Approval of the minutes of January 20, 2015 meeting Action
 5. Discussion and approval of claims Action
 6. Presentation of Resolution Thanking and Commending Kathy Sands, County Assessor, for Years of Service
 7. County Auditor – Patrick Gill Action
 - a. Canvassing of the Farmer's Drainage District Election
 - b. Canvassing of the Garretson Drainage Election
 - c. Receive County Recorder's Report of Fees Collected
 - d. Discussion and Action to Approve County Claims Procedure
 - e. Discussion and Approval of StarComm FY 2016 Proposed Operating Budget
 8. Human Resources – Ed Gilliland Action
 - a. Approval of Memorandum of Personnel Transactions
 - b. Authorize Chairman to Sign Authorization to Initiate Hiring Process

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| <p>9. Approval for Chair to sign the cost sharing agreement to complete an Interstate Justification Report – Terry Lutz
 Mayor Bob Scott (Sioux City), Mayor Jon Winkel (Sgt. Bluff), Mayor Linda Cox (Salix), Chair Mark Monson (Woodbury County), and Executive Director Chris McGowan Siouxlant Chamber of Commerce have agreed to submit the IJR to their respective Boards for approval. The IJR is the first step in developing an interstate interchange somewhere between mile marker 138 and 140 on Interstate 29 to enhance industrial and commercial development in that Area.</p> | Action |
| <p>10. Sheriff Drew and County Attorney Jennings will present information on Innovative programs they are working on</p> | Information |
| <p>11. County Sheriff – David Drew
 Re: Receive County Sheriff's Civil Division Second Quarter and Year to Date Report</p> | Action |
| <p>12. Rural Economic Development – David Gleiser
 Discussion - Eric Hennings of College Products in Rural Bronson, Expansion and Rezone Project</p> | Discussion |
| <p>13. Planning/Zoning – John Pylelo
 Re: Public Hearing, Receive Zoning Commission Recommendation and First Reading for:</p> <ul style="list-style-type: none"> a. The Amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance Re: Rescind as an Official Flood Plain Zoning Map Panel 19193C0037D Dated September 29, 2011 b. The Amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance Re: Adopt as an Official Flood Plain Zoning Map Panel #19193C0037E Dated March 2, 2015 c. The Amendment of Section 5.03:2.B of Woodbury County Floodplain Management Ordinance Re: Adopt Woodbury County Flood Insurance Study 19193CV000B Dated March 2, 2015 | Action |
| <p>14. Building Service – Mike Headid
 Re: Repair of Shower Doors in the Jail at the Request of the State Inspector</p> | Action |
| <p>15. Discussion and Action on Sioux City Franchise Fee Settlement Claim Forms</p> | Action |
| <p>16. Board of Supervisors – Jeremy Taylor
 Re: Discussion and Action on a Policy Regarding Contractors and Substantial Work</p> | Action |
| <p>17. Secondary Roads – Mark Nahra</p> <ul style="list-style-type: none"> a. Consider Approval of a Permit for Overhead or Buried Utilities for Mid American Energy on Pocahontas Avenue in Section 32-T86N-R42W for Electrical Service b. Consider Approval of a Permit for Overhead or Buried Utilities for Mid American Energy on 260th Street in Section 29 T87N-R47W for a New 4" Natural Gas Main | Action |
| <p>18. Information Explaining Tax Askings and Tax Rate
 Dennis Butler will present an explanation of the two items related to budget</p> | Information |
| <p>19. Confirmation of new Board meeting time</p> | Information |

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| 20. Building Services Policy – Jeremy Taylor | Action |
| <p>Human Resources in clear delineation of job performances and duties shall require the following policy: On all buildings owned by the county, the Building Services Department under the Direction of the Building Superintendent shall be the representative to the Board in all negotiations, contracts, specifications, and designs. Furthermore, it shall be the policy that the Building Superintendent will be involved in understanding the scope of work, designing, directing, and interfacing with all outside contractors as the Board's representative. The Building Superintendent shall submit approval and signature of certificate of substantial completion when satisfied that his or her personnel is properly trained on all equipment, manufacturers' warranties, service numbers, and service-related items.</p> | |
| 21. Employee Recognition/Customer Service – Jeremy Taylor | Discussion |
| <p>This is an item related to the Employee Recognition both in terms of longevity and excellent customer service and will simply act as a reminder to the Director of Human Resources to present on February 3. I will also ask that the Board Secretary have by February 3 a resolution format and certificate by which we can honor those in the community who have demonstrated excellent customer service. At this time, I would also like to publicly ask the Director of HR a follow-up item to ISAC Conference wherein we heard about "secret shopping" within counties to improve and building upon excellent customer service.</p> | |
| 22. Claims processing approval, mileage and meals – Jeremy Taylor | Action |
| Discussion on adding to the policy in the "Woodbury County Claims Procedure" | Discussion |
| 23. Secondary Employment – Jeremy Taylor | Discussion |
| 24. Courthouse Security Proposal – Sheriff Dave Drew | Discussion |
| Sheriff Dave Drew will present a proposal for taking over Courthouse Security | |
| 25. Citizen's Concerns | Information |
| 26. Board Concerns and Comments | Information |

**Adjourn Board of Supervisors Meeting
Begin Orton Slough Drainage District Meeting**

27. Consider Award Of Engineering Work For Orton Slough Drainage System Repair Work

**Adjourn Orton Slough Drainage District Meeting
Continue Board of Supervisors Meeting**

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| 28. Budget Discussion for FY 2016 | |
| a. Board of Supervisors – <u>General Basic</u> | |
| Board Expense | 102-103 |
| Board Administration | 104-105 |
| Public Bidder | 118 |
| Mail Service | 119 |
| b. County Sheriff | |
| Uniform Patrol – <u>General Basic</u> | 39 |
| Investigations – <u>General Basic</u> | 40 |
| HIDTA – Federal Reimbursement – <u>Non Tax</u> | 41 |
| US Marshall – Federal Reimbursement – <u>Non Tax</u> | 42 |

County Sheriff (Continued)	
Drug Task Force – Federal Reimbursement – <u>Non Tax</u>	43
Correctional Facility – LEC – <u>General Basic</u>	49-51
Correctional Facility – Praire Hills – <u>General Basic</u>	52-53
Administration – <u>General Basic</u>	54-56
Civil Division – <u>General Basic</u>	58
Highway Safety Grant – <u>General Basic</u>	59
Crime Prevention – <u>General Basic</u>	60
DARE Grant – <u>Non-Tax</u>	61
Courtroom Security – <u>General Supplemental</u>	12-13
Uniform Patrol – <u>Rural Basic</u>	6
Sheriff Forfeiture – <u>Non-Tax</u>	3
Sheriff DARE – <u>Non-Tax</u>	2
Sheriff Donations – <u>Non-Tax</u>	2
c. County Attorney	
Administration – General Basic	66-68
HIDTA Grant – <u>Non-Tax</u>	69
Edward Bryne Grant – <u>General Basic</u>	70
Juvenile Attorney – <u>General Basic</u>	71-72
Jury & Witness Fees – <u>General Supplemental</u>	15
Forfeiture Fund – <u>Non-Tax</u>	3
d. Building Services	
Courthouse – <u>General Basic</u>	120-123
Law Enforcement Center – <u>General Basic</u>	124-126
Trosper-Hoyt Building – <u>General Basic</u>	127-129
Praire Hills – <u>General Basic</u>	130
Eagles Building – <u>General Basic</u>	132
e. County Auditor	
Recorder/Vital Statistics – <u>General Basic</u>	99-101
Administration – <u>General Basic</u>	113-115
Elections	
Administration – <u>General Supplemental</u>	26-27
General Primary – <u>General Supplemental</u>	28-29
General Election – <u>General Supplemental</u>	30-31
School Election – <u>General Supplemental</u>	32-33
City Primary Elections – <u>General Supplemental</u>	36-37
City General Elections – <u>General Supplemental</u>	38-39
Records Management – <u>Non-Tax</u>	3
Recorders Electronic Fees – <u>Non-Tax</u>	2
f. Human Resources – <u>General Basic</u>	106-107

ADJOURNMENT

CALENDAR OF EVENTS

MONDAY, JANUARY 26	6:00 p.m.	Zoning Commission Meeting, Board of Supervisors' Chambers
	7:30 p.m.	Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Merville, Iowa.
TUESDAY, JANUARY 27	2:00 p.m.	Decat Board Meeting, Western Hills AEA, Room F
MONDAY, FEBRUARY 2	6:00 p.m.	Board of Adjustment meeting, Board of Supervisors' Chambers
TUESDAY, FEBRUARY 3	4:00 p.m.	Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
	5:00 p.m.	Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
WEDNESDAY, FEBRUARY 4	12:00 noon	District Board of Health Meeting, 1014 Nebraska St.
TUESDAY, FEBRUARY 10	10:00 a.m.	Senior Center Board of Directors Meeting, 313 Cook Street
WEDNESDAY, FEBRUARY 11	8:05 a.m.	Woodbury County Information Communication Commission, Board of Supervisors' Chambers
THURSDAY, FEBRUARY 12	7:00 p.m.	Siouxland Mental Health Center, Board Meeting, 625 Court Street
	12:00 p.m.	SIMPCO Board of Directors, 1122 Pierce St, Sioux City, Iowa
TUESDAY, FEBRUARY 17	4:30 p.m.	Community Action Agency of Siouxland Board Meeting, 2700 Leech
WEDNESDAY, FEBRUARY 18	12:00 noon	Siouxland Economic Development Corporation Meeting, Marina Inn
THURSDAY, FEBRUARY 19	11:00 a.m.	Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce St., Sioux City, Iowa
MONDAY, FEBRUARY 23	6:00 p.m.	Zoning Commission Meeting, Board of Supervisors' Chambers
	7:30 p.m.	Fair Board Meeting, Woodbury County Fair Office, Fairgrounds, Merville, Iowa.

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Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.