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# HUMAN RESOURCES DEPARTMENT

## MEMORANDUM OF PERSONNEL TRANSACTIONS

**DATE:** May 5, 2015

*** PERSONNEL ACTION CODE:**

A- Appointment
T - Transfer
P - Promotion
D - Demotion
R-Reclassification
E- End of Probation
S - Separation
O - Other

## TO: WOODBURY COUNTY BOARD OF SUPERVISORS

| NAME | DEPARTMENT | EFFECTIVE DATE | JOB TITLE | SALARY REQUESTED | % INCREASE | * | REMARKS |
|---|---|---|---|---|---|---|---|
| McKenna, Shawn | County Sheriff | 4-30-15 | Civilian Jailer | | | S | Resignation. |
| Forch, John | Secondary Roads | 5-06-15 | District Foreman | $59,892/year | | P | Job Vacancy Posted 2-11-15. Entry Level Salary: $57,711-$59,892/year. |
| Hardisty, Kyle | Secondary Roads | 5-06-15 | Temporary Summer Laborer | $9.50/hour | | A | Not to exceed 120 days. |
| Ryan, Travis | County Sheriff | 5-15-15 | Civilian Jailer | $17.14/hour | | A | Job Vacancy Posted 3-11-15. Entry Level Salary: $17.14/hour. |
| Fox, Jacklyn | County Attorney | 5-23-15 | Asst. County Attorney | $61,336/year | 4.8%=$2,814/ year | R | Per AFSCME Asst. County Attorney Contract agreement, from Step 3 to Step 4. |
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The above and foregoing having been submitted is disposed of as follows:

MAY 05 2015

VOTE

OK _____ NO _____
OK _____ NO _____
OK _____ NO _____
OK _____ NO _____
OK _____ NO _____

**APPROVED BY BOARD DATE:** _____

**GLORIA MOLLET, ASST. HR DIRECTOR** Gloria Mollet