

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: May 5, 2015

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Building Services	Building Superintendent	Wage Plan: \$62,000- \$83,000/year	X	
County Sheriff	P/T Courthouse Safety & Security Officer (Additional Position)	AFSCME Grade 3: \$14.96- \$16.43/hour	X	
County Sheriff	Civilian Jailer	CWA: \$17.14/hour	X	
	*Please see attached memos.			



 Chairman, Board of Supervisors

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Woodbury County Board of Supervisors
FROM: Ed Gilliland, Human Resources Director
Gloria Mollet, Human Resources Assistant Director
mollet
SUBJECT: Authorization to Hire Building Superintendent
DATE: April 30, 2015

This memo to the Board of Supervisors is asking for the authorization to hire a Woodbury County Building Superintendent.

We are asking for discussion and action from the Board of Supervisors.



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010
E-MAIL: ddrew@sioux-city.org
FAX: 712.279.6522

30 Apr 2015

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to hire for a part-time Courthouse Safety & Security position. We request this be placed on the agenda for the Tuesday, May 5, 2015 Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in black ink that reads "David Drew". The signature is written in a cursive style.

Dave Drew, Sheriff

Cc: file



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April 30th, 2015

David A. Drew-Sheriff
Ed Gilliland-HR Director

Good day,

Probationary Officer Shawn McKenna resigned his position effective April 30th, 2015. This resignation will create an opening on Team 4 of the Jail Division. I am requesting that the created opening be filled through the Woodbury County hiring process. We ask that this take place at the earliest possible Board meeting.

Greg Stallman, Major