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HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: May 26, 2015

AUTHORIZATION TO INITIATE HIRING PROCESS

| DEPARTMENT     | POSITION                                       | ENTRY LEVEL                               | APPROVED | DISAPPROVED |
|----------------|--|---|----------|-------------|
| County Sheriff | Lieutenant<br>(New Position-<br>Jail Division) | Wage Plan:<br>\$62,937/year<br>(FY 14/15) | ✓        |             |
| County Sheriff | Sergeant                                       | CWA:<br>\$25.40/hour                      | ✓        |             |
| County Sheriff | Civilian Jailer<br>(2 Positions)               | CWA:<br>\$17.14/hour                      | ✓        |             |
|                | *Please see attached<br>memos.                 |   |          |             |
|                |  |   |          |             |
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|                |  |   |          |             |

*Sheldon Diers*  
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 Chairman, Board of Supervisors



# Woodbury County Sheriff's Office

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LAW ENFORCEMENT CENTER  
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010  
E-MAIL: [ddrew@sioux-city.org](mailto:ddrew@sioux-city.org)  
FAX: 712.279.6522

April 9<sup>th</sup>, 2015

David A. Drew-Sheriff  
Ed Gilliland-HR Director

Good day,

During the Budget Process, the Woodbury County Sheriff's Office (Jail Division), was approved for Lieutenant's position beginning July 1<sup>st</sup>, 2015. Sheriff Dave Drew is requesting that this position be authorized as an additional 1019 position, taking effect July 1<sup>st</sup>.

Greg Stallman, Major



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April 9<sup>th</sup>, 2015

David A. Drew-Sheriff  
Ed Gilliland-HR Director

Good day,

During the Budget Process, the Woodbury County Sheriff's Office (Jail Division), was approved for a Lieutenant's position beginning July 1<sup>st</sup>, 2015. The creation of the Lieutenant's position will be filled by a current Sergeant, thus creating an open (current) Sergeant's position. Sheriff Dave Drew is requesting to fill the Sergeant position, effective July 1<sup>st</sup>, 2015.

Greg Stallman, Major



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April 9<sup>th</sup>, 2015

David A. Drew-Sheriff  
Ed Gilliland-HR Director

Good day,

During the Budget Process, the Woodbury County Sheriff's Office (Jail Division), was approved for a Lieutenant's position beginning July 1<sup>st</sup>, 2015. The creation of the Lieutenant's position will be filled by a current Sergeant, thus creating an open (current) Sergeant's position. The open current Sergeant's position will create a Correctional Officer position (new) and Sheriff Dave Drew is requesting to fill the Correctional Officer position, effective July 1<sup>st</sup>, 2015.

Greg Stallman, Major



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April 9<sup>th</sup>, 2015

David A. Drew-Sheriff  
Ed Gilliland-HR Director

Good day,

During the Budget Process, the Woodbury County Sheriff's Office (Jail Division), was approved for a Lieutenant's position beginning July 1<sup>st</sup>, 2015. The creation of the Lieutenant's position will be filled by a current Sergeant, thus creating an open Sergeant's position. The Sergeant's position will be filled by a current Officer, thus creating an immediate need to hire for a Correctional Officer. Sheriff Dave Drew is requesting that approval to hire for this position begin as soon as possible, with a start date on or just after July 1<sup>st</sup>, 2015.

Greg Stallman, Major



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May 11<sup>th</sup>, 2015

David A. Drew-Sheriff  
Ed Gilliland-HR Director

Good day,

Correctional Officer Justin Renner has resigned his position with the Woodbury County Sheriff's Office Jail Division, effective May 21<sup>st</sup>, 2015. Justin has decided to pursue other career goals. Sheriff Dave Drew is requesting HR Director Gilliland begin the Board approved application process to fill the opening with a qualified candidate.

Officer Renner is a good employee and we wish him the very best in his future endeavors.

Greg Stallman, Major