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11/17/15

HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY, IOWA

DATE: November 17, 2015

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Sheriff	P/T Courthouse Safety & Security Officer	Comparability w/AFSCME Grade 3: \$15.26-\$16.76/hour	X	
Secondary Roads	(4) Temporary Equipment Operators	Wage Plan: \$21.13/hour	X	
	*Please See Attached Memos of Explanation			


Chairman, Board of Supervisors



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010
E-MAIL: ddrew@sioux-city.org
FAX: 712.279.6522

09 Nov 2015

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests discussion and action on the authorization to hire for a part-time Courthouse Safety & Security position. On October 22, 2015, Courthouse Security Officer Christopher Burke resigned his position. We request this be placed on the agenda for the Tuesday, November 17, 2015 Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "David Drew".

Dave Drew, Sheriff

Cc: file



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
Mark J. Nahra, P.E.
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER
Benjamin T. Kusler, E.I.T.
bkusler@sioux-city.org

SECRETARY
Tish Brice
tbrice@sioux-city.org

To: Mark Monson, Woodbury County Board of Supervisors Chair
Ed Gilliland, Woodbury County Human Resources Director

From: Mark J. Nahra, County Engineer

A handwritten signature in black ink, appearing to read "Mark J. Nahra".

Date: November 9, 2015

Subject: Temporary Equipment Operator Positions

The Secondary Road Department is requesting that authorization be given for hiring up to four temporary equipment operators for our department to assist with winter snow removal.

Prior to the temporary full time staff reductions we have completed through attrition over the past four years, we were bringing on two to three part time operators each winter. With the one FTE temporary staff reductions at three of four maintenance districts in place, the use of four part time staff members for winter will allow us to maintain our past level of snow removal effort.

Please contact me if you have any questions. Thank you for your assistance and attention.