

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

76
05/31/16

DATE: May 31, 2016

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Secondary Roads	Equipment Operator	CWA: \$21.13/hour	X	
	*Please see attached memo of explanation.			

PATRICIA F. GILL
WOODBURY COUNTY
AUDITOR & RECORDER &
COMM. OF ELECTIONS
2016 JUN 1 PM 2 02
(AUTHFORM.doc/FORMS)



Chairman, Board of Supervisors



Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER
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SECRETARY
Tish Brice
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To: Board of Supervisors
Human Resources Department

From: Mark Nahra, Woodbury County Engineer *mjn*

Date: May 26, 2016

Subject: Merville District Maintenance Vacancy

With the separation of Cody Myers from the position of District 2-Merville equipment operator, a vacancy is created in the secondary road department. The position is for a motor grader operator working out of the Lawton shed covering Woodbury and Floyd Township areas.

RECOMMENDATION: It is my recommendation that we fill the vacant position created by the separation of Cody Myers at Merville. I would like to advertise to fill this vacancy as soon as possible. I would like to post this job internally in early June to allow us advertise outside and fill the position before the end of July.

Thank you for your consideration.