

**WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT**

MEMORANDUM

TO: Employees of Woodbury County
FROM: Ed Gilliland, Director
Gloria Mollet, Assistant Director
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RE: Premium Holiday
DATE: January 29, 2015

We are asking for discussion and action for a Woodbury County Premium Holiday for month of March 2015. On Tuesday, February 2, 2015 the Board of Supervisors have the opportunity to approve a **Premium Holiday** for the month of March, 2015. The Premium Holiday applies to the medical benefit for all employees and early retirees on the Woodbury County Self-funded Health Insurance plan. The benefit will not come out of the County funds or the employee pay check for the month of March, 2015. Early retirees will not have to send a check to pay for the month of March, 2015. If you have already sent the premium, it will be applied to the month of April 2015.

If you have any questions or concerns, please contact me in Human Resources at 712-279-6480.