

09/01/15
8a

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

*** PERSONNEL ACTION CODE:**

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

DATE: September 1, 2015

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Sopoci, Brenda	Juvenile Detention	9-07-15	F/T Youth Worker	\$22.05/hour	0%	A	From Part-time to Full-time Youth Worker.
Downs, Sasha	County Sheriff	9-12-15	Civil Clerk	\$15.10/hour	5%=\$.73/hour	R	Per AFSCME Courthouse Contract agreement, from Grade 2/Step 1 to Grade 2/Step 2.
Timmins, Kristine	County Attorney	9-17-15	Asst. County Attorney	\$85,221/year	3%=\$2,866/year	R	Per AFSCME Asst. County Attorney Contract agreement, from Step 10 to Step 11.

APPROVED BY BOARD DATE: _____

GLORIA MOLLET, ASST. HR DIRECTOR: Gloria Mollet

The above and foregoing having been submitted is disposed of as follows:

SEP 01 2015

NOTE

OK Mark D. Hanson NO _____

OK James Taylor NO _____

OK John D. Hansen NO _____

OK Mike J NO _____

OK _____ NO _____

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County

FROM: Ed Gilliland, Human Resources Director
Gloria Mollet, Human Resources Assistant Director
gmoellet

SUBJECT: Memorandum of Personnel Transactions

DATE: September 1, 2015

For the September 1, 2015 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) Juvenile Detention Youth Worker, from Part-time to Full-time.
- 2) County Sheriff Civil Clerk, from Grade 2/Step 1 to Grade 2/Step 2.
- 3) Asst. County Attorney, from Step 10 to Step 11.

Thank you