

**REGION IV  
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) MINUTES**

Wednesday, October 18, 2017 - 1:30 p.m. - The Security Institute at WITCC, Lower Level

Meeting called to order @ 1:32 by Chair, Gary Brown.

1. **Welcome & Introductions** In attendance:

Doug Barry, VT Industries	Justin Pritts, Cherokee Co. EMA;	<b>Ed Sohm, Vice Chair</b> , Ida Co. EMA;
<b>Gary Brown, Chair</b> , Woodbury Co.	Patrick Prorok, Monona Co. EMA;	Tom Standish, SCFR;
Donald Fiser, Community of Quimby	David Schipper, Le Mars FR;	Duane Walhof, Plymouth CO. EMA;
Mike Moats, Wells HazMat Incident Rescue;	Carl Simpson, VT Industries;	Gabriel Appiah, SIMPCO;
	Becca Socknat, Woodbury Co. EMA;	Dawn Kimmel, SIMPCO.

2. **Approval of the Agenda:** Motion to approve agenda as provided by DS; 2<sup>nd</sup> by DW. All in favor; motion carried.

3. **Approval of the July 19, 2017 Minutes:** Motion to approve minutes made by DW; 2<sup>nd</sup> by JP. All in favor, motion carried.

4. **Financial Report:** Discussion held regarding pressure to preapprove every element of each project, predetermined dates of training and planning exercises but Homeland Security reimbursement schedule not kept to the same standards. Resubmission request (when not varied from pre-approved list of supplies and processes) is excessive. Some communities may have undue hardship with potential of using entire annual budget for event and not receiving reimbursement in timely manner. Group in favor of preparing letter on behalf of Region IV LEPC to call attention to the potential financial hardships such delays may incur. Further discussion held regarding reallocation of unused funds. Specification that reallocations can be made within same classification but not between Training and Planning designated budgets as awarded.

a. **HazMat Contract and Administration:** Handout provided for review listing budget revenues & expenditures and Fall & Spring fee obligations by County. DK reported invoices sent out; remittances all received; contract payment to City of Sioux City to be issued this week.

5. **FFY 2017 Hazardous Materials Emergency Preparedness (HMEP) Grant (October 1, 2016 through September 30, 2017)** Final accounting of 2017 Planning and Training fund allocations provided for review. Total amount of \$3,053.75 returned to program. Discussion held regarding Crude Oil training. Training provided by railroad at the railroad's expense. Therefore, planned cost was not paid out.

a. **Planning Grant (include Mapping Update)** Itemized account of activity including date, location and cost was provided for review. GA presented results of Mapping Project as completed in phase 1 for the 2017 funding cycle. Discussion included process used to determine approach and desired function of maps intended for in-time information for field use in the event of an incident. The Mapping Committee consisting of BS, GB, ES, DK and Ryan Collins of the Fire Dept (not present at LEPC meeting) reported ease of use and satisfaction with product development, response to feedback and explanation of tools. Discussion included access as provided to Sioux City Haz Mat for CAMEO/ALOHA overlay creation in event of incident enabling in-time data specs. Question was asked regarding chemical production data. Response: Eric Deleich presented a new interface in July and provided GA and DK with that data. Concern was expressed about potential of inadvertently creating spill history when using "Test" plumed. Response provided that mapped plumes will be labeled and clearly identified as "TEST" in the user interface.

b. **Training Grant:** An accounting of training expenses provided

6. **FFY 2018 HMEP Grant (October 1, 2017 through September 30, 2018)** Two handouts provided detailing Federally Approved Work Plan and allocation per project classification as awarded for FFY 2018. Discussion included goals for advancing mapping project and considerations for Commodity Flow Analysis.

Discussion about media request for Crude Oil transport by "small" car via rail data. Currently not found to be tracked in accessible format.

a. **Planning Grant** – Discussion addressed concern over estimated number of classes vs. cost for actual classes this past year. Explanation provided that cost reflects basic attendance and does not account for addition of larger groups. 2017 classes reflected much larger than expected class size, particularly for the Full-Ops class. Request made to submit planned dates and locations for each activity within the month. Reminder was provided that RFQs will be posted for the Mapping Project, Commodity Flow and HazMatIQ. Monona and Cherokee Counties reported that Ops Refresher classes will be held at the same time frame as in 2017 in February and March respectively.

i. **Mapping Project Phase II** – Discussion included interest in direct link for chemical composition and handling rather than to general access where chemical must be re-entered; Request made by SCFR to remove Ryan Collins from Mapping Committee – will re-assign GIS user from HazMat team. Concern expressed about maintenance – DK stated at minimum, data updates and related maintenance would remain a line item in future application cycles. Additional discussion re: update needed for Com Center binders; ICS(?) forms should be shared with EMAs; necessary to incorporate water flows into mapping data.

Request made to provide option for topographical detail (3D vs. current 2d format. GA provided that base map option can be chosen at topographical rather than the basic one as demonstrated.

Discussion about vulnerable populations and vulnerable facilities and related plans, or lack thereof, in the event of an incident. Included conversation about flammable chemical properties; production volume specifically at CF

ii. **Commodity Flow Analysis:** discussion to include rail data; RFQ process to include notification by consultant of time/date/location of data collection so EMAs & local law enforcement are aware of presence in communities in response to resident concerns and requirement of visible identifiers including flags and signage; developer will be required to present project and demonstrate use/application. Discussion re: timing of study so data accurately reflects activity and is not either over- or under-represented. Comment was made that records as required to be filed usually require scaled drawing locating holding/storage areas for listed chemicals. Comment was made that transport via trailer in Ida County is not obvious. Not an obvious presence of warehouse or storage facilities. Mention was made of a warehouse in Holstein. Further discussion regarding placards was held. Supplier/manufacturer required to supply placards however many haulers already have correct placard and prefer to use their own. Comments included discussion of responsible persons in chemical transport – responsibility of manufacturer until loaded; once loaded, responsibility of purchasing entity.

Chair requested that EMAs review current CFA and provide comments to better organize RFQ.

b. **Training Grant** Ida and Monona Counties agreed to plan Full-Scale exercises for 2018.

7. **Membership Changes** No membership changes have taken place; request made to provide name of alternate GIS contact for SCFR HazMat for Mapping committee.

8. **ESF-10 Updates** All counties reported current and approved.

9. **Updates:**

a. **Sioux City Fire & Rescue** TS reported no updates available.

b. **Cherokee County** JP provided overview of Full Scale Exercise that took place JP provided information on 8/23 full-scale exercise: simulated diesel spill resulting from tanker tip-over onto hybrid vehicle. Hospital/ER involvement reduced due to coinciding farm incident. Smoke bombs used; vehicle did catch

fire. Communication not provided re: nearby water tower out and water supply on standby. Further discussion held regarding past exercises and related complications.

- c. **Ida County** ES commented further re: Cherokee full-scale exercise. No update for Ida County available.
- d. **Monona County** PP reported no current updates available.
- e. **Plymouth County** DW reported no updates available. Questions asked regarding publicly available information for tier II data within County. Discussion included reference to SERC (State Emergency Response Commission) and necessity to check on requirements. DW committed to checking with Lisa Sexton.

**Le Mars FD** DS reported overview of Plymouth County full-scale exercise as held in earlier in year. Involved airplane incident. All response teams involved – confined space, high angle rope rescue, etc. MM provided that exercise broke barriers to communication that had previously caused complications in coordinated response.

Discussion included comment that Sioux City and Sergeant Bluff operations are separate from coordinated responders in this exercise.

- f. **WITCC** No updates available; Information provided that phone bank is available @ WITCC for mass call acceptance (incident specific). System was used for 2011 flood, during Amber alerts, etc. In those instances, County provided staff to answer incident-specific info for public.
  - g. **Woodbury County** RS reported no updates available. GB contributed discussion regarding calls from Medicaid and Medicare providers that participation in training scenarios is required component of compliance. Discussion is beginning re: work with clinics, etc. to potentially collaborate.
10. **Additional Comments:** Request made to include Officers nominations/elections at the January meeting. Mention was made of CAMEO training in Iowa City. Comment made regarding creation of test plumes in mapping project and potential failure to comply to reporting procedures. Statement provided that test plumes would be clearly labeled "TEST" to prevent misrepresentation of incident occurrence.
  11. **Next Meeting Date** Next meeting to be held January 24 @ WITCC, The Security Institute, Lower Level @ 1:30 pm.
  12. **Adjourn Meeting** Adjourned at 2:59 pm.