

Minutes of the Regular Meeting of the Woodbury County
Soil & Water Conservation District
April 16, 2018
USDA Service Center, 204 First Street, Sgt. Bluff, Iowa

Chairman, Kelly Ingenthron called the regular meeting of the Woodbury County Soil and Water Conservation District to order at 8:28 am in the USDA Service Center Conference Room. Those present were:

Commissioners

Kelly Ingenthron
Gary Walters
Lane Tabke
Charlie Bromander

Staff and Others

Neil Stockfleth, Assistant Commissioner
Christine Evans, District Conservationist
Ben Hoelker, Watershed Technician
Kathy Miller, Conservation Assistant
Nancy Hone, Guest

Ingenthron appointed Miller recorder of the meeting.

(18-57) Motion made by Walters, second by Bromander to adopt the agenda as amended. Carried unanimously.

(18-58) Motion by Bromander second by Walters to approve the March 20, 2018 minutes. Carried unanimously.

(18-59) Motion by Walters, second by Bromander to approve the March Treasurer's Report. Carried unanimously.

(18-60) Motion by Bromander, second by Yockey to approve payment of the following bills. Carried unanimously.

Pioneer Bank – Little Sioux

EFT	Ben Hoelker	Payroll	\$ 986.93
EFT	Direct Deposit Fee	Payroll expense	\$ 1.00
EFT	IPERS	March contribution	\$ 398.78
EFT	Ben Hoelker	Payroll	\$ 986.93
EFT	Direct Deposit Fee	Payroll expense	\$ 1.00
EFT	Ben Hoelker	Payroll	\$ 986.93
EFT	Direct Deposit Fee	Payroll expense	\$ 1.00

Pioneer Bank – District Revolving

2209	Woodbury SWCD	Replenish Petty Cash Fund	\$ 29.96
EFT	Sheila Cox	Payroll	\$ 855.70
EFT	Direct Deposit Fee	Payroll expense	\$ 1.00
EFT	IPERS	March contribution	\$ 161.82
EFT	Sheila Cox	Payroll	\$1,068.68
EFT	Direct Deposit Fee	Payroll expense	\$ 1.00
2210	Charles Bromander	Commissioner expense	\$ 42.43
2211	Kelly Ingenthron	Commissioner expense	\$ 13.34
2212	Lane Tabke	Commissioner expense	\$ 35.57
2213	Gary Walters	Commissioner expense	\$ 11.23
2214	Jason Yockey	Commissioner expense	\$ 65.13

EFT	Sheila Cox	Payroll	\$1,112.26
EFT	Direct Deposit Fee	Payroll expense	\$ 1.00

1M Beginning Balance	\$ 330.05
Expenses: Commissioner Expenses, \$167.70	
Woodbury County Recorder Fee, \$7.00	
National Watershed Dues, \$75.00	
1M Ending Balance	\$ 73.35

Petty Cash Fund, Beginning balance	\$ 20.04
Inc: Replenish petty cash fund, \$29.96	
Petty Cash Fund, Ending balance	\$ 50.00

(18-61) Motion by Walters, second by Bromander to approve the following IFIP amendment. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Total Cost</u>	<u>Cost Share</u>
#59830	Carol Smith	1.5 Ac Grassed Waterway	\$10,062.50	\$5,031.25
		(+.2 Ac)	+\$ 2,528.50	+\$1,264.25

(18-62) Motion by Bromander, second by Tabke to approve the following IFIP applications. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Estimated Cost</u>	<u>Cost Share</u>
#68010	James Oberreuter	Terrace	\$10,154.00	\$5,077.00
#68011	James Oberreuter	Terrace	\$ 9,486.00	\$4,743.00

(18-63) Motion by Bromander, second by Tabke to approve the following REAP Amendments. Carried unanimously.

<u>Number</u>	<u>Name</u>	<u>Project</u>	<u>Estimated Cost</u>	<u>Cost Share</u>
#66724	Michele Grimshaw	Windbreak-Cancelled	\$2,000.00	\$1,500.00

Annual Plan of Work

Reviewed items contained in the Annual Plan of Work for the months of April, May, & June.

(18-64) Motion by Walters, second by Bromander to approve the 2018 Iowa Forage & Grassland Council dues for \$35.00. Carried unanimously.

(18-65) Motion by Bromander, second by Walters to approve the following Conservation Plans. Carried unanimously.

Name
 Arvin Nelson/Brett Haisch 2-Tracts
 Darwin Hamann
 Darwin Hamann
 Merle Kurtz-Merle A Kurtz Trust
 Shane Susie
 Charles Peter Wolterman Trust 2-Tracts
 Charles Widman
 Steve Christiansen/Colin Christiansen
 Maurine Sobieski

Loren Gordon 3-Tracts
Ann & Lawrence Hunt

(18-66) Motion by Tabke, second by Walters to approve the following EQIP. Carried unanimously.

Name

Brett Baldwin
Lewis Byers
Tyler O'Connell

NRCS Report

Evans provided the commissioners a handout of her NRCS report for the past month. Commissioner's requested this report is sent to them ahead of time for them to review and come to the meeting with questions if they have any. Evans discussed they are busy working on the EQIP program with deadlines in March. Continue working on AD1026 applications with HEL determinations and updating compliance plans. Discussion regarding the recent Watershed Structure meeting that was held in Correctionville in February. The meeting consisted of the history and discussion regarding the O & M agreement, easements, and legal issues.

Watershed Report

Hoelker provided the commissioners with a spreadsheet showing site inspections for the past month. The spreadsheet is color coded to show if the site is a priority in need of repair, basic maintenance needed, or that the inspection showed that there was no action needed at this time. Letters are being sent to the landowners where the structure is located informing them of the results of the inspection. Plugged inlets need to be taken care of immediately. Hoelker will work at getting several at once to be unplugged.

(18-67) Motion by Bromander, second by Walters to authorize Hoelker a limit of \$2,500.00 in repairs without prior approval from the board. Carried unanimously.

Meetings and Upcoming Events

The next commissioner meeting will be at 8:30 AM, Tuesday, May 22, 2018 at the office in Sergeant Bluff.

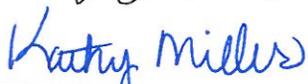
(18-68) Motion by Bromander, second by Walters to adjourn the meeting at 9:54 AM. Carried unanimously.

Date Approved

5/22/18



Kelly Ingenthron, Chairperson



Kathy Miller, Conservation Assistant