

**Meeting of the STARCOMM Executive Board
with Technical Committee
July 10, 2019**

STARCOMM Executive Board Members Present

Rocky De Witt, Supervisor, Woodbury County Board of Supervisors
Kevin Heineman, Police Lieutenant, Sioux City Police Department, Designee
Ed Mahon, Police Chief, South Sioux City, Nebraska
Scott Pack, Police Chief, Sergeant Bluff
Bob Scott, Mayor, Sioux City

Absent

Sara Beatty, Communications Center Director, Union County
Dave Drew, Sheriff, Woodbury County
Tom Everett, Fire Chief, Sioux City
Richard Headid, Police Chief, North Sioux City, South Dakota
Chris Kleinberg, Sheriff, Dakota County
Dan Limoges, Sheriff, Union County
Rex Mueller, Police Chief, Sioux City

STARCOMM Technical Committee Members Present

Gary Brown, Director, Woodbury County Disaster & Emergency Services
Stacy Geesaman, Electronic Engineering
Wendi Hess, Communications Center Ops Supervisor, Woodbury County
Terry McElroy, Electronic Engineering
John Obermeyer, Communications Technician, Sioux City Police Department
Scott Pack, Police Chief, Sergeant Bluff
Glenn Sedivy, Director, Woodbury County Communications Center

Absent

Mark Aesoph, Fire Marshal, Sioux City Fire Rescue
Doug Bock, Network Manager, WCICC-IT
Tony Carpenter, Calhoun Communications
Don Groves, Jail, Woodbury County Sheriff's Department
Paul Hansen, Electronic Engineering
Greg Koinzan, Police Officer, South Sioux City Police Department
Eric Larson, Electronic Engineering
Scott Main, Electronic Engineering
John Malloy, Information Services Director, WCICC-IT
Andrew Pattison, Electronic Engineering
Greg Stallman, Deputy, Woodbury County Sheriff's Department
Eric Wieling, Calhoun Communications

Item 1 Meeting Called to Order

The July 10, 2019 STARComm Executive Board Meeting was called to order by Acting Chairperson Gary Brown at 1004 hours.

Item 2 Approve Minutes of January 9, 2019 Meeting

Rocky DeWitt made a motion to approve the minutes of the January 9, 2018 meeting, seconded by Scott Pack. All voting aye, motion carried.

Item 3 Public Service Radio System Governance Agreement Amendment No. 1

Glenn received no additional input from STARComm members. City and County Legal have reviewed and amended. Section 2 Executive Board. The Director of the Joint City/County Law Enforcement Center of South Sioux City/Dakota County is no longer an active position. The position was removed.

Section 4 Meetings of Executive Board.

Meets to be held quarterly; September was changed to October to reflect this.

The Administrative Secretary to the Sioux City Fire Chief shall serve as executive secretary to the Executive Board, was changed to, Administrative Secretary/Assistant shall be appointed by the executive board and shall attend and maintain records.

Section 6 Cost Sharing Agreement

The Woodbury County Emergency management, 121 Deer Run Trail, Climbing Hill, Iowa 51015 shall pay any operating expenses of the system. Such expenses will be approved by the Executive Board and will be billed out each month in a timely manner. The billing will be done on actual expenditures, no to exceed the set operating budget. This was changed to, The Woodbury County Communications Center, P.O. box 447 Sioux city, Iowa 51102 shall pay any operating expenses of the system. The billing will be done on a quarterly basis beginning in July of each year not to exceed the set operating budget.

Each party's share of the budget and expenditures shall be paid to the County Emergency Management monthly within fifteen days following a receipt from the County Emergency Management of the expenditures approved by the Executive Board. This was changed to, Each Party's share of the operating budget and any capital improvement expenditures shall be paid to the Woodbury County Communications center on a quarterly basis within fifteen days following a receipt from the Woodbury County Communications Center.

Section 9 Description of Public Service Radio System

4. Twelve Communications Dispatch radio consoles. Seven are located at the Police/Fire Headquarters Communications room in Sioux City, three are located at the Law Enforcement center in south Sioux city and two are located in the Union county Sheriff's office. This was changed to, 4. In 2017 Woodbury county Communications, Dakota County Law Enforcement Center and Union county Sheriff's Department purchased new Motorola MCC 7500 radio console equipment. This equipment will be maintained as part of the STARComm Operating Budget.

Section 11 Ownership of Property

1A. was added. 1A. The grant agreement which allowed for purchase of the equipment listed in attachment (A) of the Governance Agreement is now completed. The property will be transferred to STARComm upon ratification of this First Amendment.

Section 13 Miscellaneous

9. Added. 9. This agreement is to be reviewed by the Executive Board on an Annual Basis.

Motion Item 3

Bob Scott made a motion to accept the First Amendment to the Public Service Radio System Governance Agreement, seconded by Scott Pack. All voting aye, motion carried.

Glenn will provide originals for signatures and the City Attorney will present to City Council and file with the Secretary of State for South Dakota, Nebraska, and Iowa.

Item 4 A&T Lease Amendment Concerning Home Tower Site

AT&T leases property on the Homer Tower and would like to amend their current lease to accommodate additional hardware. Since the tower site resides on property Woodbury County leases from Dakota County, Woodbury is required to have a sublease agreement. Revenue from AT&T would increase by \$1,497.50 (from \$1,500 to \$2,977.50 per month) which is the same amount AT&T pays for lease of the West High Tower. Glenn recommended the Board approve proceeding with this amendment.

Item 4 Motion

Bob Scott made a motion to approve the AT&T Lease Amendment to add additional hardware to the Homer Tower Site, seconded by Rocky DeWitt. All voting aye, motion carried.

Item 5 Sioux City Schools Wish for Radio System Equipment on WIT Tower

Sioux City Schools have sought Electronic Engineering's help with radio coverage issues in the Morningside area and would like to install a transmitter at the WIT Tower. In 2012 the process began to obtain approval to install Sioux City School District's equipment at the WIT tower site; the process included public hearings and approval from City, County, and Western Iowa Tech College. The School District then applied for a building permit from the City, which required a structural analysis; the Tower failed for the equipment requested. Motorola has since upgraded the tower to fit needs for the State system, a structural analysis was completed and the tower passed. City Legal determined, based on the original lease terms, the initial term was for a period of 5 years to commence on the date the leasee acquires a valid building permit for all leasee's equipment including the antennas, therefore the School District may reapply for a building permit and not be required to repeat the entire process. Revenue will be \$600 per month for two antennas. City Legal suggested the STARComm Board approve moving forward with honoring the lease and the District may obtain a building permit.

Item 5 Motion

Rocky DeWitt made a motion to move forward with the lease process and the District proceed with obtaining a building permit for transmitter installation, seconded by Scott Pack. All voting aye, motion carried.

Gary mentioned STARComm currently leases the space for the West High Tower from the School District for \$1 a year; the District has a couple antennas on that tower. Glenn indicated it was very difficult to find a tower location on the west side during that time.

Item 6 Siouxland Scanner Radio Talk Group Access

Sheriff Kleinberg contacted Glenn and requested Dakota County's talk group be removed from Siouxland Scanner's radio. Siouxland Scanner Matt Frank had caused problems at more than one incident. Sheriff Kleinberg would like to do discuss this with the Board. Glenn has the capability to turn Mr. Frank's radio off. Dakota County can request his radio for reprogramming to remove their talk group. Dakota County's talk group authorization form will require updating. All agencies have control over their talk groups.

South Sioux City Chief Mahon's department has had very little issue with Siouxland Scanner and none recently.

All news media are permitted to monitor main ops channels with their own equipment. Mr. Frank is a member of the press club in good standing and is considered press. What are George Lindblade's credentials? George is permitted on scenes and takes photos.

Item 6 Motion

Scott pack made a motion to table the Siouxland Scanner discussion for a future meeting due to Sheriff Kleinberg's absence and that Sheriff Kleinberg should address removing Dakota County's talk group from Siouxland Scanner's radio with Matt Frank; seconded by Ed Mahon. All voting aye, motion carried.

Glenn will communicate with Sheriff Kleinberg before shutting Mr. Frank's radio off.

John Obermeyer indicated it would be an FCC violation for Mr. Frank to profit from Siouxland Scanner. It was not entirely certain if he accepted donations.

Sioux City Fire has a separate encrypted talk group to correspond with hospitals concerning patient information.

Item 7 Open Items

Microwave radio system upgrade update. Calhoun has replaced and installed the damaged coax at the AT&T tower funded by 911 funds; that project is now complete. Calhoun installed a new microwave link between the East Tower and the Danbury Tower; that project is now complete. Calhoun installed a link between the WIT Tower and AT&T Tower and when activated radio issues began, such as data loopbacks. Glenn has been working with Motorola and Calhoun, who relayed the issue to the microwave vendor engineers. Glenn had further installation of new equipment ceased until there is resolution.

Item 8 Adjourn

Scott Pack made a motion to adjourn, seconded by Rocky DeWitt. All voting aye, motioned carried; meeting adjourned at 1050 hours.