

**Meeting of the Starcomm Executime Board
with Technical Committee
July 14, 2021**

Starcomm Executive Board Members Present

Tom Everett, Fire Chief, Sioux City
Richard Headid, Police Chief, North Sioux City, SD
Rex Mueller, Police Chief, Sioux City
Scott Pack, Police Chief, Sergeant Bluff
Bob Scott, Mayor, Sioux City
Chad Sheehan, Sheriff, Woodbury County

Absent

Rocky DeWitt, Supervisor, Woodbury County Board of Supervisor
Chris Kleinberg, Sheriff, Dakota County, NE
Dan Limoges, Sheriff, Union County, SD
Ed Mahon, Police Chief, South Sioux City, NE

STARComm Technical Committee Members Present

Wendi Hess, Communications Center Manager, Woodbury County
Terry McElroy, Electronic Engineering
John Obermeyer, Communications Technician, Sioux City Police Department
Glenn Sedivy, Communications Center Director

Absent

Mark Aesoph, Fire Marshal, Sioux City Fire Rescue
Doug Bock, Network Manager, WCICC-IT
Tony Carpenter, Calhoun Communications
Stacy Geesaman, Electronic Engineering
Don Groves, Jail, Woodbury County Sheriff's Department
Greg Koinzan, Police Officer, South Sioux City Police Department
Eric Larson, Electronic Engineering
Scott Main, Electronic Engineering
John Malloy, Information Services Director, WCICC-IT
Eric Wieling, Calhoun Communications

Also Present

Dustin Sharkey, North Sioux City PD

Item 1 Meeting Called to Order

The July 14, 2021 STARComm Executive Board meeting was called to order by Chairperson Tom Everett at 1006.

Item 2 Approve Minutes of January 13, 2021 Meeting (April 14, 2021 Meeting canceled)

Chad Sheehan made a motion to approve the minutes of the January 13, 2021 meeting, seconded by Rich Headid. All voting aye, motion carried.

Item 3 Current Operating Budget Update

Bob Scott inquired whether STARComm accrues interest on the cash balance; the funds are managed through the County Treasurer budget. Wendi was not certain about STARComm but knows 911 receives interest. She will inquire.

Item 4 Open Items

Comm Center Director Impending Retirement

The CIC Committee which oversees the Communications Center and of which Tom Everett, Rex Mueller, Scott Pack, Chad Sheehan and Mark Campbell are members, had discussed the

impending retirement of Glenn Sedivy. The CIC will review Glenn's job description and evaluate his duties to determine what they've morphed into and what they should be and brief STARComm. His position is no longer appropriately funded; STARComm duties should be funded under the STARComm budget. Glenn is considering retirement September 2022.

Through a six million dollar grant, the infrastructure of STARComm was born. Glenn explained that a budget did not exist to hire someone to manage the towers and sites. Users consist of Sioux City, Woodbury County, Sergeant Bluff, South Sioux City, Dakota County, North Sioux City, and Union County. The system included five tower sites. fiber, microwave antennas. Motorola system, and Comm Center radio console equipment, but not end user radios. At that point the STARComm Executive Board was formed and an operating budget developed and split between agencies depending on the population of their communities. Monitoring and maintaining the system, tower sites, radio programming, lease management, etc. fell under Glenn and Gary Brown's oversight. Glenn became primary manager and Gary assisted in Glenn's absence. Glenn recommended the STARComm Executive Board budget for a private company like EE or Calhoun, or payroll for a part-time person. This would require someone to receive all tower site alarms from Midwest, 24/7, of which there are many; work with Cummins Central Power for generator maintenance; work with EE and Motorola on radio system issues, schedule required annual tower inspections, including grounding and lighting; tower site road and weed issues; lease agreements, etc.. This duty fell under Comm Center because the City and County had the most users on the system. STARComm duties should not be performed by a new Comm Center Director, whose wages are funded by Sioux City, Woodbury County, North Sioux City and Sergeant Bluff through the Comm Center budget, but rather fall under STARComm so Dakota County, North Sioux City, Union County and South Sioux City contribute a share. .

Plymouth County Talk-Group Access Request

Plymouth County may buy radios to go on State system and would like access to some STARComm talk groups; affected agencies should expect an MOU from Plymouth County.

MOU Review and Renew

Due to personnel changes it is necessary to review and renew MOU's and other agreements with Ida, Monona, Dickinson and other Counties. Glenn will update and forward.

Bordering counties and foreign agencies have been permitted access to STARComm main ops channels, but not TAC channels.

Tower Site Update

All tower sites and generators, except for the West Tower, have received thorough preventative maintenance. The West tower has been scheduled.

Tower Lease Loss

King Street Wireless lease, East Tower, will not renew. This amounts to lost revenue of \$450 per month.

Insurance/Inventory

Glenn completed equipment inventory at each site and provided to insurance company. Previous policies would not provide adequate coverage should a tower fall or sustain major site damage. The rate increase was approved in the budget..

Rock and Weed Barrier

Glenn will be working with contractor for rock and weed barrier at Homer and East tower sites.

Item 5 Adjourn

Tom Everett made a motion to adjourn, seconded by Chad Sheehan; all voting aye, motion carried. Meeting adjourned at 1021.