

**Meeting of the Starcomm Executime Board
with Technical Committee
October 13, 2021**

Starcomm Executive Board Members Present

Tom Everett, Fire Chief, Sioux City
Richard Headid, Police Chief, North Sioux City, SD
Rex Mueller, Police Chief, Sioux City
Scott Pack, Police Chief, Sergeant Bluff

Absent

Rocky DeWitt, Supervisor, Woodbury County Board of Supervisor
Chris Kleinberg, Sheriff, Dakota County, NE
Dan Limoges, Sheriff, Union County, SD
Ed Mahon, Police Chief, South Sioux City, NE
Bob Scott, Mayor, Sioux City
Chad Sheehan, Sheriff, Woodbury County

STARComm Technical Committee Members Present

Stacy Geesaman, Electronic Engineering
Wendi Hess, Communications Center Manager, Woodbury County
Terry McElroy, Electronic Engineering
John Obermeyer, Communications Technician, Sioux City Police Department
Glenn Sedivy, Communications Center Director

Absent

Mark Aesoph, Fire Marshal, Sioux City Fire Rescue
Doug Bock, Network Manager, WCICC-IT
Tony Carpenter, Calhoun Communications
Don Groves, Jail, Woodbury County Sheriff's Department
Greg Koinzan, Police Officer, South Sioux City Police Department
Eric Larson, Electronic Engineering
Scott Main, Electronic Engineering
John Malloy, Information Services Director, WCICC-IT
Eric Wieling, Calhoun Communications

Item 1 Meeting Called to Order

The October 13, 2021 STARComm Executive Board meeting was called to order by Chairperson Tom Everett at 1000.

Item 2 Approve Minutes of July 14, 2021 Meeting

Tom Everett made a motion to approve the minutes of the July 14, 2021 meeting, seconded by Rex Mueller. All voting aye, motion carried.

Item 3 Discussion Regarding Overseeing STARComm System During FY'23

Glenn Sedivy announced his retirement intentions for October 2022. The Communications Center Director and Communications Center Manager job descriptions were forwarded to Board members for review as well as a spreadsheet containing additional duties performed by Glenn outside these descriptions. Glenn and Wendi's duties have morphed into additional tasks not intended for their positions. Tom Everett recommended a STARComm radio technician, overseen by the Comm Center Director, should be hired. The other option is contract out the duties which the Comm Center Director would have to manage.

Glenn provided a list of STARComm duties to Calhoun and they provided a quote for over \$32,000, which did not include all listed duties. They would perform monthly site visits, work with contractors to make sure air conditioning, generators, etc. are operational, and respond to Midwest Alarm tower alarms and troubleshoot. They would not provide radio programming or

manage the Motorola network. John Obermeyer asked if that included the core inputs for radio ID's. Calhoun would not perform this. Currently Glenn enters new radio ID's into the system. Glenn feels a radio tech position should be overseen by the Comm Center.

The proposed FY'23 operating budget does not include funding for a contract or staff person.

John Obermeyer would like the STARComm Technical Committee to be able to discuss this before proceeding.

It is necessary to approve these additional budget funds as final budget approval occurs in January. Funds for either a radio tech or contract will be necessary.

John would prefer a tech position over a contract to ensure consistency as the position will need to be able to communicate with the State since STARComm is under their umbrella.

Wendi will visit with a WestComm member as the WestComm system is similar to STARComm and a part of the State. Glenn mentioned Dallas County as well for comparisons.

Glenn will obtain the salary and benefit numbers of the Police Department's Telecommunications Technician, John Obermeyer, and plug that into the FY'23 budget.

Motion Item 3

Tom Everett made a motion that a Telecommunications Technician (Radio Tech) salary, based on John Obermeyer's position, be included in the STARComm 2022-2023 Proposed Operating Budget, seconded by Rex Mueller. All voting aye, motion carried.

Comm Center Director Hire

The actual Comm Center Director hiring will occur through the Criminal Information Committee (CIC) which oversees the Communications Center. That position would be replaced by the original job description, which is more of a management role for the Comm Center.

Item 4 Current FY'22 Operating Budget Update

Leases

The King Street Wireless lease was not renewed. AT&T renewed their lease for the Homer and West Towers.

Interest on Cash Balance

From the previous meeting, Bob Scott inquired whether STARComm accrues interest on cash balance. Wendi advised no, according to Woodbury County Finance/Budget Director Dennis Butler based on Iowa Code.

The 911 fund receives interest due to a bond. The 911 Board does not receive interest on their cash balance.

Item 5 Adopt Proposed FY'23 Operating Budget

Revenues are up by over \$2,600 and expenditures up by over \$14,000. The expenditure increase is due to contracts with Motorola; year 6 of a 12-year radio maintenance contract and year 4 of a 5-year contract for jumbo switch (microwave) repair and maintenance.

New STARComm Radio Tech Position Budget

Tom Everett remarked that STARComm users will need to look at percentage of population and budget for a radio technician position.

Special December Meeting Notification

A meeting notification will be sent in November for a December special meeting to formally adopt a radio technician position salary in the STARComm FY'23 budget.

Open Items

Dakota County Absent

Union County Absent

North Sioux City Nothing additional to add.

South Sioux City Absent

Woodbury County Absent

Sioux City Nothing additional to add

Sergeant Bluff Nothing additional to add

Item 7 Adjourn

Scott Pack made a motion to adjourn, seconded by Rich Headid; all voting aye, motion carried. Meeting adjourned at 1021.