

**Meeting of the Starcomm Executime Board
with Technical Committee
July 13, 2022**

Starcomm Executive Board Members Present

Tom Everett, Chair/Fire Chief, Sioux City, Board Chair
Scott Pack, Police Chief, Sergeant Bluff
Bob Scott, Mayor, Sioux City
Chad Sheehan, Sheriff, Woodbury County

Executive Board Absent

Sara Beatty, 911 Coordinator, Union County, SD
Rocky DeWitt, Woodbury County Board of Supervisor
Richard Headid, Police Chief, North Sioux City, SD
Chris Kleinberg, Sheriff, Dakota County, NE
Dan Limoges, Sheriff, Union County, SD
Ed Mahon, Police Chief, South Sioux City, NE
Rex Mueller, Police Chief, Sioux City

STARComm Technical Committee Members Present

Wendi Hess, Communications Center Manager, Woodbury County
Terry McElroy, Electronic Engineering
Glenn Sedivy, Communications Center Director
Travis Cipperley, New Communications Center Operations Supervisor

Tech Committee Absent

Mark Aesoph, Fire Marshal, Sioux City Fire Rescue
Doug Bock, Network Manager, WCICC-IT
Tony Carpenter, Calhoun Communications
Bob Welte, Interim Director, Woodbury County Disaster Services
Stacy Geesaman, Electronic Engineering
Steve Heide, South Sioux City Police Department
Greg Koinzan, Police Officer, South Sioux City Police Department
Eric Larson, Electronic Engineering
Scott Main, Electronic Engineering
John Malloy, Information Services Director, WCICC-IT
Eric Wieling, Calhoun Communications

Item 1 Meeting Called to Order

The July 13, 2022, STARComm Executive Board meeting was called to order by Chairperson Tom Everett at 1002 hours.

Item 2 Approve Minutes of April 13, 2022 Meeting

Tom Everett made a motion to approve the minutes of the April 13, 2022 meeting, seconded by Scott Pack. All voting aye, motion carried.

Item 3 Communications Center Operations Supervisor Position Update

Glenn introduced Travis Cipperley, the new Comm Center Operations Supervisor. Travis has been a Communications Center employee for 27 years. He will train with Glenn through September until Glenn retires.

Item 4 Update Uninterrupted Power Supply Purchases for WIT Tower

The 911 Board approved funding to replace the two uninterrupted power supply battery backups at the WIT Tower. Glenn placed the old units on gov deals, thus far the highest bid is \$220; the buyer will be responsible for picking up the units.

Item 5 Update 800 Interop Repeater Replacement

The 911 Service Board approved funding and signed a purchase agreement with Motorola to replace four 800 Mhz Federal interop repeaters which were purchased as part of STARComm 15 years ago. This equipment is essential for backup if the 800-trunk system fails. Two repeaters are located at the WIT tower, one at the West Tower and one at the Homer Tower.

Item 6 FY 22 Budget Report

Wendi referred to the Quarterly Expenditure and Revenue and FY22 Expenditures reports; the cash balance is not an excess as Wendi bills vendors and user agencies the previous month so that funds exist to pay bills. Any expenses incurred prior to July 1 the County pays out of period 13. At the end of June only \$3,091 remained. Spent considerably more than expected from Repair and Maintenance Buildings due to weed barrier at tower sites, spent more than budgeted in Repair and Maintenance Microwave, and insurance increased beyond what was budgeted.

Item 7 Open Items

Comm Center

Tower Inspections and Repairs

Calhoun performed tower inspections. East, Homer, and West are guided towers; the inspection revealed the need for wires to be re-tensioned and replumbed. Welds should be re-galvanized at the East Tower. Glenn received a quote for repairs and will work on prioritizing with Travis and Wendi and determine what will be done during FY23 and what may need to be budgeted for FY24. Tom Everett requested a report for the next meeting.

Internet Explorer Antiquated

Five tower sites are equipped with generators which are relied upon to report alarms, reports may then be pulled by logging into the system, which is also necessary to change notification settings and email. Three tower sites have outdated servers. A temporary fix being utilizing is Microsoft Edge in Internet Explorer mode. Glenn and Travis will gather budget numbers for server replacement for FY24.

Glenn will provide complete evaluations for each tower site to plan for future CIP's.

End User Mobile Radio Replacement

All public safety agencies in Woodbury County, including Sioux City and Sergeant Bluff, should plan future CIP's for mobile radio replacement. The mobile handheld APX7500, as of 5 years ago, were no longer sold. They will no longer be supported as of September 2022. Repairs are possible if parts are available, firmware and flash code support will no longer be available. There are currently no plans to replace or cancel the APX8000 handheld. The State of Iowa is offering a 50% contract discount on all APEX radios which expires April 30, 2025. Agencies should consider lengthy shipping delays when planning orders.

Item 8 Adjourn

Scott Pack made a motion to adjourn, seconded by Chad Sheehan; all voting aye, motion carried. Meeting adjourned at 1016 hours.