



Woodbury County Law Enforcement Center Authority

620 Douglas St., Room 104

Sioux City, Iowa 51101

712 – 279-6525

Ron Wieck - Chair

Dan Moore - Secretary

Rocky De Witt - Treasurer

Agenda

July 19, 2022 3:00 p.m.

First Floor Boardroom, County Courthouse

3:00 p.m. Call Meeting to Order

1. Approval of the agenda
2. Approval of the minutes of the June 21, 2022 meeting
3. Approval of claims
4. Financial update
5. LEC Furniture Procurement
 - a. Draft of the Authority's Furniture Procurement Policy – currently with the Authority's attorney for review
 - b. Furniture procurement process update
6. Update on the Woodbury County LEC Main Project
7. Update on the 28E Road Project
8. Special Authority session in two weeks, August 2, 2022 at 3:00 p.m.
9. Commissioners concerns
10. Adjourn

ADJOURNMENT

Woodbury County Law Enforcement Center Authority

Minutes

June 21, 2022 3:00 p.m.

First Floor Boardroom, County Courthouse

Attendance:

Members: Rocky De Witt, Ron Wieck

Staff: Karen James, Shane Albrecht, Baker Group

1. Motion by Wieck, second by De Witt to approve the agenda. Carried 2-0
2. Motion by Wieck, second by De Witt to go into closed session Iowa Code 21.5 (1)(c).
Carried 2-0

Motion by Wieck, second by De Witt to go out of closed session Iowa Code 21.5 (1) (c).
Carried 2-0
3. Motion by Wieck, second by De Witt to approve the May 24, 2022 minutes. Carried 2-0
4. Motion by Wieck, second by De Witt to approve claims totaling \$3,177,969.47. Carried 2-0
5. Dennis Butler gave a monthly financial report.
6. Motion by Wieck, second by De Witt to approve Prime Contract Change Order #005.
Carried 2-0

Motion by Wieck, second by De Witt to approve Prime Contract Change Order #006.
Carried 2-0
7. Shane Albrecht, Baker Group and Kevin Rost, Goldberg Group gave an update on the Woodbury County LEC Main Project.
8. Shane Albrecht, Baker Group gave an update on the 28E Road Project.
9. Shane Albrecht, Baker Group suggested having the next LEC Authority meeting at the new LEC site.
10. Wieck has been communicating with people on things that are happening on the site. Would like some consideration to be able to communicate with people on behalf of the Authority. De Witt does not have problem with Wieck communicating on behalf of the Authority.
11. Motion by De Witt, second by Wieck to adjourn. Carried 2-0

Dan Moore, Secretary



Woodbury County

Expense Approval Report

By Segment (Select Below)

Post Dates 6/30/2022 - 6/30/2022

Vendor Name	Account Number	Payable Number	Description (Item)	Post Date	Amount
Office: 45 - Law Enforcement Authority					
Goldberg Group Architects	4751-45-9111-000-61001	1112 Revised	4751 - Jail project - construction...	06/30/2022	106,355.21
Goldberg Group Architects	4751-45-9111-000-61005	1112 Revised	4751 - Jail project - reimbursabl...	06/30/2022	2,352.14
Hausmann Construction, Inc.	4751-45-9111-000-61003	21-068-013	4751 - Jail project construction ...	06/30/2022	1,797,978.12
Baker Group	4751-45-9111-000-61002	223985	4751 - Jail project - project man...	06/30/2022	100,000.00
Ahlers & Cooney PC	4751-45-9111-000-61004	825189	4751 - Jail project - professional...	06/30/2022	191.50
Certified Testing Services Inc	4751-45-9111-000-61006	SC44735	4751 - Jail project - testing	06/30/2022	4,192.00
Office 45 - Law Enforcement Authority Total:					2,011,068.97
Grand Total:					2,011,068.97

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
4751 - Justice Center Exempt Bonds	2,011,068.97	0.00
Grand Total:	2,011,068.97	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
4751-45-9111-000-61001	Architechture & Engineeri...	106,355.21	0.00
4751-45-9111-000-61002	Project Management	100,000.00	0.00
4751-45-9111-000-61003	Construction	1,797,978.12	0.00
4751-45-9111-000-61004	Misc/Admisnistration	191.50	0.00
4751-45-9111-000-61005	Reimbursables	2,352.14	0.00
4751-45-9111-000-61006	Testing and Surveying	4,192.00	0.00
Grand Total:		2,011,068.97	0.00

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
4751-9111-ARCHITECTURE	106,355.21	0.00
4751-9111-CONSTRUCTION	1,797,978.12	0.00
4751-9111-MISC/ADMINISTRATION	191.50	0.00
4751-9111-PROJECT MANAGEMENT	100,000.00	0.00
4751-9111-REIMBURSABLES	2,352.14	0.00
4751-9111-TESTING AND SURVEY	4,192.00	0.00
Grand Total:	2,011,068.97	0.00



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Furniture Procurement Policy

The Woodbury County Law Enforcement Center Authority, or Authority, will provide standalone furniture not intended to be integrated into the building or improvements.

The Authority will establish a team to review furniture proposals.

The Authority will hold fact-finding presentations with vendors and product lines.

The team will score the furniture proposals and presentations.

The Authority reserves the right to choose the State of Iowa or local contract if it is deemed to be the best procurement process.

The Authority will perform its due diligence in review of any contracts with furniture vendors to ensure compliance with any applicable local policies.

Under this policy, the Authority will not procure equipment. The Authority will establish a separate procurement policy for Fixtures and Equipment for the Law Enforcement Center.