

## MINUTES

# Woodbury County Information and Communication Commission

Board of Supervisors Room Sioux City, Iowa

A meeting of the WCICC Commission was held on September 14, 2022, at 8:05 a.m., the following Commission members were present: Matthew O’Kane, Julie Schoenherr, Rocky DeWitt, Matthew Ung and Dean Stevens.

### I. Meeting Called to Order

Dean Stevens called the meeting to order at 8:05 a.m. The minutes from August 10, 2022, were approved. **5/0 Carried.**

### II. Communications Center

Monthly Budget Report (Agenda item II A.)

Informational.

Open Items (Agenda item II B.)

Glenn Sedivy shared personnel updates and discussed reviewing the 28E residency requirements.

### III. Information Systems

Department Update (Agenda item III. A.)

John Malloy shared updates on the following projects: Implementation of FLEX, Annual GIS Stakeholder Meeting, Implemented 3CX VoIP Phone Solution at SDHD, UPS Battery Replacement, 3 FOIA Requests, Weekly Fiber Meetings with Fiber Group, County Website RFQ, City Department Device Listing for Cost Allocation Study, Working to Approve Incident Response Policy & Plan, Developing Risk Registry & Risk Appetite Statement, Developing Technical Proposals for Supporting 3<sup>rd</sup> Parties Connected to our Network, City & County Phishing Metrics, Electronics for New LEC, SDHD Desktop Replacement and City Desktop-to-Laptop Replacement.

John Malloy requested authorization to pursue the purchase of a Next Generation Enterprise Backup Solution & Cloud Storage for up to \$60,000, budgeted.

A motion was made by Rocky DeWitt to authorize John Malloy to pursue the purchase of a Next Generation Backup Solution & Cloud Storage for up to \$60,000, seconded by Matthew Ung. **5/0 Carried.**

John Malloy requested authorization to pursue the replacement of 120 Access Points throughout the enterprise (72 City, 48 County) up to \$120,000, budgeted.

A motion was made by Julie Schoenherr to authorize John Malloy to pursue the replacement of 120 Access Points throughout the enterprise up to \$120,000, seconded by Matthew O’Kane. **5/0 Carried.**

#### Discussion & Approval: Incident Response Plan & Policy (Agenda item III B.)

John Malloy shared IT’s Incident Response Plan & Policy and asked for the Commission’s approval.

A motion was made by Matthew Ung to approve the Incident Response Plan & Policy, seconded by Rocky DeWitt. **5/0 Carried.**

#### Open Items (Agenda item III. C.)

No open items.

The regular meeting adjourned at 8:40 a.m., with the next meeting scheduled for October 12, 2022, at 8:05 a.m., in the Board of Supervisors Room in the Woodbury County Courthouse, Seventh and Douglas Streets, Sioux City, Iowa.