

**Meeting of the Starcomm Executime Board
with Technical Committee
October 12, 2022**

Starcomm Executive Board Members Present

Tom Everett, Chair/Fire Chief, Sioux City, Board Chair
Chris Groves, SCPD Captain, Designee
Scott Pack, Police Chief, Sergeant Bluff
Bob Scott, Mayor, Sioux City

Executive Board Absent

Sara Beatty, 911 Coordinator, Union County, SD
Rocky DeWitt, Woodbury County Board of Supervisor
Richard Headid, Police Chief, North Sioux City, SD
Chris Kleinberg, Sheriff, Dakota County, NE
Dan Limoges, Sheriff, Union County, SD
Ed Mahon, Police Chief, South Sioux City, NE
Rex Mueller, Police Chief, Sioux City
Chad Sheehan, Sheriff, Woodbury County

STARComm Technical Committee Members Present

Tony Carpenter, Calhoun Communications
Stacy Geesaman, Electronic Engineering
Wendi Hess, Communications Center Manager, Woodbury County
Glenn Sedivy, Communications Center Director
Mike Montino, Emergency Management Coordinator, Woodbury County

Tech Committee Absent

Mark Aesoph, Fire Marshal, Sioux City Fire Rescue
Doug Bock, Network Manager, WCICC-IT
Travis Cipperley, Communications Center Operations Supervisor
Terry McElroy, Electronic Engineering
Steve Heide, South Sioux City Police Department
Greg Koinzan, Police Officer, South Sioux City Police Department
Eric Larson, Electronic Engineering
Scott Main, Electronic Engineering
John Malloy, Information Services Director, WCICC-IT
Bob Welte, Interim Director, Woodbury County Disaster Services
Eric Wieling, Calhoun Communications

Item 1 Meeting Called to Order

The October 12, 2022, STARComm Executive Board meeting was called to order by Chairperson Tom Everett at 1002 hours.

Item 2 Approve Minutes of July 13, 2022 Meeting

Scott Pack made a motion to approve the minutes of the July 13, 2022 meeting, seconded by Bob Scott. All voting aye, motion carried.

Item 3 Microwave System Upgrade

The 911 Service Board authorized funding for the Alcatel microwave system upgrade between the WIT and West towers and West and Homer towers. Tony Carpenter, with Calhoun, shed some light. The Alcatel microwave system is end-of-life and has not been supported for the past 4 to 5 years; the system has been maintained with spare parts. All tower sites in the network have been upgraded with a new digital microwave network provided by Ceragon, except for WIT and West.

STARComm Project Budget

Tom Everett would like Travis to develop a project replacement plan for budget purposes to fund projects within the warranty period whether require replacement then or not. For projects funded outside the STARComm budget by 911 funds, North Sioux City, Union County, South Sioux City and Dakota City should be assigned a prorated share. Sioux City, Woodbury County and Sergeant Bluff's portions are covered by 911 funds as their constituents contribute to the fund. This will be discussed with Travis at the next meeting as he was not in attendance.

Microwave Maintenance Contract

The current STARComm microwave maintenance contract with Calhoun will need to be adjusted as the old Alcatel analog radios required tweaking, testing and measuring to stay in compliance with FCC rules; the new radios are digital and require no such adjustments. The inspections for operations and firmware updates won't be as involved and will be less costly.

Jumbo Switch

Jumbo Switch, the brains behind the microwave which permits everyone to talk together across the STARComm network, will enter its fifth year of five next year, one more year of warranty. Tony will inquire about extending the warranty.

Govdeals Motion Request

Wendi requested a motion to sell the old microwave equipment on govdeals with the proceeds going to the 911 Board, which funded the upgrade.

Motion

Bob Scott made a motion authorizing the old STARComm microwave equipment be sold via govdeals with the proceeds going to the 911 Board as the Board funded the microwave upgrade, seconded by Tom Everett. All voting aye, motion carried.

Item 4 Update 800 Interop Repeater Replacement

The 911 Service Board approved funding and signed a purchase agreement with Motorola to replace four 800 Mhz Federal interop repeaters. This too should be divided among user entities since it was funded by the 911 Service Board.

STARComm Projects Billing

Wendi and Travis will discuss future budget projects, and which projects may be funded by the 911 Service Board. Wendi will budget for these projects in STARComm and bill the 911 Board for Woodbury County agencies, Sioux City and Sergeant Bluff. Union County, North Sioux City, Dakota County and South Sioux City will be assigned their appropriate portions.

Item 5 Discussion – Proposed Snow Removal Agreement Between WC Secondary Roads and STARComm

Glenn, using Woodbury County Disaster and Emergency Services snowplow, provided snow removal at tower sites as no contract existed. Woodbury County Secondary Roads submitted a proposed agreement; Tom Everett asked City Legal to review, add a duration/term, and change the liability waiver. Item No. 3 of the proposed revised agreement addressed requesting snowplows after hours and STARComm agreeing to pay the overtime rate to County Engineer staff to provide emergency service. In the event of an emergency, Travis is willing to use Emergency and Disaster Services plow to access tower sites if necessary. WC Secondary Roads could still be called if Travis is not able. Travis will provide the revised proposed agreement to Secondary Roads for further review.

Item 6 FY 23 Budget Report

FY 2023 Revenue/Expenditure Report, first quarter, expenditures listed under Sioux City Treasurer for August and September cover 50% of the Operations Supervisor salary and benefits and 100% of vehicle expenses.

Item 7 Open Items

Comm Center

Motorola Flex/New CAD and RMS

After Labor Day all public safety agencies in Woodbury County moved to a new CAD and RMS system, Motorola Flex. Are over a month in and working through some remaining issues. Biggest outstanding item is waiting on analytics reporting to enable pulling information from the system.

Comm Center Staffing

Two people have resigned; two are going through the hiring process. A current hiring list exists with several candidates remaining.

Tower Inspections and Repairs

Calhoun provided quotes for plumbing and tensioning the Homer and West towers. Homer is the priority. The price quote is \$7,550, includes turnbuckles and anchors, inspect, and adjust. Price is based on tower size. Towers should be replumbed and re-tensioned every 5 years. Wendi felt one tower could be done FY23.

Motion

Tom Everett made a motion to approve funding for replumbing and re-tensioning at the Homer tower site, seconded by Scott Pack. All voting aye, motion carried.

Woodbury County Emergency Manager

New Woodbury County Emergency Manager Mike Montino was introduced.

Item 8 Adjourn

Chris Groves made a motion to adjourn, seconded by Scott Pack; all voting aye, motion carried. Meeting adjourned at 1023 hours.