

MINUTES

Woodbury County Information and Communication Commission

Board of Supervisors Room Sioux City, Iowa

A meeting of the WCICC Commission was held on October 9, 2024, at 8:05 a.m., the following Commission members were present: Dean Stevens, Dan Bittinger, Matthew O’Kane and Julie Schoenherr. Absent: Matthew Ung.

I. Meeting Called to Order

Dean Stevens called the meeting to order at 8:04 a.m. The minutes from September 11, 2024, were approved. **4/0 Carried.**

II. Communications Center

Department Update (Agenda item II A.)

Wendi Hess shared updates on the budget, starting interviews and hiring for current open positions, visitors from University of Iowa Health Care, CALEA Midwest User Group meeting, Peer Support for Administrators training, preparing FY2026 budgets, staff commended for handling several high priority calls and workman’s comp training.

Open Items (Agenda item II B.)

No open items.

III. Information Systems

Department Update (Agenda item III. A.)

John Malloy shared updates on the following projects: Moving Remaining Jail Staff to Justice Center, Access Point Installation at Justice Center, Facilitated Nature Calls, TEC/CCAT Phone Replacement, Fiber, Data Center Remodel, FLEX Upgrade, Police/Fire Administration 3CX Phone Replacement, Developing Network Monitoring Tool, Reviewing O365 Backup Quotes, Presenting 3-Year Agreement with ProCircular to City Council, Conducted 8 Hour Training with Tenable and Responding to SDHD Water Event.

Open Items (Agenda item III B.)

No open items.

IV. Discussion of Employee Evaluation Process

A discussion was led by John Malloy regarding the current employee evaluation process for the CIO.

A motion was made by Daniel Bittinger, that per the 28E agreement, the Chief Information Officer will be evaluated and negotiate compensation directly with the WCICC Commission. This process will mirror the manner in which the City Manager is evaluated and negotiates compensation with the City Council. Consequently, the CIO will be opted out of the current and future City Compensation studies, unless otherwise required by the WCICC Commission, as is also the case with the City Manager. Direction was given to WCICC Chairman Stevens to draft and submit a letter to the City Manager and County Board of Supervisors Chairman explaining the motion, seconded by Julie Schoenherr. **4/0 Carried.**

The regular meeting adjourned at 9:08 a.m., with the next meeting scheduled for November 13, 2024, at 8:05 a.m., in the Board of Supervisors Room in the Woodbury County Courthouse, Seventh and Douglas Streets, Sioux City, Iowa.