



Woodbury County Law Enforcement Center Authority

Ron Wieck, Chair
Dan Moore, Secretary
Mark Nelson, Treasurer

Woodbury County Courthouse
620 Douglas Street, Room #104
Sioux City, Iowa 51101
712.279.6525
lecauthority@gmail.com

AGENDA

Tuesday, June 17, 2025

Basement Boardroom, Woodbury County Courthouse

2:00P Call the meeting to order

Reminder: Please silence all cell phones and electronic devices. When speaking, please come to the podium, state your name, address, and speak loudly and clearly. Thank you – Chairman Ron Wieck

1. Approval of the agenda
2. Approval of the meeting minutes from June 3, 2025
3. Approval of claims
4. Financial report
5. Discussion and action on CW Suter proposal to remove/blank off exhaust grills in rooms 0029, 0030, 0031 – Shane Albrecht (Baker Group)
6. Discussion and action on CW Suter invoice for adding three (3) monitoring stations to the LEC AHU BMS – Shane Albrecht (Baker Group)
7. Information and update on the LEC project – Shane Albrecht (Baker Group)
8. Public concerns
9. Authority Board Members concerns
10. Closed session with Fredrikson & Byron Law Firm (Iowa Code Chapter 21.5(1)(c))
11. Adjourn

Woodbury County Law Enforcement Center Authority

Minutes

June 3, 2025, 2:00 p.m.

Basement Boardroom, County Courthouse

Attendance:

Members: Ron Wieck, Dan Moore, Mark Nelson

Staff: Karen James, Administrative Assistant, Shane Albrecht, Baker Group, Jodie McDougal, Attorney, Kevin Rost, Goldberg Group Architects (by phone), Kenny Schmitz, Building Services Director, Ryan Ericson, Budget Finance Director

1. Motion by Wieck, second by Nelson to approve the agenda. Carried 3-0
2. Motion by Moore, second by Nelson to approve the minutes of May 20, 2025, meeting. Carried 3-0
3. Motion by Wieck, second by Nelson to approve the minutes of May 22, 2025, meeting. Carried 3-0
4. Motion by Nelson, second by Wieck to approve the claims totaling \$12,025.70 Carried 3-0
5. Ryan Ericson, Finance Director gave an update on the financial report
6. Shane Albrecht, Baker Group and Kevin Rost, Goldberg Group Architects, gave information and update on the LEC project. Kenny Schmitz, Building Services Director gave an update on the warranty list.
7. There were no public concerns.
8. Commissioner Nelson discussed writing a letter to Hausmann Construction on who they need to communicate to regarding warranty list.

Commissioner Nelson pointed out the plan with the new LEC facility, if it had opened on time, federal inmates would have paid for the bond payment. Federal inmates only paid a portion of the bond payment.

9. Motion by Wieck, second by Moore to go into closed session per Iowa Code 21.5 (1) (c) with the Woodbury County Board of Supervisors and Fredrikson & Byron Law Firm. Carried 3-0 on a roll-call vote.

Motion by Wieck, second by Nelson to go out of closed session per Iowa Code 21.5(1) (c) with the Woodbury County Board of Supervisors and Fredrikson & Byron Law Firm. Carried 3-0 on a roll-call vote.

10. Motion by Wieck, second by Moore to adjourn the meeting.

Dan Moore, Secretary



Woodbury County

Expense Approval Report

By Segment (Select Below)

Post Dates 6/17/2025 - 6/17/2025

Vendor Name	Account Number	Payable Number	Description (Item)	Post Date	Amount
Office: 45 - Law Enforcement Authority					
Fredrikson	4753-45-9111-000-61004	1931555	4753-Jail Project - Professional..	06/17/2025	24,001.57
Baker Group	4750-45-9111-000-61002	297677	4750-Jail Project-Project Man...	06/17/2025	5,707.50
Office 45 - Law Enforcement Authority Total:					29,709.07
Grand Total:					29,709.07

Report Summary**Fund Summary**

Fund	Expense Amount	Payment Amount
4750 - Justice Center Taxable Bonds	5,707.50	0.00
4753 - Justice Center Miscellaneous Revenue	24,001.57	0.00
Grand Total:	29,709.07	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
4750-45-9111-000-61002	Project Management	5,707.50	0.00
4753-45-9111-000-61004	Misc/Administration	24,001.57	0.00
Grand Total:		29,709.07	0.00

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
4750-9111-PROJECT MANAGEMENT	5,707.50	0.00
4753-LOAN-MISC/ADMINISTRATION	24,001.57	0.00
Grand Total:	29,709.07	0.00

Woodbury County Law Enforcement Center Funds

Period Recap

June 1, 2025 - June 13, 2025

<u>Fund</u>	<u>Fund #</u>	<u>Beginning Fund Balance</u>	<u>Period Revenue</u>	<u>Period Expenditures</u>	<u>Ending Fund Balance</u>
Justice Center - Taxable Bonds	4750	3,423,356.84	10,230.68	23,120.70	3,410,466.82
Justice Center -ARPA02 (Standard Deduction)	0005	complete			complete
Justice Center - ARPA12 Projects	0005	complete			complete
Justice Center - Miscellaneous Revenues	4753	747,287.19	-	(11,095.00)	758,382.19
Justice Center - Debt Service	4754	-	-	-	-
Justice Center Maintenance - 20%	4756	1,624,521.21	1,121.71	-	1,625,642.92
Totals of All Justice Center Funds		5,795,165.24	1,121.71	12,025.70	5,784,261.25

Revenues & Expenditures for this Reporting Period

Revenues for the period covered:

Lease payment from Woodbury County	-
Lease payment from Woodbury County	-
Interest earned on Justice Center Taxable Bonds	10,230.68
Interest earned on Justice Center Misc	-
Interest earned on Justice Center Maintenance Fund	1,121.71
Total Revenues	<u><u>11,352.39</u></u>

Disbursements:

Debt Service Payments:

Principal	-
Fees	-
Interest	-
	<u><u>-</u></u>

Taxable Bonds:

Baker Group	11,520.70
CW Suter	11,600.00
Star Control	-
Thompson Electric	-
	<u><u>23,120.70</u></u>

Miscellaneous Fund:

Ahlers & Cooney	-
Baker Group	505.00
CW Suter	(11,600.00)
Fredrikson	-
Socotec	-
	<u><u>(11,095.00)</u></u>

Maintenance Fund:

-

Total Disbursed	<u><u>12,025.70</u></u>
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SUTER
Service that suits you!

Don Weick LEC Luther
05/16/25

Thursday, May 15, 2025

Approved 5.15.25

Kenny Schmitz for Woodbury County

TO: Todd Weick

RE: Woodbury LEC – Remove/Blank-off exhaust grilles (Rm's 0029, 0030, 0031)

We propose to furnish and install the **HVAC portion** of the above project per the scope listed below:

Room 0029

- **Grille and ductwork** – Leave both in place.
- **Balancing damper** – Close it.
- **Fire damper** – Close it and leave in place.
- **Labeling** – Label the duct and grille as “abandoned in place.”

Room 0030

- **Grille and ductwork** – Leave both in place.
- **Balancing damper** – No action required.
- **Fire damper** – Leave in place.
- **Exhaust fan (EF-5)** – Turn off.

Room 0031

- **Grille and ductwork** – Cut duct at wall, seal remaining duct connected to EF-1 (**Patching Wall by others / not included; verify requirements with GGA**).
- **Balancing damper** – Close it.
- **Fire damper** – Not present.

Bid: \$928.00

Notes:

1. If a bond is required, please add .9%
2. *Price is subject to change after 10 days from the date of quotation.*
3. Work to be completed during normal working hours.
4. Wall patching with rated construction is required for Room 0031 but not included in this scope of work — to be completed by others. Confirm rated wall requirements with GGA.
5. Please be advised that the existing air balance data for EF-1 will no longer be valid following the proposed modifications. As the owner has elected not to proceed with rebalancing EF-1, any resulting discrepancies in system performance or airflows will not be the responsibility of C.W. Suter. We recommend that EF-1 be rebalanced post-modification to ensure optimal system performance and to avoid potential operational issues throughout the building.

I thank you for the opportunity to provide you with this proposal. If you have any questions, please feel free to contact me.

Sincerely,
C. W. Suter

Austin Huisman
Estimator/Project Manager

Heating and Cooling • Plumbing • Temperature Control • Architectural Sheet Metal
1800 11th Street • Sioux City, IA 51101 • Business (712) 252-3007 • Fax (712) 252-2410



CW Suter Services
1800 11th St, Sioux City, IA 51101
712-252-3007

Invoice 238824231
Invoice Date 4/11/2025
Payment Term Due Upon Receipt
Due Date 4/11/2025

APPROVED

SMA

FUND 4750

04/21/2025 2:10:25 PM

Billing Address

Woodbury County Building Services 2
620 Douglas Street
Sioux City, IA 51101 USA

Job Address

Woodbury County Law Enforcement
Center
3701 28th Street
Sioux City, IA 51105 USA

Description of work

Star Control provided airflow monitoring via differential pressure sensors. New Alerton Controller. Programming adding the flow monitoring graphics to the BAS system

Service #	Description	Quantity	Your Price	Total
PRJ BILLING - CNTRL	Project Billing -LEC-AHU Adding 3 monitoring stations to BMS 425I009	1.00	\$9,680.00	\$9,680.00

Sub-Total \$9,680.00

Tax \$0.00

Total \$9,680.00

Payment \$0.00

Balance Due \$9,680.00

Thank you for choosing CW Suter Services!

This invoice is agreed and acknowledged. Payment is due upon receipt. A service fee will be charged for any returned checks, and a financing charge of 1% per month shall be applied for overdue amounts.

I find and agree that all work performed by CW Suter has been completed in a satisfactory and workmanlike manner. I have been given the opportunity to address concerns and/or discrepancies in the work provided, and I either have no such concerns or have found no discrepancies or they have been addressed to my satisfaction. My signature here signifies my full and final acceptance of all work performed by the contractor.

APPROVED

04/21/2025 2:14:28 PM