Woodbury County Law Enforcement Center Authority

620 Douglas St., Room 104 | Ron Wieck - Chair

Sioux City, Iowa 51101 | Dan Moore - Secretary

712 – 279-6525 | Mark Nelson - Treasurer

Agenda

Tuesday, September 9, 2025, 2:00 p.m.

Basement Boardroom, Woodbury County Courthouse

2:00 p.m. Call the Meeting to Order

Reminder: Please silence all cell phones and electronic devices. When speaking, Please come to the podium, state your name, address, and speak loudly and clearly. Thank you – Chairman Ron Wieck

1. Approval of the agenda
2. Approval of the minutes of the August 26, 2025, meeting
3. Approval of claims
4. Financial Report – Ryan Ericson
5. Approval to appoint Mark Nelson as the LEC representative for mediation
6. Selection of the Authority's representative at mediation
7. Discussion and action on Star Controls T&M to assist commissioning agent
8. Information and update on LEC project – Shane Albrecht
9. Public concerns that do not relate to a scheduled item on the agenda
10. Authority Board Members concerns
11. Joint Closed Session with the Woodbury County Board of Supervisors and Fredrikson & Byron Law Firm {Iowa Code Section 21.5 (1) (c)}
12. Adjourn

Woodbury County Law Enforcement Center Authority

Minutes

August 26, 2025, 2:00 p.m.

Basement Boardroom, County Courthouse

Attendance:

Members: Ron Wieck, Dan Moore, Mark Nelson (absent)

Staff: Karen James, Administrative Assistant, Shane Albrecht, Baker Group, Jodie McDougal, Attorney (by phone), Kenny Schmitz, Building Services Director, Ryan Ericson, Finance Director

1. Motion by Moore, second by Wieck to approve the agenda. Carried 2-0

2. Motion by Wieck, second by Moore to elect Ron Wieck as Chairman, Mark Nelson as Treasurer and Dan Moore as Secretary to the LEC Authority. Carried 2-0

   William Burrows, Sioux City, asked the question regarding the terms of the officers of the LEC Authority.

   Doyle Turner, Moville, would have liked to have seen more discussion on the election of officers.

3. Motion by Moore, second by Wieck to approve the minutes of August 12, 2025, meeting. Carried 2-0

4. Motion by Wieck, second by Moore to approve the claims totaling $12,608.10. Carried 2-0

   Motion by Wieck, second by Moore to approve the claims totaling $14,018.00. Carried 2-0

5. Ryan Ericson, Finance Director, gave an update on the financial report.

6. Motion by Moore, second by Wieck to approve Gallagher Insurance proposal. Carried 2-0

7. Motion by Moore, second by Wieck to approve AHU-1 installation labor from CW Suter not to exceed $20,000. Carried 2-0

8. Shane Albrecht, Baker Group gave information and update on the LEC project. Kenny Schmitz, Building Services Director, gave an update on the warranty list items.

9. Doyle Turner, Moville, Bob Scott, Sioux City, William Burrows, Sioux City, Kim Alexander, Smithland, Steve Nelson, Sioux City, Dan Bittinger, Sioux City, supports Mark Nelson to be the representative for mediation.

   Motion by Moore, second by Wieck to table this agenda item for the September 9th meeting. Carried 2-0

10. Steve Nelson, Sioux City, had a question regarding who has the authority of the maintenance fund.
    Doyle Turner, Moville, thanked the LEC Authority for the work that has been done.
    William Burrows, Sioux City, would like the LEC Authority to terminate the Baker Group contract.

11. There were no Authority Board Members concerns.

12. Motion by Wieck, second by Moore to go into closed session per Iowa Code 21.5 (1) (c) with Fredrikson & Byron Law Firm. Carried 2-0 on a roll- call vote. Nelson absent.

    Motion by Wieck, second by Moore to go out of closed session per Iowa Code 21.5(1) (c) with Fredrikson & Byron Law Firm. Carried 2-0 on a roll-call vote. Nelson absent

13. Motion by Wieck, second by Moore to adjourn the meeting.

____
Dan Moore, Secretary

Woodbury County

Expense Approval Report

By Segment (Select Below)

Post Dates 9/9/2025 - 9/9/2025

Vendor Name	Account Number	Payable Number	Description (Item)	Post Date	Amount
Office: 45 - Law Enforcement Authority					
Baker Group	4750-45-9111-000-61002	305007	4750-Project Management	09/09/2025	12,658.20
Baker Group	4753-45-9111-000-61002	305012	4753-Project Managment - Au…	09/09/2025	680.00
Baker Group	4750-45-9111-000-61002	305017	4750-Project Management	09/09/2025	9,608.20
Baker Group	4753-45-9111-000-61002	305020	4753-Project Management - A…	09/09/2025	297.50
				Office 45 - Law Enforcement Authority Total:	**23,243.90**
				Grand Total:	**23,243.90**

Report Summary

Fund Summary

Fund		Expense Amount	Payment Amount
4750 - Justice Center Taxable Bonds		22,266.40	0.00
4753 - Justice Center Miscellanoeus Revenue		977.50	0.00
	Grand Total:	**23,243.90**	**0.00**

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
4750-45-9111-000-61002	Project Management	22,266.40	0.00
4753-45-9111-000-61002	Project Management	977.50	0.00
	Grand Total:	**23,243.90**	**0.00**

Project Account Summary

Project Account Key		Expense Amount	Payment Amount
4750-9111-PROJECT MANAGEMENT		22,266.40	0.00
4753-9111-MANAGEMENT		977.50	0.00
	Grand Total:	**23,243.90**	**0.00**

Woodbury County Law Enforcement Center Funds
Period Recap
August 23, 2025 - September 5, 2025

Fund	Fund #	Beginning Fund Balance	Period Revenue	Period Expenditures	Ending Fund Balance
Justice Center - Taxable Bonds	4750	3,211,378.27	9,311.39	26,456.10	3,194,233.56
Justice Center -ARPA02 (Standard Deduction)	0005	complete			complete
Justice Center - ARPA12 Projects	0005	complete			complete
Justice Center - Miscellaneous Revenues	4753	698,063.55	-	170.00	697,893.55
Justice Center - Debt Service	4754	-	-	-	-
Justice Center Maintenance - 20%	4756	1,628,330.90	1,822.98	-	1,630,153.88
Totals of All Justice Center Funds		5,537,772.72	11,134.37	26,626.10	5,522,280.99

9/4/2025 12:48 PM

Revenues & Expenditures for this Reporting Period

Revenues for the period covered:		
Lease payment from Woodbury County	-	
Lease payment from Woodbury County	-	
Interest earned on Justice Center Taxable Bonds	9,311.39	
Interest earned on Justice Center Misc	-	
Interest earned on Justice Center Maintenance Fund	1,822.98	
Total Revenues	11,134.37	
Disbursements:		
Debt Service Payments:		
Principal		-
Fees		-
Interest		-
		-
Taxable Bonds:		
Baker Group		9,685.95
CW Suter		14,018.00
Winkler Roofing		2,752.15
		26,456.10
Miscellaneous Fund:		
Baker Group		170.00
		-
		170.00
Maintenance Fund:		
		-
Total Disbursed		26,626.10