

MINUTES

Woodbury County Information and Communication Commission

Dennis Butler Meeting Room Sioux City, Iowa

A meeting of the WCICC Commission was held on October 8, 2025, at 8:05 a.m., the following Commission members were present: Dean Stevens, Daniel Bittinger, Julie Schoenherr, and Matthew O'Kane. Absent: Matthew Ung.

I. Meeting Called to Order

Dean Stevens called the meeting to order at 8:05 a.m. The minutes from August 13, 2025, were approved. **3/0 Carried.**

II. Discussion: Compliance with Accessibility of Web Content and Mobile Apps Provided by State and Local Government – Interim City Manager Mike Collett

Mike Collett and Communications and Public Engagement Specialist Anne Westra shared that current ADA guidelines are being updated that these changes would affect both City external and internal websites. Anne shared the City's actions to date and future steps. Julie Schoenherr asked them to come to a future meeting with cost updates.

Both Mike Collett and Anne Westra also shared a mock job description for a Compliance Officer. This position would be responsible for ensuring that the City meets all applicable accessibility, privacy, and security standards.

III. Communications Center

Department Update (Agenda item III. A.)

Wendi Hess shared updates on the budget, staffing, CritiCall dispatcher selection testing demonstration, FY2027 Operating Budget preparation, updated former Mercy locations in dispatch system with new facility names and abbreviations and attended demonstration from Flock for "Drones as First Responders".

Open Items (Agenda item III. B.)

No Open Items.

IV. Information Systems

Department Update (Agenda item IV. A.)

John Malloy shared updates on the following projects: Deployment of New Firewalls, Cyber Security Incident Response Exercise with City Leadership, Nature Calls Support, TEC Wireless Upgrade Solution, Mitel Conversions at PD Dictation & Emergency Services, Developed Ivanti “Helper” Application, Switch Replacement, PC Replacement, Traffic Switch Install Planning, Network Cabling, False Alarm Billing Interface Testing, Windows 10-to11 Upgrades, AI Acceptable Use Policy and ADA Update with Neapolitan on County Website & City/County Portals.

Open Items (Agenda item IV B.)

Daniel Bittinger inquired about cabling issues in the courthouse stairwell and will work with WCICC-IT in the future to schedule a cleanup.

The regular meeting adjourned at 9:10 a.m., with the next meeting scheduled for November 12, 2025, at 8:05 a.m., in the Dennis Butler Meeting Room in the Woodbury County Courthouse, Seventh and Douglas Streets, Sioux City, Iowa.