

# *Woodbury County Law Enforcement Center Authority*

## **Minutes**

November 6, 2025, 2:00 p.m.

Basement Boardroom, County Courthouse

Attendance:

Members: Ron Wieck, Dan Moore (absent), David Dietrich

Staff: Karen James, Administrative Assistant, Shane Albrecht, Baker Group, Jodie McDougal, Attorney, Kenny Schmitz, Building Services Director, Ryan Ericson, Finance Director, Kevin Rost, Goldburg Group Architects (by phone)

1. Motion by Wieck, second by Dietrich to approve to amend the agenda adding discussion and action naming David Dietrich as treasurer of the LEC Authority. Carried 2-0

Motion by Wieck, second by Dietrich to approve the amended agenda. Carried 2-0

2. Motion by Dietrich, second by Wieck to approve the minutes of October 21, 2025, meeting Carried 2-0

3. Motion by Wieck, second by Dietrich to approve the claims totaling \$22,162.40 Carried 2-0

Motion by Wieck, second by Dietrich to approve naming David Dietrich as treasurer on the LEC Authority. Carried 2-0

4. Ryan Ericson, Finance Director, gave an update to the financial report.
5. Kenny Schmitz, Building Services Director, gave an update on Building Service's Facility Report.

Motion by Dietrich, second by Wieck to receive letter from Todd Milke, Chubb Risk Consulting, regarding jurisdictional boiler inspection visit. Carried 2-0

Motion by Dietrich, second by Wieck to receive before and after pictures of the trash containment area. Carried 2-0

6. Motion by Wieck, second by Dietrich to approve the bond payment of BOK Financial in the amount of \$456,725.00 for Law Enforcement Center Facilities Revenue Bonds Series 2021 after the Authority receives rent payment from the Board of Supervisors. Carried 2-0
7. Motion by Wieck, second by Dietrich to approve the bond payment of BOK Financial in the amount of \$270,155.37 for Law Enforcement Center Facilities Revenue Bonds Series 2020 after the Authority receives rent payment from the Board of Supervisors. Carried 2-0

8. Motion by Dietrich, second by Wieck to approve Star Control's quote for three air flow monitoring stations for AHU-3 in the amount of \$20,000. Carried 2-0
9. Motion by Dietrich, second by Wieck to approve Star Control's quote to separate supply and return fan signals for AHU-3 in the amount of \$5,500. Carried 2-0
10. Motion by Dietrich, second by Wieck to approve Star Control's quote for chilled and hot water reset strategy in the amount of \$6,400. Carried 2-0
11. Motion by Dietrich, second by Wieck to approve Star Control's quote for hot water bypass valve relocation in the amount of \$18,375. Carried 2-0
12. Motion by Dietrich, second by Wieck to approve Star Control's quote to move chilled water DP sensor location in the amount of \$12,424. Carried 2-0
13. Motion by Dietrich, second by Wieck to approve CW Suter invoice for AHU-2 in the amount of \$23,669.70. Carried 2-0
14. Motion by Dietrich, second by Wieck to approve CW Suter invoice for PR54 in the amount of \$54,570. Carried 2-0
15. Shane Albrecht, Baker Group, gave information and update on the LEC project.
16. William Burrows had a few questions for the Authority regarding the LEC facility and mediation.
17. There were no Authority board member concerns.
18. Motion by Wieck, second by Dietrich to go into closed session per Iowa Code 21.5 (1) (c) with the Woodbury County Board of Supervisors and Fredrikson & Byron Law Firm. Carried 2-0 on a roll- call vote. Moore Absent

Motion by Wieck, second by Dietrich to go out of closed session per Iowa Code 21.5(1) (c) with the Woodbury County Board of Supervisors and Fredrikson & Byron Law Firm.  
Carried 2-0 on a roll-call vote. Moore Absent

19. Motion by Wieck, second by Dietrich to adjourn the meeting.



Dan Moore, Secretary