

*WOODBURY COUNTY*  
***COMMISSION OF VETERAN AFFAIRS***  
*Minutes*  
*November 12, 2025*  
*4:45 PM*

Present: Commissioners Chwirka, Mansfield & Hinds  
Director Kuhlmann, CVSO Robinson

4:40 p.m. – Call to order by Chwirka.

**Consent Agenda**

Items 1 through 4 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

1. Approve October 1, 2025, Meeting Minutes as e-mailed.
2. Claim #1 – Veteran #1258 – Waterbury Funeral Service, \$1,300.00.
3. Claim #2 – Veteran #1259 – Waterbury Funeral Service, \$1,300.00
4. Approve Period 5 Claims. Total Presented for approval today \$5,183.45.

Consent Approval: Motion by Mansfield, Second by Hinds, passed 3-0.

**End of Consent Agenda**

Commissioner Discussion –

State Fall School – Update

Association Requirements & Update

New Commissioner

Unity Point Veteran Program

**GOOD & WELFARE**

~~Mental Health First Aid – November 14<sup>th</sup>, 8:00 – 4:00 p.m. – Storm Lake, IA (Kuhlman & Robinson)~~

IDVA Spring School – April 14<sup>th</sup> – 16<sup>th</sup>, Des Moines, IA (Kuhlmann & Robinson)

NAVSCO 2026 Annual Conference – May 30<sup>th</sup> – June 5<sup>th</sup> – Reno, NV

Adjourned at 5:00 p.m. - Motion Hinds, Second Mansfield, passed 3-0.

Next Meeting – December 3<sup>rd</sup> – 4:45 p.m.