

MINUTES

Woodbury County Information and Communication Commission

Dennis Butler Meeting Room Sioux City, Iowa

A meeting of the WCICC Commission was held on November 12, 2025, at 8:05 a.m., the following Commission members were present: Dean Stevens, Daniel Bittinger, Julie Schoenherr, and Matthew O'Kane. Absent: Matthew Ung.

I. Meeting Called to Order

Dean Stevens called the meeting to order at 8:08 a.m. The minutes from October 8, 2025, were approved. **3/0 Carried.**

II. Communications Center

Department Update (Agenda item II. A.)

Wendi Hess shared updates on the budget, staffing, Staff Participation in a Full-Scale backup and Evacuation Drill, Visits from Medical Residents, Job Shadows and hosted WITCC Firefighter Student Tour.

Open Items (Agenda item III. B.)

No Open Items.

III. Discussion: Library Systems Analyst

Helen Rigdon, Library Director, shared an update on the Systems Analyst position that is currently being funded by the Library's budget. Helen requested that this position no longer be funded by the Library due to staff changes and department needs.

A motion was made by Julie Schoenherr to phase out the current agreement between the Library and WCICC-IT over three years, seconded by Daniel Bittinger. **3/0 Carried.**

IV. Information Systems

Department Update (Agenda item IV. A.)

John Malloy shared updates on the following projects: City PC Replacement Completion, Windows 10 to Windows 11 Migration, WCSO Surface Device Configuration, Motorola FLEX Operating System Upgrade, Secondary Roads Network Cabling, Finalizing ImOn Agreements for City Locations, Edge Switch Replacement, Tyson Events Center WiFi Upgrade, Released ADA Compliant Elections Website, Cognos Move to Windows Server 2022, Migration of Legacy Enterprise Firewalls, AI Acceptable Use Policy, Sale of Monitors on GovDeals, ADA Discovery Session with BOS Leadership and Security Metrics.

Open Items (Agenda item IV B.)

John Malloy discussed the status of the updated GIS Memorandum of Understanding.

The regular meeting adjourned at 9:03 a.m., with the next meeting scheduled for December 10, 2025, at 8:05 a.m., in the Dennis Butler Meeting Room in the Woodbury County Courthouse, Seventh and Douglas Streets, Sioux City, Iowa.