



Woodbury County Law Enforcement Center Authority

620 Douglas St., Room 104

Dan Moore - Chair

Sioux City, Iowa 51101

Dan Moore - Secretary

712 - 279-6525

David Dietrich - Treasurer

Agenda

Tuesday, February 17, 2026, 2:00 p.m.

Basement Boardroom, Woodbury County Courthouse

2:00 p.m. Call the Meeting to Order

Reminder: Please silence all cell phones and electronic devices. When speaking, Please come to the podium, state your name, address, and speak loudly and clearly. Thank you

1. Approval of the agenda
2. Approval of the minutes of the January 13, 2026, meeting
3. Approval of claims
4. Approval to appoint Tony Wingert as secretary of the LEC Authority.
5. Financial Report – Ryan Ericson
6. Approval of quote from Suter for removal of energy recovery wheel – Shane Albrecht
7. Building Service's Facility Report – Kenny Schmitz
8. Information and update on LEC project – Shane Albrecht
9. Public concerns that do not relate to a scheduled item on the agenda
10. Authority Board Members concerns
11. Joint Closed Session with the Woodbury County Board of Supervisors and Fredrikson & Byron Law Firm {Iowa Code Section 21.5 (1) (c)}
12. Adjourn

Woodbury County Law Enforcement Center Authority

Minutes

January 13, 2:00 p.m.

Board of Supervisors Meeting Room, County Courthouse

Attendance:

Members: Dan Moore, David Dietrich

Staff: Karen James, Administrative Assistant, Shane Albrecht, Baker Group, Jodie McDougal, Attorney, Kenny Schmitz, Building Services Director, Ryan Ericson, Finance Director

1. Motion by Moore, second by Dietrich to approve the agenda. Carried 2-0
2. Motion by Dietrich, second by Moore to approve Dan Moore as Authority Chairperson effective 1/1/26. Carried 2-0
3. Motion by Dietrich, second by Moore to approve the minutes of December 16, 2025, meeting. Carried 2-0
4. Motion by Moore, second by Dietrich to approve a resolution formally recognizing and thanking Ron Wieck for his 6 years of faithful service as an Authority member with a commendation and presentation of a certificate. Carried 2-0
5. Motion by Dietrich, second by Moore to approve the claims totaling \$20,857.52. Carried 2-0
6. Motion by Dietrich, second by Moore to receive updated LEC Financial Report. Carried 2-0

Ryan Ericson, Finance Director, gave an update on the LEC Financial Report.

7. Kenny Schmitz, Building Services Director, gave an update on the facility report.
8. Shane Albrecht, Baker Group, gave an update on the LEC project.
9. There were no public concerns.
10. The next LEC Authority meeting will be February 17, 2026, at 2:00 p.m.
Commissioner Moore thanked Ron Wieck for all his service on the LEC Authority.
11. Motion by Moore, second by Dietrich to go into closed session per Iowa Code 21.5 (1) (c) with the Woodbury County Board of Supervisors and Fredrikson & Byron Law Firm. Carried 0-0 on a roll- call vote.

Motion by Moore, second by Dietrich to go out of closed session per Iowa Code 21.5(1) (c) with the Woodbury County Board of Supervisors and Fredrikson & Byron Law Firm. Carried 2-0 on a roll-call vote.

12. Motion by Dietrich, second by Moore to adjourn the meeting.

Dan Moore, Secretary



Woodbury County

Expense Approval Report

By Segment (Select Below)

Post Dates 2/17/2026 - 2/17/2026

Vendor Name	Account Number	Payable Number	Description (Item)	Post Date	Amount
Office: 45 - Law Enforcement Authority					
Fredrikson	4753-45-9111-000-61004	1975126	4753-Jail Project-Professional ... 02/17/2026		73,620.64
Fredrikson	4753-45-9111-000-61004	1982200	4753-Jail Project-Professional ... 02/17/2026		24,857.07
Fredrikson	4753-45-9111-000-61004	1986888	4753-Jail Project-Professional ... 02/17/2026		23,672.98
Resource Consulting Engineers..	4750-45-9111-000-61004	2024.001.00-09	4750-Jail Project-Professional ... 02/17/2026		3,027.50
Baker Group	4753-45-9111-000-61002	316695	4753-Jail Project-Management 02/17/2026		1,300.00
Baker Group	4750-45-9111-000-61002	316697	4750-Jail Project-Management 02/17/2026		28,413.00
Office 45 - Law Enforcement Authority Total:					154,891.19
Grand Total:					154,891.19

Report Summary**Fund Summary**

Fund	Expense Amount	Payment Amount
4750 - Justice Center Taxable Bonds	31,440.50	0.00
4753 - Justice Center Miscellanoeus Revenue	123,450.69	0.00
Grand Total:	154,891.19	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
4750-45-9111-000-61002	Project Management	28,413.00	0.00
4750-45-9111-000-61004	Misc/Administration	3,027.50	0.00
4753-45-9111-000-61002	Project Management	1,300.00	0.00
4753-45-9111-000-61004	Misc/Administration	122,150.69	0.00
Grand Total:	154,891.19	0.00	

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
4750-9111-MISC/ADMINISTRATION	3,027.50	0.00
4750-9111-PROJECT MANAGEMENT	28,413.00	0.00
4753-LOAN-MISC/ADMINISTRATION	122,150.69	0.00
4753-LOAN-PROJECT MANAGEMENT	1,300.00	0.00
Grand Total:	154,891.19	0.00

Woodbury County Law Enforcement Center Funds

Period Recap

January 2026

<u>Fund</u>	<u>Fund #</u>	<u>Beginning Fund Balance</u>	<u>Period Revenue</u>	<u>Period Expenditures</u>	<u>Ending Fund Balance</u>
Justice Center - Taxable Bonds	4750 *	2,930,008.51	8,169.18	-	2,938,177.69
Justice Center -ARPA02 (Standard Deduction)	0005	complete			complete
Justice Center - ARPA12 Projects	0005	complete			complete
Justice Center - Miscellaneous Revenues	4753 *	554,998.70	-	10,204.41	544,794.29
Justice Center - Debt Service	4754 *	-	-	-	-
Justice Center Maintenance - 20%	4756 *	1,837,446.43	-	10,653.11	1,826,793.32
 Totals of All Justice Center Funds		 5,322,453.64	 8,169.18	 20,857.52	 5,309,765.30

* Fund Numbers are an internal designation. All funds are part of a pooled cash account. Total Funds available to the LEC is:

\$ 5,309,765.30

Revenues & Expenditures for this Reporting Period

Revenues for the period covered:

Lease payment from Woodbury County	-
Lease payment from Woodbury County	-
Interest earned on Justice Center Taxable Bonds	8,169.18
Interest earned on Justice Center Misc	-
Interest earned on Justice Center Maintenance Fund	-
Total Revenues	8,169.18

Disbursements:

Debt Service Payments:

Principal	-
Fees	-
Interest	-
	-

Taxable Bonds:

-
-
-
-

Miscellaneous Fund:

Credit Card - Hotel for Mediation	708.13
Heley, Duncan & Melander	5,560.03
Socotec Advisory	736.25
CW Suters	3,200.00
	10,204.41

Maintenance Fund:

Cornerstone Commissiong	10,653.11
	10,653.11

Total Disbursed

20,857.52



Wednesday, January 21, 2025

To: Woodbury Law Enforcement Authority
Re: Proposal for Removal of Energy Recovery Wheel AHU-3

C.W. Suter & Son, Inc. proposes to furnish labor and materials to remove the energy recovery wheel from AHU-3. This proposal is based on the AHU-3 submittal documents and is limited to the scope outlined below. The work will be completed for the quoted price listed below.

- Disconnect and remove the existing energy recovery wheel assembly from AHU-3, including motor, belt drive, and associated framing.
- Patch and seal wall openings and penetrations resulting from removal to maintain unit integrity.
- Coordinate with Owner for scheduled shutdown of AHU-3 during removal.
- Work to be performed during normal business hours.
- Crane

Quoted Price: \$16,700

Notes:

1. Price is valid for 30 days from the date of this quotation and is subject to change thereafter.
2. Electrical work is excluded.
3. Work will be performed during normal working hours.
4. AHU-3 will need to be shut down during removal. Coordination with the Owner will be maintained to ensure the unit is non-operational during scheduled work.
5. Installation is weather dependent and will be scheduled accordingly.
6. Testing and Balancing is not figured into the main bid. If it is needed, the price will be adjusted accordingly.

Thank you for the opportunity to provide this proposal. Should you have any questions or require further clarification, please do not hesitate to contact me.

Sincerely,

C.W. Suter & Son, Inc.
Austin Huisman
Estimator / Project Manager

Acceptance by Owner

By signing below, the Owner acknowledges receipt and acceptance of this proposal, subject to the terms and conditions listed above.

Name: DAN A. MOORE, CHAIRMAN
Signature: Dan A. Moore
Date: 01/23/2026

1-22-26

Heating and Cooling ● Plumbing ● Temperature Controls ● Architectural Sheet Metal
Sioux City, IA 712-252-3007 ● Spencer, IA 712-262-1514 ● Yankton, SD 605-601-5464