

Woodbury County Law Enforcement Center Authority

Minutes

May 19, 2026, 2:00 p.m.

Board of Supervisors Meeting Room, County Courthouse

Attendance:

Members: Dan Moore, David Dietrich, Tony Wingert

Staff: Karen James, Administrative Assistant, Shane Albrecht, Baker Group, Jodie McDougal, Attorney, Kenny Schmitz, Building Services Director, Ryan Ericson, Finance Director

1. Motion by Wingert, second by Dietrich to approve the agenda. Carried 3-0
2. Motion by Wingert, second by Dietrich to approve the minutes of April 7, 2026, meeting. Carried 3-0
3. Motion by Wingert, second by Dietrich to approve the LEC Authority claims totaling \$20,806.90. Carried 3-0

Motion by Wingert, second by Dietrich to approve the BOK Financial claims totaling \$2,891,880.37. Carried 3-0

County Treasurer Tina Bertrand explained that the maintenance reserve funds are in separate accounts from county funds.

4. Motion by Wingert, second by Dietrich to approve the invoice from Fredrikson Law Firm for \$12,542.48. Carried 3-0
5. Ryan Ericson, Finance Director, gave an update on the LEC Financial Report.
6. Ryan Ericson, Finance Director, gave an update on the Law Enforcement Center Non-Qualified Use Report
7. Kenny Schmitz, Building Services Director, gave an update on the facility report.

Motion by Dietrich, second by Wingert to receive letter from Department of Labor regarding space requirements for employees to pump breast milk at work under the FLSA. Carried 3-0

8. Motion by Wingert, second by Dietrich to the direct purchase (\$45,891.66) compactor and installation alterations from Gill Hauling to be paid from the LEC Authority Maintenance Fund and any repair occurrence 20% of the original price which will be \$9,200 or greater, will be paid from the LEC Authority maintenance fund. Carried 3-0
9. Motion by Wingert, second by Dietrich to approve and execute service agreement with Accurate Controls under the Bronze Plan, 3-year term for \$52,025.52 and will be paid out of the LEC Authority Maintenance Fund. Carried 3-0

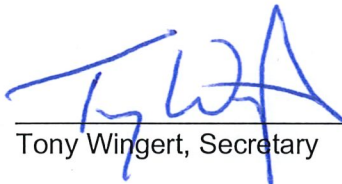
10. Motion by Dietrich, second by Wingert to approve the request to relocate Emergency 911 backup services from Climbing Hill location to the Law Enforcement Center. Carried 3-0
11. Shane Albrecht, Baker Group, gave an update on the LEC project.
12. There were no public concerns.
13. Commissioner Wingert had a question regarding the revenue generated by federal inmates and if that could be used for the bond payments and use county tax dollars on something else. Finance Director, Ryan Ericson, would like to defer to the definition of the lease agreement.

Supervisor Bittinger has been looking at that portion of the lease agreement for a couple of years. Agrees with Commissioner Wingert to bring in federal inmate's dollars after the bonds can be paid and if there are net proceeds, we should be able to use that for any type of maintenance to the building.

10. Motion by Moore, second by Dietrich to go into closed session per Iowa Code 21.5 (1) (c) with the Woodbury County Board of Supervisors and Fredrikson & Byron Law Firm. Carried 3-0 on a roll- call vote.

Motion by Moore, second by Wingert to go out of closed session per Iowa Code 21.5(1) (c) with the Woodbury County Board of Supervisors and Fredrikson & Byron Law Firm. Carried 3-0 on a roll-call vote.

10. Motion by Moore, second by Wingert to adjourn the meeting.



Tony Wingert, Secretary