



Woodbury County Law Enforcement Center Authority

620 Douglas St., Room 104

Sioux City, Iowa 51101

712 – 279-6525

Dan Moore - Chair

Tony Wingert - Secretary

David Dietrich - Treasurer

Agenda

Tuesday, May 19, 2026, 2:00 p.m.

Basement Boardroom, Woodbury County Courthouse

2:00 p.m. Call the Meeting to Order

Reminder: Please silence all cell phones and electronic devices. When speaking, please come to the podium, state your name, and speak loudly and clearly. Thank you

1. Approval of the agenda
2. Approval of the minutes of April 7, 2026, meeting
3. Approval of claims
4. Approval of invoice from Fredrikson Law Firm for \$12,542.48
5. Financial Report – Ryan Ericson
6. Law Enforcement Center Non-Qualified Use Report – Ryan Ericson
7. Building Service's Facility Report – Kenny Schmitz
8. Approve the direct purchase (\$45,891.66) compactor and installation alterations from Gill Hauling to be paid from the LEC Authority maintenance fund – Kenny Schmitz
9. Approve and execute service agreement with Accurate Controls – Kenny Schmitz
10. Discussion and approval of request to relocate Emergency 911 backup services from Climbing Hill location to the Law Enforcement Center – Kenny Schmitz
11. Information and update on LEC project – Shane Albrecht
12. Public concerns that do not relate to a scheduled item on the agenda
13. Authority Board Members concerns
14. Joint Closed Session with the Woodbury County Board of Supervisors and Fredrikson & Byron Law Firm {Iowa Code Section 21.5 (1) (c)}
15. Adjourn

Woodbury County Law Enforcement Center Authority

Minutes

April 7, 2026, 2:00 p.m.

Board of Supervisors Meeting Room, County Courthouse

Attendance:

Members: Dan Moore, David Dietrich, Tony Wingert

Staff: Karen James, Administrative Assistant, Shane Albrecht, Baker Group, Jodie McDougal, Attorney, Kenny Schmitz, Building Services Director, Ryan Ericson, Finance Director

1. Motion by Moore, second by Wingert to amend the agenda to add, under the approval of claims, the invoice from Fredrikson. Carried 3-0

Motion by Wingert, second by Dietrich to approve the agenda. Carried 3-0

2. Motion by Dietrich, second by Wingert to approve the minutes of March 10, 2026, meeting. Carried 3-0
3. Motion by Dietrich, second by Wingert to approve the claims totaling \$27,995.68. Carried 3-0
4. Ryan Ericson, Finance Director, gave an update on the LEC Financial Report.
5. Kenny Schmitz, Building Services Director, gave an update on the facility report.
6. Shane Albrecht, Baker Group, gave an update on the LEC project. There will be a walk through on May 19th.
7. Motion by Wingert, second by Dietrich to approve the proposal from RCE for retro commission for \$25,000 taken from the maintenance fund. Carried 3-0
8. There were no public concerns.
9. Chairman Moore announced due to the Department of Justice ruling that state and local government websites and mobile apps be ADA compliance, the LEC Authority meetings will not be posted on YouTube after April 24, 2026, until YouTube can become ADA compliance or if software becomes available.

Chairman Moore has not received any update on transportation for the LEC facility.

10. Motion by Moore, second by Dietrich to go into closed session per Iowa Code 21.5 (1) (c) with the Woodbury County Board of Supervisors and Fredrikson & Byron Law Firm. Carried 3-0 on a roll- call vote.

Motion by Moore, second by Wingert to go out of closed session per Iowa Code 21.5(1) (c) with the Woodbury County Board of Supervisors and Fredrikson & Byron Law Firm. Carried 3-0 on a roll-call vote.

10. Motion by Moore, second by Dietrich to adjourn the meeting.

Tony Wingert, Secretary



Expense Approval Report By Segment (Select Below)

Post Dates 5/19/2026 - 5/19/2026

Vendor Name	Account Number	Payable Number	Description (Item)	Post Date	Amount
Office: 01 - Board of Supervisors					
BOK Financial	4754-01-0110-000-52004	IAWOODBLAW21 MY26	Debt Service	05/19/2026	225.00
BOK Financial	4754-01-0110-000-52012	IAWOODBLAW21 MY26	Debt Service	05/19/2026	456,500.00
BOK Financial	4754-01-0120-000-51012	IAWOODBLAW21 MY26	Debt Service	05/19/2026	970,000.00
BOK Financial	4754-01-0110-000-52004	IAWOODBURY20 MY26	Debt Service	05/19/2026	225.00
BOK Financial	4754-01-0110-000-52011	IAWOODBURY20 MY26	Debt Service	05/19/2026	269,930.37
BOK Financial	4754-01-0120-000-51011	IAWOODBURY20 MY26	Debt Service	05/19/2026	1,195,000.00
Office 01 - Board of Supervisors Total:					2,891,880.37
Office: 45 - Law Enforcement Authority					
Resource Consulting Engineers..	4753-45-9111-000-61004	2026.018.00-01	4753-Jail Project-Professional ...	05/19/2026	2,375.00
CW Suter Services	4750-45-9111-000-61003	257634409	4750-Jail Project-Construction	05/19/2026	1,600.00
Baker Group	4750-45-9111-000-61002	323664	Project Manager	05/19/2026	7,334.20
Baker Group	4753-45-9111-000-61002	323665	LEC Litigation	05/19/2026	625.00
Baker Group	4753-45-9111-000-61002	323666	LEC Litigation AP26	05/19/2026	500.00
Baker Group	4750-45-9111-000-61002	323667	Project Manager	05/19/2026	8,372.70
Office 45 - Law Enforcement Authority Total:					20,806.90
Grand Total:					2,912,687.27

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
4750 - Justice Center Taxable Bonds	17,306.90	0.00
4753 - Justice Center Miscellaneous Revenue	3,500.00	0.00
4754 - Justice Center Debt Service	2,891,880.37	0.00
Grand Total:	2,912,687.27	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
4750-45-9111-000-61002	Project Management	15,706.90	0.00
4750-45-9111-000-61003	Construction	1,600.00	0.00
4753-45-9111-000-61002	Project Management	1,125.00	0.00
4753-45-9111-000-61004	Misc/Administration	2,375.00	0.00
4754-01-0110-000-52004	Misc Fees with Interest...	450.00	0.00
4754-01-0110-000-52011	Interest FY21 (Taxable) ...	269,930.37	0.00
4754-01-0110-000-52012	Interest FY22 (Exempt) ...	456,500.00	0.00
4754-01-0120-000-51011	Principal FY21(Taxable) ...	1,195,000.00	0.00
4754-01-0120-000-51012	Principal FY22 (Tax Exmp...	970,000.00	0.00
Grand Total:		2,912,687.27	0.00

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
4750-9111-CONSTRUCTION	1,600.00	0.00
4750-9111-PROJECT MANAGEMENT	15,706.90	0.00
4753-9111-MISC/ADMIN	2,375.00	0.00
4753-LOAN-PROJECT MANAGEMENT	1,125.00	0.00
4754-0110-FEES	450.00	0.00
4754-0110-INTEREST (EXEMPT)	456,500.00	0.00
4754-0110-INTEREST (TAX)	269,930.37	0.00
4754-0120-51011	1,195,000.00	0.00
4754-0120-51012	970,000.00	0.00
Grand Total:	2,912,687.27	0.00



Invoice: 2006821
Invoice Date: May 5, 2026
Client Number: 095262
Matter Number: 095262.0001

The Woodbury County Law Enforcement Center Authority
Attn: Dan Moore
620 Douglas Street
Sioux City, IA 51101

For Previously Unbilled Professional Services Rendered Through April 30, 2026

Regarding: Law Enforcement Center Project

Total for Current Legal Fees:	\$ 12,255.00
Total For Current Costs and Other Charges:	\$ 287.48
Total For Current Invoice:	\$ 12,542.48

Payment is due within 30 days from receipt of invoice

If you have any questions please email accounting@fredlaw.com or contact a client representative at 612.492.7574.

Remittance Address:

Fredrikson & Byron P.A.
P.O. Box 1484
Minneapolis, MN 55480-1484

Online Payments:

Fredlaw.com/payment

ACH & Wire Instructions:

Bank:	BMO Bank N.A.
Bank Address:	320 South Canal Street Chicago, IL 60606
ABA Routing No.:	071000288
Beneficiary:	Fredrikson & Byron P.A.
Account No:	0027619625
Bank (Swift):	HATRUS44
Please send remittance information to paynotification@fredlaw.com	

Tax ID: 41-0971937

Please remit this page with your payment. Thank you. We appreciate your business.

Woodbury County Law Enforcement Center Funds

**Period Recap
April 2026**

<u>Fund</u>	<u>Fund #</u>	<u>Beginning Fund Balance</u>	<u>Period Revenue</u>	<u>Period Expenditures</u>	<u>Ending Fund Balance</u>
Justice Center - Taxable Bonds	4750 *	2,895,606.72	15,425.53	7,101.70	2,903,930.55
Justice Center -ARPA02 (Standard Deduction)	0005	complete			complete
Justice Center - ARPA12 Projects	0005	complete			complete
Justice Center - Miscellaneous Revenues	4753 *	407,430.62	-	20,893.98	386,536.64
Justice Center - Debt Service	4754 *	-	-	-	-
Justice Center Maintenance - 20%	4756 *	1,833,052.97	42,326.63	-	1,875,379.60
Totals of All Justice Center Funds		5,136,090.31	57,752.16	27,995.68	5,165,846.79

* Fund Numbers are an internal designation. All funds are part of a pooled cash account. Total Funds available to the LEC is:

\$ 5,165,846.79

Revenues & Expenditures for this Reporting Period

Revenues for the period covered:

Lease payment from Woodbury County	-
Lease payment from Woodbury County	-
Interest earned on Justice Center Taxable Bonds	15,425.53
Interest earned on Justice Center Misc	-
Interest earned on Justice Center Maintenance Fund	42,326.63
Total Revenues	57,752.16

Disbursements:

Debt Service Payments:

Principal	-
Fees	-
Interest	-
	<u>-</u>

Taxable Bonds:

Baker Group	7,101.70
	-
	-
	<u>7,101.70</u>

Miscellaneous Fund:

Fredrikson	20,176.48
Baker Group	717.50
	-
	<u>20,893.98</u>

Maintenance Fund:

-

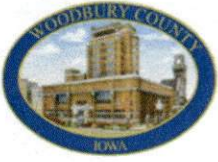
Total Disbursed

27,995.68

Law Enforcement Center
 Non-Qualified Use Report
 For the Period of November 2025 to April 2026

Month	Avg Population - EOS 1800	Avg Non- Qualified Population	Operational Capacity	% Non-Qualified of Total Population	% Non-Qualified of Operational Capacity	Revenue
Nov-25	322	123	498	38.2%	24.7%	\$ 398,588
Dec-25	349	157	498	45.0%	31.5%	\$ 715,202
Jan-26	368	150	498	40.8%	30.1%	\$ 658,698
Feb-26	373	153	498	41.0%	30.7%	\$ 625,656
Mar-26	383	129	498	33.7%	25.9%	\$ 581,567
Apr-26	358	125	498	34.9%	25.1%	\$ 535,752

Non-Qualified definition is prisoners held pursuant to County contracts with U.S. Marshals Service, U.S. Immigration and Customs Enforcement, and any other non-governmental use not subject to a use exception in Section 141 of the Code.



Woodbury County Building Services Department
Kenny Schmitz | Director Building Services
401 8th Street, Sioux City, Iowa 51101
Office: 712-279-6539
kschmitz@woodburycountyiowa.gov

5/19/2026

To: LEC authority
Subject: LEC Waste Compactor

The Woodbury County LEC has experienced as increase in population. The demand for operations regarding the ability to retain, then remove trash has become a challenge. This was an anticipated expectancy & the facility design included guard rails that could be modified, electrical power, & control circuit requirements for the installation of an eventual waste compactor.

Building Services has received quotes from vendors for a Waste Compactor Agreement as follows.

Gill Hauling "Leased" 20 Yd. Compactor:

Usage Fee per Month- \$550.00
Haul Rate (per haul)- \$250.00
Waste Rate- \$62.75 per Ton
Service, Repairs, & Parts- Responsibility of Vendor

Waste Management "Leased" 30 Yd. Compactor:

Usage Fee per Month- \$1,100.00
Haul Rate (per haul)- \$277.00
Waste Rate- \$71.40 per Ton
Service, Repairs, & Parts- Responsibility of Vendor

Gill Hauling (apparent "leased" low quote) was contacted regarding an interest in a direct compactor purchase with a separate Repair Agreement versus a standard "Lease/ Repair" Agreement.

Gill Hauling provided a Purchase & Installation Price of \$45,891.66 for the compactor.
Service/ Repairs would be an owner responsibility & a rate of \$100 per Hour plus parts was quoted.

Recommendation / Responsibilities:

LEC Authority-

Approve the direct purchase (\$45,891.66) compactor & installation alterations from Gill Hauling to be paid from the LEC Authority Maintenance fund. Any Repair occurrence 20% of original purchase price (\$9,200.00) or greater would be paid from the LEC Authority Maintenance fund.

Woodbury County Building Services-

Responsible for Electrical sub-contractor coordination & compactor electrical connection initial cost.

Responsible for Service, Agreements, and standard repairs at vendors hourly rate of \$100 per Hour plus parts (not to exceed \$9,200 annually) to be paid from the Woodbury County Building Services Department Annual LEC Operating Budget.

Thanks for your consideration,

A handwritten signature in cursive script, appearing to read "Kenny Schmitz". The signature is written in black ink and is positioned above the printed name.

Kenny Schmitz



May 13th, 2026

KENNY SCHMITZ

Director – Building Services

Woodbury County Building Services

401 8th Street, Sioux City, Iowa 51101

Office: 712.279.6539

Kschmitz@woodburycountyiowa.gov

Proposal for 20yd Self-Contained Compactor.

Specs are listed below, with notes.

One (1) new ACE brand, EX-20 model, Twenty (20) cubic yard, Roll-off Compactor

Includes:

All standard features as listed (see enclosed brochure), and the following options.

7.5 HP Electric Motor – 208v

Rear Feed Hopper w/ Safety Interlocked Access Gate

80% Full Advance Warning Light

Monitor / Pressure Gauge – on 19' of Hose.

Remote Controls w/ Control Stand – Please note, customer has existing controls mounted on disconnect already, wiring may have to be done by an electrician if they are (can be) incorporated into the operation.

Hose Stand

Multi Cycle

Hinged Breaker Bar Teeth

All Temperature Hydraulic Fluid

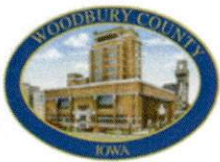
Oil Heater

Container Guides & Stops

Paint, Freight, Complete Installation, & Safety Training

Total turnkey purchase price: **\$45,891.66**

***For minor repair and/or service needs we would charge \$100 per hour, plus any parts/materials that would be needed. If the repair is something major, we would subcontract it out to a different vendor. ***



Woodbury County Building Services Department
Kenny Schmitz | Director Building Services
401 8th Street, Sioux City, Iowa 51101
Office: 712-279-6539
kschmitz@woodburycountyiowa.gov

5/19/2026

To: LEC Authority
Subject: Security Automation Systems Agreement

The Woodbury County LEC facility utilizes state-of-the-art security automation systems. The systems are composed of but not limited to Touch Screen Activation Controls, Multiple-View Cameras, Card Access Doors, Electronic locking Devices, Back-up Storage, Hardware, & Software.

By request a Security Systems Agreement has been provided by Accurate Controls, the original supplier & installer of the detention security systems.

Building Services & the Sheriff's Office's both well understand the importance & need to reach a security specialist and troubleshoot a problem, or in the event of a component failure to get equipment replaced/ back on-line in a timely manner.

Accurate Controls has provided several options that are the company's standard for our review.

Recommendation:

Approve & Execute Service agreement with Accurate Controls.

Building Services recommends the LEC Authority approve Accurate Controls "Bronze Plan".

The agreement choices range from one to three years as follows:

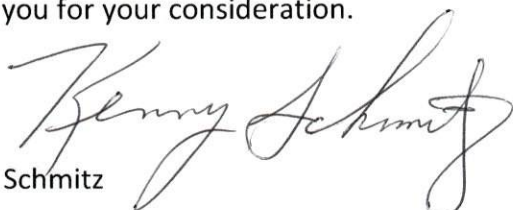
1 Year Term- \$18,165.20

2 Year Term- \$35,671.71

3 YearTerm- * \$52,025.52

*The three-year term reflects an overall 5% discount & locks pricing for the three-year term.

Thank you for your consideration.


Kenny Schmitz



ACCURATE CONTROLS, INC.
SECURITY AUTOMATION SYSTEMS

WOODBURY COUNTY LEC, IA

Mason Lind

Service Sales Representative

📞 920.748.6603 ext.1

✉️ MLind@accuratecontrols.com

📍 420 E. Oshkosh St, Ripon WI 54971

SERVICE AGREEMENT

(Security Automation Systems)

THIS AGREEMENT executed on this the ____ day of _____, 2026, but agreed to be effective from and after the 16th day of August, 2026, by and between Woodbury County LEC, IA (hereinafter “Client”), and **ACCURATE CONTROLS, INC.**, (hereinafter “ACI”). **NOW, THEREFORE, FOR AND IN CONSIDERATION** of the mutual promises and agreements contained herein, Client hires ACI and ACI agrees to work for Client under the terms and conditions hereby agreed upon by the parties.

SECTION 1 – Scope of Services

ACI agrees to perform services for the client’s security automation systems, installed by ACI at the Client’s facility located at 3701 28th St. Sioux City, IA 51105. ACI agrees to perform the work for the Client on the terms and conditions set forth in this Agreement and as defined under the following Plans. It is recommended that the client provide an internet link for remote access, so we can better support your facility. Schedule A reflects fees for time and material costs. Schedule B will include the following equipment/ systems that are included for support per a service contract. Schedule B will also show equipment that can be eligible for repair/ replacement per a Gold or Silver plan. Schedule C will exclude equipment /systems that ACI does not support per this contract.

PHONE PLAN:

Provide a customer defined configuration of online, office hour, and after-hour telephone technical assistance.

Online & Phone Support: 24/7 Phone Support	Typical Cost	Contract
ANNUAL FEE (for 1-year Agreement):	\$ 18,545.60	\$ 12,212.80
TWO YEAR FEE* (for 2-year Agreement):	\$ 36,349.38	\$ 23,937.09
THREE YEAR FEE* (for 3-year Agreement):	\$ 52,854.96	\$ 34,806.48

**The two-year Agreement is equal to the Annual Fee multiplied by two (2), less a 2% incentive discount. The three-year Agreement is equal to the Annual Fee multiplied by three (3), less 5% incentive discount.*

Online & Phone Support: Office Hours: Daily 7:30 am to 4:30 pm	Typical Cost	Contract
ANNUAL FEE (for 1-year Agreement):	\$ 11,979.20	\$ 7,892.80
TWO YEAR FEE* (for 2-year Agreement):	\$ 23,479.23	\$ 15,469.89
THREE YEAR FEE* (for 3-year Agreement):	\$ 34,140.72	\$ 22,494.48

**The two-year Agreement is equal to the Annual Fee multiplied by two (2), less a 2% incentive discount. The three-year Agreement is equal to the Annual Fee multiplied by three (3), less 5% incentive discount.*

Any additional visits made by an Accurate Controls’ Service Technician will be provided and billed by hour, travel and per Diem as referenced in (Schedule A). In addition, ACI will service door control hardware installed by others on a time and material basis only. See Attached Time and Material (Schedule A).

Premisys System SMA agreement (Software Maintenance Agreement)	Typical Cost	Contract
ANNUAL FEE (for 1-year Agreement):	\$ 2,547.00	\$ 1,698.00
TWO YEAR FEE* (for 2-year Agreement):	\$ 5,094.00	\$ 3,396.00
THREE YEAR FEE* (for 3-year Agreement):	\$ 7,641.00	\$ 5,094.00

**The SMA is maintenance support that is being purchased so a certified person can contact the video system manufacturer and receive software support as well as software upgrades. Software upgrades are subject to change due to compatibility of hardware that is installed at the facility.*

BRONZE PLAN:

Provide online, 24/7 telephone technical assistance, and provide one (1) scheduled annual service visit. Annual service visit will include one qualified technician for a limit of two (2) days, 8:00 am until 4:30 pm (lunch break 1/2 hour) to inspect and adjust any equipment scheduled by the Client or deemed necessary by the inspecting technician. This visit will include a routine check of all security control systems installed by ACI. The scheduled service date shall be determined at the beginning of the Agreement.

	Typical Cost	Contract
ANNUAL FEE (for 1-year Agreement):	\$ 25,782.00	\$ 18,165.20
TWO YEAR FEE* (for 2-year Agreement):	\$ 52,298.64	\$ 35,671.71
THREE YEAR FEE* (for 3-year Agreement):	\$ 76,280.40	\$ 52,025.52

**The two-year Agreement is equal to the Annual Fee multiplied by two (2), less a 2% incentive discount. The three-year Agreement is equal to the Annual Fee multiplied by three (3), less 5% incentive discount.*

Agreement includes eight (8) hours of programming time per plan year without additional cost. If programming time exceeds eight (8) hours per year, additional time required will be billed at the (Schedule A) rate. Any additional visits made by an Accurate Controls' Service Technician will be provided and billed by hour, travel and per diem as referenced in (Schedule A). In addition, ACI will service door control hardware installed by others on a time and material basis only. See Attached Time and Material (Schedule A).

SILVER PLAN:

Provide online, 24/7 telephone technical assistance, equipment replacement, and two (2) scheduled annual service visits. Annual service visit will include one qualified technician for a limit of two (2) days, 8:00 am until 4:30 pm (lunch break 1/2 hour) to inspect and adjust any equipment scheduled by the Client or deemed necessary by the inspecting Technician. Each visit will include a routine check of all security control systems installed by ACI. The scheduled service date shall be determined at the beginning of the Agreement.

An unscheduled visit may be arranged at any time deemed necessary by the client. However, one (1) unscheduled visit will remove one (1) scheduled visits from your scheduled visit balance. An Accurate Controls' Service Technician will be sent to the site to service or replace the "critical" item only. No routine service work will be performed during the emergency visit.

During the term of this contract, total equipment replacement costs covered by ACI shall not exceed 40% of the Agreement amount.

	Typical Cost	Contract
ANNUAL FEE (for 1-year Agreement):	\$ 48,139.82	\$ 39,239.02
TWO YEAR FEE* (for 2-year Agreement):	\$ 96,119.96	\$ 76,976.39
THREE YEAR FEE* (for 3-year Agreement):	\$ 140,000.18	\$ 112,085.90

**The two-year Agreement is equal to the Annual Fee multiplied by two (2), less a 2% incentive discount. The three-year Agreement is equal to the Annual Fee multiplied by three (3), less 5% incentive discount.*

Agreement includes eight (8) hours of programming time per plan year without additional cost. If programming time exceeds eight (8) hours per year, additional time required will be billed at the (Schedule A) rate. Any additional visits made by an Accurate Controls Service Technician will be provided and billed by hour, travel and per diem as referenced in (Schedule A). In addition, ACI will service door control hardware installed by others on a time and material basis only. See Attached Time and Material (Schedule A).

GOLD PLAN:

Provide online, 24/7 telephone technical assistance, equipment replacement, and four (4) scheduled annual service visits. Annual service visit will include one qualified technician for a limit of two (2) days, 8:00 am until 4:30 pm (lunch break 1/2 hour) to inspect and adjust any equipment scheduled by the Client or deemed necessary by the inspecting technician. Each visit will include a routine check of all security control systems installed by ACI. The scheduled service dates shall be determined at the beginning of the Agreement.

An unscheduled visit may be arranged at any time deemed necessary by the client. However, one (1) unscheduled visit will remove one (1) scheduled visits from your scheduled visit balance. An Accurate Controls' Service Technician will be sent to the site to service or replace the "critical" item only. No routine service work will be performed during the emergency visit.

During the term of this contract, total equipment replacement costs covered by ACI shall not exceed 40% of the Agreement amount.

	Typical Cost	Contract
ANNUAL FEE (for 1-year Agreement):	\$ 59,216.62	\$ 47,747.82
TWO YEAR FEE* (for 2-year Agreement):	\$ 117,830.49	\$ 93,653.64
THREE YEAR FEE* (for 3-year Agreement):	\$ 171,569.06	\$ 136,335.98

**The two-year Agreement is equal to the Annual Fee multiplied by two (2), less a 2% incentive discount. The three-year Agreement is equal to the Annual Fee multiplied by three (3), less 5% incentive discount.*

Agreement includes eight (8) hours of programming time per plan year without additional cost. If programming time exceeds eight (8) hours per year, additional time required will be billed at the (Schedule A) rate. Any additional visits made by an Accurate Controls' Service Technician will be provided and billed by hour, travel and per diem as referenced in (Schedule A). In addition, ACI will service door control hardware installed by others on a time and material basis only. See Attached Time and Material (Schedule A).

SECTION 2 – Term of Agreement

Option #1: Client agrees to hire ACI to perform the services and work as stated in Section 1 of this contract for a period of twelve (12) months from the effective start date of the Agreement.

Option #2: Client agrees to hire ACI to perform the services and work as stated in Section 1 of this contract for a period of twenty-four (24) months from the effective start date of the Agreement.

Option #3: Client agrees to hire ACI to perform the services and work as stated in Section 1 of this contract for a period of thirty-six (36) months from the effective start date of the Agreement.

A Service Agreement may be renewed between Client and ACI thirty (30) days prior to the expiration of subject Agreement. Terms and Conditions of extended Agreement are subject to change and will be presented to the Client in a new Service Agreement offered by ACI at that time. ACI shall also allow annual extensions of an existing Service Agreement via the use of a signed purchase order from the facility. Terms and conditions of the existing Service Agreement will be binding unless agreed changes are specifically outlined on the signed purchase order.

SECTION 3 – Payment Terms

3.1. ACI's payment terms shall be as follows:

- a. All payments to ACI shall be made within a 30-day period from date of invoice. If payment is not made within 45 days from date of invoice, ACI will assess a 1% late fee penalty to the outstanding balance.
- b. Agreement billing shall be as follows:
 - 1. 1 Year Plan: Shall be billed in full at initiation of contract or 12 equal payments. Select Plan.
 - One Invoice, payment in full
 - Monthly Invoices
 - 2. 2 Year Plan: Shall be billed in two installments. First installment, equal to 50% of the total Agreement amount, billed at initiation of Agreement and final installment equal to 50% of the total Agreement, billed one year from date of first billing. Twenty-four monthly invoice option also available. Select Plan.
 - Two Invoices
 - Monthly Invoices

3. 3 Year Plan: Shall be billed in three equal yearly installments. First installment, billed at initiation of Agreement. Second installment shall be billed one year from date of first billing. Final installment of the total Agreement amount shall be billed two years from date of first billing. Thirty-six monthly invoice option also available. Select Plan.

Three Invoices
Monthly Invoices

Any additional equipment costs over ACI's maximum coverage levels, any emergency visits and door hardware service work will be invoiced at the time of the service call.

3.2. Late fees may be subject to increase.

3.3. ACI is entitled to actual attorney's fees, court costs, and all other additional expenses of collection if ACI has to incur the same to pursue collection for any breach of this contract by Client.

SECTION 4 – Services

4.1. In case of emergency, ACI will promptly respond to the Client's call for services and an emergency call-out telephone contact number will be provided and manned 24 hours a day throughout the Agreement. On-site services shall be provided within 24 hours as deemed required by ACI.

4.2. Except in emergency, services will normally be carried out between the hours of 7:30 am to 4:30 pm on weekdays.

4.3. Major services will be undertaken during hours as agreed in advance between the Client and ACI.

4.4. Routine service visits shall be scheduled between Client and ACI Scheduling Supervisor and are subject to change based on ACI technician availability.

SECTION 5 – Standard of Services

5.1. All services to be undertaken by ACI shall be executed by competent and properly trained personnel of ACI to the highest standards and to the reasonable satisfaction of the Client. All services, materials, and components shall conform to relevant manufacturers' and equipment suppliers' specifications, and all materials and spare parts shall be obtained from the original equipment manufacturers or from suppliers approved by them.

5.2. Accurate Controls, Inc. will not replace or warrant hardware, which is damaged due to negligence, fire, natural disasters or vandalism. ACI assumes no responsibility for any current, or extended, manufacturer's warranties on products, which existed in the Client's facility when this Agreement was entered in to.

5.3. ACI's normal working hours are 7:30 am to 4:30 pm Central Time with ½ hour lunch break, Monday through Friday. Any service times other than these hours will be considered premium and will invoice at 1.5 times the maintenance agreement rate listed on Schedule A, with the exception of Sundays or National Holidays, which will be invoiced at 2 times the service agreement rate.

5.4. The Client acknowledges that no security system can guarantee prevention of loss, and that human error on the part of ACI or the Client is possible. The security system will not work properly if equipment is tampered with, and, or otherwise damaged.

SECTION 6 – Unacceptable Services or Contractor's Personnel

6.1. Any services which are not performed in accordance with the requirements of the Agreement shall, upon request by Client, promptly be corrected free of charge.

6.2. Any personnel of ACI who are, in the Client's reasonable opinion, incompetent or in any other way unacceptable shall promptly be replaced by acceptable personnel at no cost to the Client.

SECTION 7 – Reports

7.1. ACI shall submit regular reports to the Client detailing services carried out, repairs and adjustments made, condition of equipment, and other information which the Client may from time to time reasonably require.

SECTION 8 – Spare Parts

- 8.1. Spare parts inventory is limited. ACI does not stock all project specific parts. Upon notification from Client of a product service issue, ACI will contact its manufacturers, suppliers, and distributors to determine supply availability. If parts are available, ACI shall order parts for next day delivery. If parts are not available through standard supply chain processes ACI will notify Client of availability dates. ACI shall not be responsible for manufacturer supply chain availability issues.
- 8.2. Any parts required to be replaced during scheduled service calls by ACI, shall be called in to ACI by Client no later than seven (7) business days prior to the scheduled service call.

SECTION 9 – Liability of the Contractor

- 9.1. ACI shall be liable for and indemnify the Client against all compensation and/or damages payable for injury or damage to third parties, or to any property, which may arise out of or in consequence of the Agreement. The indemnity shall extend to all costs, charges, and expenses which may be incurred in relation to any claim for compensation or damages.
- 9.2. ACI shall at its own expense arrange and maintain insurance to cover its liability under this Agreement.

SECTION 10 – Independent Contractor

- 10.1. ACI shall, in the performance of all obligations under this Agreement, act in the capacity of an independent Contractor and not as agent for the Client.

SECTION 11 – Termination

- 11.1. This Agreement may be terminated at any time by the Client giving not less than three months written notice to ACI, to expire on the last day of the month after a three-month period.
- 11.2. This Agreement may, notwithstanding any other provisions, be terminated by the Client forthwith at any time in the event of ACI's default, breach of contract, bankruptcy, receivership, or liquidation.
- 11.3. This Agreement may also be terminated by ACI at any time in the event of the Client being more than 60 days overdue with payment or in the event of the Client's bankruptcy, receivership, or liquidation.
- 11.4. Upon such termination, ACI shall be entitled to receive payment for all outstanding service fees and other compensation due through the date of termination.

SECTION 12 – Force Majeure

- 12.1. In the event that any obligation contained herein is not fulfilled within the time period required hereby, and such failure is beyond ACI's reasonable control, including but not limited to compliance with any regulations, order or instruction of any federal, state or municipal government or any department or agency thereof, acts or omissions of any other party hereto, acts of civil or military authority, war, terrorism, riots, embargoes, strikes, fires, epidemics, accidents, natural disasters and the ability (due to causes beyond ACI's reasonable control) to obtain necessary labor or materials due to supply chain issues (all of the foregoing, without limitation, being herein referred to as force majeure), ACI shall give Client prompt notice of the occurrence of any such force majeure delay or expected delay, specifying the cause thereof and the expected duration. In the event of any such delay, the date required for fulfillment of such obligation shall be automatically extended for a period equal to the time lost by reason of delay. In no event, however, shall this provision apply to an obligation requiring solely the payment of money.

SECTION 13 – Assignment & Subletting

- 13.1. ACI shall not assign or sublet this Agreement or any part of it to any third party without the prior written consent of the Client.
 - a. The terms of this Agreement extend to the Client's successors, assignees, and legal representatives.
 - b. It is understood and agreed between the parties hereto that time is of the essence to this Agreement, and this applies to all terms and conditions contained herein.
 - c. This Agreement has been executed and delivered in the State of Wisconsin and shall be governed and constructed in accordance with the laws of the State of Wisconsin.

d. The undersigned client has read completely the terms of this Agreement, understands, and agrees to follow terms and obligations as specified herein.

SECTION 14 – Owner Provided Parts

- 14.1. Owner will be required to coordinate with Accurate Controls prior to owner purchasing parts from another entity to verify compatibility with the existing security controls systems hardware, and software.
- 14.2. Accurate Controls will provide limited support to owner provided replacement devices and restore original configurations if devices meet the following requirements:
 - a. Devices meet Accurate Controls supplied systems minimum standards
 - b. Devices are compatible with existing manufactured systems
- 14.3. Accurate Controls will not provide support to integrate, repair, or replace devices that do not meet the minimum requirements, are not manufacture supported devices, and are used in a manner not compatible with original design.

SECTION 15 – Addendums

15.1. Client has reviewed Addendum #1.

Client

Signed by: _____
Printed name and title: _____
For and on behalf of: _____

ACI

Signed by: _____
Printed name and title: _____
For and on behalf of: _____

SCHEDULE A

Fees and Expenses for Time and Material

1. Online technical assistance:
 - a. \$229.00 per hour billed in 30-minute increments without an Agreement
 - b. \$150.00 per hour billed in 30-minute increments with an Agreement
2. Telephone technical assistance:
 - a. \$229.00 per hour billed in 30-minute increments without an Agreement
 - b. \$150.00 per hour billed in 30-minute increments with an Agreement
3. Programming assistance:
 - a. \$229.00 per hour billed in 30-minute increments without an Agreement
 - b. \$150.00 per hour billed in 30-minute increments with an Agreement
4. After hours telephone technical assistance (from **4:30 pm to 7:30 am**)
 - a. \$260.00 per hour billed in 30-minute increments without an Agreement
 - b. \$120.00 per hour billed in 30-minute increments with an Agreement
5. On-site Services:
 - a. \$174.00 per hour per person, including travel time to and from facility without an Agreement
 - b. \$120.00 per hour per person, including travel time to and from facility with an Agreement
6. Additional Training:
 - a. \$178.00 per hour per person, including travel time to and from facility without an Agreement
 - b. \$142.00 per hour per person, including travel time to and from facility with an Agreement
7. Travel per diem expense:
 - a. \$ 2,754.40 per required round trip to Sioux City, IA without an Agreement
 - b. \$ 2,334.40 per required round trip to Sioux City, IA with an Agreement
8. Per Diem expense: \$246.00 per required overnight stay per person

SCHEDULE B

Inclusions: For the purpose of this agreement, the below listed items would be available for repair or replacement in case of failure for the Gold or Silver plan.

1. HMI Interface – control computers and monitors
2. Controls Systems – Schneider Electric PLC components, power supplies, relays, terminal blocks, and fuses
3. CCTV Systems – Headend components that include switching gear and recording servers, workstations, monitors, and cameras
4. Card Access systems – Control boards, database server, enrollment station, card readers, and scramble keypads

SCHEDULE C

Exclusions: For the purpose of this agreement, the below listed items would be excluded from coverage.

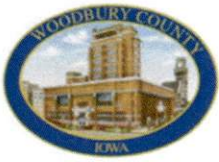
1. Any components with a raceway such as conduit and back boxes
2. Any new or existing wire
3. Any equipment not originally purchased or supplied by Accurate Controls. Refer to section 14 for exceptions.
4. Systems provide by others.
5. Software upgrades and license
6. Harding Intercom Systems – Headend components, intercoms, paging speakers, and intercom master stations



ACCURATECONTROLS, INC.
SECURITY AUTOMATION SYSTEMS

www.accuratecontrols.com

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Woodbury County Building Services Department
Kenny Schmitz | Director Building Services
401 8th Street, Sioux City, Iowa 51101
Office: 712-279-6539
kschmitz@woodburycountyiowa.gov

5/19/2026

To: LEC Authority
Subject: E911 Services Request/ LEC Shelled Space

With familiarization regarding establishing agenda item placement for both the LEC Authority & the Woodbury County Board of Supervisors I have agreed to assist E911 Services representatives presenting information to both the LEC Authority & Woodbury County Board of Supervisors for discussion and/or approvals.

E911 Representatives Travis Cipperley and/or Wendi Hess will discuss challenges with the current 911 services backup location.

E911 Representatives are requesting consideration to relocate Emergency 911 Backup Services from Climbing Hill location to the Law Enforcement Center.

This item & details have previously been discussed with the Sheriff, Building Services Department, City of City, & Woodbury County.

The request to relocate to the LEC has been approved by the Woodbury County Board of Supervisors as presented during the May 12th, 2026, Board Meeting (see attached agenda item).

E911 Services request approval to utilize approximately 625 Square Foot of shelled area space at the LEC.

Respectfully,

A handwritten signature in black ink that reads "Kenny Schmitz". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.
Kenny Schmitz

**To: LEC Authority
Woodbury County Board of Supervisors**

From: Wendi Hess, Communications Director

Date: May 1, 2026

RE: Backup Site Operations Exercise Summary- October 29, 2025

Summary:

- On October 29th the Communication Center practiced its evacuation plan by moving operations to Woodbury County Emergency Services in Climbing Hill where the alternate dispatch location is housed. Shifts worked in Climbing Hill from 0545-1000; 1000-1400, 1400-1800, 1800-2200 and 2200- midnight.

Challenges:

- 1) **Network/IT:** The Motorola Flex dispatch system experienced significant lag and eventually froze. IT personnel were called to investigate. Initially, it was believed that a software update was required, but the slow network connection at the backup site prevented successful download. The root cause was later identified as a firewall rule. Once discovered, the issue was resolved, though the troubleshooting process took approximately two hours.
- 2) **StateLink:** Dispatch staff were unfamiliar with using Flex StateLink for Iowa System/NCIC inquiries. Although the program has been available for several years, most staff rely on CommSys Clips for these functions and have not been required to use StateLink regularly.
- 3) **Display Settings:** The screen resolution at the backup site was noticeably smaller than what staff are accustomed to, impacting visibility.
- 4) **Temperature:** The room temperature was uncomfortably cold.
- 5) **Radio:** No access to R3CALL31 to receive radio traffic from other Iowa agencies. The County Fire position foot pedal did not work for transmitting.
- 6) **MACH:** MACH system could not be used due to insufficient network speed, restricting access to messaging and tracking units.

Positives:

- 1) **Network Printer Access.** Staff were able to connect to and use network printers without any issues, supporting seamless document handling during the exercise.
- 2) **Clear Radio Communications.** User agencies reported no degradation in audio quality. Radio traffic from the backup site was as clear and reliable as transmissions from the primary dispatch center.
- 3) **Effective Use of Flex StateLink.** Dispatchers successfully used the Flex StateLink system to send a hit confirmation and received the appropriate response, demonstrating operational proficiency with the tool.

- 4) **Secure System Access.** All staff logged into the backup site computers using their Yubi keys for multi-factor authentication and were able to perform their duties effectively.

After Action Items:

- 1) **Backup Site Location Distance:** The potential reasons for needing to evacuate the main 911 dispatch center could be related to severe weather conditions involving winter weather, requiring staff drive to Climbing Hill is less than ideal.
- 2) **Evaluate Backup Site Viability:** If network performance at the Climbing Hill site cannot be improved to ensure reliable access to the City/County computer network, it may be necessary to consider an alternative backup location. Any new site should meet the following criteria:
 - A dedicated room to support five dispatch workstations, each with a minimum of three monitors and sufficient power supply
 - A backup generator with an uninterrupted power supply (UPS)
 - Telephone access to allow forwarding of non-emergency calls
 - Adequate radio coverage and/or the capability to install external antennas
- 3) **Network/IT:** Coordinate with WCICC-IT to ensure that the backup location's computers receive proper support, and that any firewall modifications are addressed promptly to maintain system functionality.
- 4) **Enhance Radio Communication:** Install the R3CALL31 radio channel at the Channel 2 dispatch position to enable direct communication with other Iowa agencies and the State Patrol.
- 5) **Staff Training on StateLink:** Ensure all dispatch personnel are proficient in using StateLink within the Motorola Flex system for Iowa System/NCIC inquiries.
- 6) **Optimize Display Settings:** Review current screen resolution settings and explore whether adjusting font size in Flex can improve readability and usability.
- 7) **Provide Basic Comfort Items:** Equip the backup site with small but essential items such as trash cans and mouse pads to enhance the work environment.
- 8) **Address Temperature Control:** Since space heaters are not feasible due to electrical load limitations, alternative solutions for maintaining a comfortable room temperature should be explored.

WOODBURY COUNTY AGENDA ITEM(S) REQUEST FORM

Date: 5/6/2026 Weekly Agenda Date: 5/12/2026

Elected Official / Department Head / Citizen: Kenny Schmitz

Wording for Agenda Item:

Communications Services backup Site located at Woodbury County Climbing Hills have highlighted the need to identify a future replacement location. E911 Communication's representatives Wendi Hess (Director) / Travis Cipperley (Operations Supervisor) will discuss challenges relating to the current backup site for E911. Site replacements have been reviewed & the Woodbury County Law Enforcement Center has been a facility that would meet the necessary requirements. Woodbury County Sheriff Chad Sheehan & Woodbury County Building Services Department Director Kenny Schmitz have had meetings on-site with Communications Services. The initial meeting on site discussed shelled space opportunity & possibility of a construction project. Follow up meetings discussed Comm Center employee facility access. Communication Center contractors were present regarding their input on specific specialized systems, inter-connectivity, installations, & eventual price quotes.

Action Required:

Approve Ordinance

Approve Resolution

Approve Motion

Hold Public Hearing

Informational

Attachments

Set Time:

Reviewed by County Attorney's Office:

Background & Financial Impact:

Challenges relating to the current backup site for E911 Services located at Woodbury County Climbing Hills location have highlighted the need to identify a new backup site location for E911. Communications Services will discuss relative financial goals.

Recommendation:

Consideration & motion to approve an E911 Communications backup site to be located at the Woodbury County Law Enforcement Center Lower Level

Attachments:

[E911 Backup Site Operations](#)

Approved by Board of Supervisors on March 17, 2026