



S I O U X L A N D I N T E R S T A T E M E T R O P O L I T A N P L A N N I N G C O U N C I L

6401 Gordon Drive
Sioux City IA 51106
712-279-6286 
simpco@simpco.org 
www.simpco.org 

REGION IV Local Emergency Planning Committee (LEPC) Meeting

Wednesday, August 19, 2026 @ 1:00 pm

ON-SITE: SIMPCO Board Room, 6401 Gordon Drive, Sioux City IA 51106

Those needing **accommodation** or a link to **join the meeting remotely** must contact SIMPCO at dkimmel@simpco.org by noon, August 18, 2026.

AGENDA

- I. Call to open meetings: Welcome and Introduction of Members and Guests
- II. Approve Agenda (**Approval Item**)
- III. Approve Minutes *Handouts provided*
 1. LEPC minutes – April 22, 2026 (**Approval Item**)
- IV. Financial Report (**Approval Item**) *Handout provided*
- V. Update of Region IV Local Emergency Planning Committee (LEPC) Activities *Handouts provided*
 1. FY26 year -to-date (October 1, 2025 – Sep 30, 2026)
 - a. Contract: ESF-10 Updates project **Status report**
 2. FY27 Pre-Award Overview
- VI. LEPC procedure and administration (**Action item**) *Handout previously provided*
 1. Amendment to billing for Ops Refreshers
- VII. LEPC Membership *Handouts provided*
 1. Membership Changes (**Approval Item**)
- VIII. ESF-10 Record of Status (by County)
- IX. Updates:
 1. Sioux City Fire/ Rescue
 2. Cherokee County



3. Ida County
4. Monona County
5. Plymouth County
6. WITCC
7. Woodbury County

X. Community Rep & Organization updates

1. SIMPCO
2. Others

XI. Additional Comments

1. Alternate Training opportunities
2. Open Meetings requirements reminder

XII. LEPC Meeting Dates

FFY 27 Q1: November 18, 2026

Q2: *Tentative* February 17, 2027 (To be confirmed at 11/18/26 mtg)

Q3: *Tentative* May 19, 2027

Q4: *Tentative* August 18, 2027

REGION IV Hazardous Materials Response Commission (HMRC) and Local Emergency Planning Committee (LEPC) Joint Meeting

Wednesday, April 22, 2026 @ 1:00 pm

ON-SITE: SIMPCO Board Room, 6401 Gordon Drive, Sioux City IA 51106

Those needing **accommodation** or a link to **join the meeting remotely** must contact SIMPCO at dkimmel@simpco.org by noon, April 21, 2026.

Meeting Notes

- I. Call to open meetings:
 1. HMRC meeting by Commission Chair
 2. LEPC meeting by LEPC Chair

Welcome and Introduction of Members and Guests

Meeting called to open at 13:00 by CA for HMRC and JP for LEPC.

In attendance:

Craig Anderson, Plymouth Co BoS – HMRC Chair
Vince Phillips, Monona Co BoS – HMRC Vice Chair
Justin Pritts, Cherokee Co EMA – LEPC Chair
Rebecca Socknat, Plymouth Co EMA – LEPC Vice Chair

LEPC:

Patrick Prorok, Monona Co EMA
Ed Sohm, Ida Co EMA
John Holmes, Woodbury Co Assistant EMA (alt voting member for Wdby Co EMA)
Drew Baier, Woodbury Co EMS
Kevin Handke, Unity Point – Wdby Co
David Hoepfner, NEW Co-op
Kevin Huss, VT Industries – Ida Co

Via Teams for LEPC:

Mark Aesoph, Fire Marshal, SCFR HMR – region
Steve Schwarz, Le Mars FR – Ply Co
Drew Moravec, Tyson Refrigeration, Wdby Co

Excused Absence

Cammy Jo Cother, WITCC – region
Mike Montino, Woodbury Co EMA (alternate in attendance)

- II. Approve Agenda (**Approval Item**)

Motion to approve made by VP; 2nd by CA. All in favor. Motion carried.

- III. Approve Minutes **Handouts provided**

1. HMRC minutes – April 23, 2025 **(Approval Item)**

Motion to approve made by VP; 2nd by CA. All in favor. Motion carried.

2. LEPC minutes – February 18, 2026 **(Approval Item)**

Motion to approve made by RS; 2nd by PP. All in favor. Motion carried.

IV. HMRC and LEPC format and proposal to restructure **(Approval item)** Handouts provided

Discussion: DK and RS presented overview of findings regarding HMRC within Iowa Right to Inform Communities practices citing redundancy of HMRC and required LEPC. Quorum defined in new bylaws as majority of those voting members present at time of vote. Consideration given to ensuring one voting position for representative from Board of Supervisors for each county upon HMRC dissolution.

Motion to dissolve HMRC made by VP; 2nd by CA. Motion carried. HMRC hereby dissolved.

Motion brought to LEPC to recognize dissolution of HMRC by PP with a 2nd by RS. Counter discussion brought to decline motion in favor of restating recognition of dissolution in context of remaining items for approval. Therefore, none in favor. Motion denied

V. LEPC Membership Handouts provided

1. review and discussion
2. Membership Changes **(Approval Item)** – resignation for Mike Smith @ Tyson Refrigeration; Nomination for Drew Moravec to assume voting membership role; Consideration of Board Supervisors assuming voting role per county.

Combined action to:

1. Recognize dissolution of HMRC
2. Bring commissioners to LEPC as voting members for respective county and ensuring one such designated voting slot per county.
3. Amend Bylaws prior to adoption citing the following change:
... Each of these counties comprising Region IV LEPC shall maintain a minimum of two voting members on the LEPC, of which one is to be the County EMA. In addition to the County EMA, each county shall have no more than four voting members, one of which is reserved for representation by a member of the respective County Board of Supervisors.

And, to formally recognize previously discussed change in representation for Tyson Refrigeration.

Motion to approve made by DB; 2nd by KHandke. All in favor. Motion carried.

VI. Financial Report (Approval Item) Handout provided

SIMPCO provided update on status of administrative and HMR contract fees, with April billings sent.

MA shared some considerations under review by SCFR HMR in developing contract update as current expires June 30, 2027. Terms expected to be available to counties prior to July 1, 2026. Tentative terms bring per capita cost to \$1.05 in third year with progressive increase over full ten-year term to \$1.15 per capita. All terms tentative and not final at this time.

VII. Update of Region IV Local Emergency Planning Committee (LEPC) Activities **Handouts provided**

1. FY25 Review (October 1, 2024 – Sep 30, 2025) with financials

Overview provided of 2025 close out including summary of full-scale exercises held in Woodbury, Plymouth, and Cherokee Counties. Reimbursement process reiterated stating vendor payments go through SIMPCO with SIMPCO billing host county, then paying vendor, then processing reimbursement and issuing subsequent payment back to host county.

2. FY26 year -to-date (October 1, 2025 – Sep 30, 2026)

Schedule for 2026 planned activities confirmed. Ida and Monona Counties scheduled for full-scale exercises. Description of new specialized training Air Monitoring by the Meter Guys discussed with favorable feedback and interest to host additional sessions.

Refresher class in Arthur included extended table top and interactive instruction including ethanol plant rep and SCFR HMR. Format anticipated for replication in future refresher opportunities.

Scholarship funds still available (\$1,500)

3. FY27 Pre-Award Overview

Requested allocation provided. State provided total anticipated award, requiring modifications. Specialized training through Noble. Full-scale exercises for Woodbury and Cherokee.

VIII. Training

1. Contract - ESF-10 Updates project (Contract)

Project underway through SIMPCO as procured. Project lead will be reaching out for Tier II reports.

2. Alternate Training opportunities **(Discussion item)**

Group held discussion about other training opportunities with TetraTech and The Meter Guys mentioned. Course description and vendor info needs to be submitted for approval PRIOR to being added to application for funds. Request made for facilitator to reach out to Lisa Sexton to see what other trainings are being funded.

Group still interested in splitting cost of Meter Guy Air Monitoring or other highly rated training with Fire School. Intent to include as itemized registration clearly stating HazMat-Transportation incidents.

IX. LEPC procedure and administration **(Action items)** **Handouts previously provided**

1. Procedural documents and protocol **(Action Items)**

- a. Open Meetings requirements (Motion to acknowledge and enforce requirements herein)

- b. Admin contract with SIMPCO
- c. 2026 Region IV LEPC Bylaws

Discussion held about Open Meeting requirement and its effect on Commissioners moving to LEPC as voting members. Clarification needed. Mention given that County employee has been credentialed to provide training and certification.

Article III, Section 2 of the Region IV Bylaws hereby amended to state the following per discussion on Item V.

Each of these counties comprising Region IV LEPC shall maintain a minimum of two voting members on the LEPC, of which one is to be the County EMA. In addition to the County EMA, each county shall have no more than four voting members, one of which is reserved for representation by a member of the respective County Board of Supervisors.

Motion to approve implementation of procedural documents and protocol, including modifications as stated to the bylaws, made by ES; 2nd made by DB. All in favor. Motion Carried.

- 2. Reimbursement protocol (**Action Item**)
 - a. Reimbursement Checklist
 - b. Project eligibility
 - c. Review of requirements

Discussion on checklist and requirements for reimbursement. Clarification provided that process will be under constant review with modifications presented as necessary.

Motion by ES to accept as standard, protocol as provided. 2nd by JH. All in favor. Motion carried.

X. ESF-10 Record of Status
Cherokee, Ida, Monona, Plymouth, and Woodbury all reported as current.

XI. Updates:

- 1. Sioux City Fire/ Rescue
MA reported that monitor replacement in progress. Expected to be complete by July.

2. Cherokee County
JP communicated recent conversation with Summit Solutions and their revised approach to pipeline installation. Cherokee, Ida, Plymouth, and Woodbury counties anticipated to be affected, with crossover of lines into Nebraska north of Monona County. Meeting resulted in recommendation to Summit Solutions to incorporate safety-response interactive focus group.

- 3. Ida County - nothing to report
- 4. Monona County - nothing to report

5. Plymouth County - nothing to report
6. WITCC

Update provided on behalf of WIT that instructors are set for remaining class schedule.

7. Woodbury County
 - nothing to report

XII. Community Rep & Organization updates

1. SIMPCO

SIMPCO reported that mitigation plan re-submitted to FEMA with acknowledgment of pending BRIC applications necessitating timely review.

2. Others

NEW Coop – Following explosion in Hornick last year, measures in effect to reduce potential of combustion through separation of stored materials as applicable throughout region. Some anhydrous plant upgrades outside this area planned and in progress.

Tyson – Nothing to report out

VT Industries – nothing to report out

Unity Point – generator and backup system overhaul planned for this weekend resulting in temporary diversion from north campus on 4/26 and again on 4/30 while systems are converted. Full-scale exercise planned for October 1 hosted by CF industries and several planning partners (Sheriff's Dept, 71st Civil Support, SCFR HMR) – ammonia leak response with full decon and suit-up.

Woodbury EMS – nothing outside normal activities to report.

XIII. Additional Comments

Confirmation of future meetings to be scheduled at 13:00 instead of 13:30 provided.

XIV. LEPC Meeting Dates

Q3: April 22, 2026 (as set by Commission in 2025)

Q4: August 19, 2026

FFY 27 Q1: November 18, 2026

Q2: *Tentative Feb 17, 2027* (To be confirmed at 11/18/26 mtg)

Upon completion of agenda items, meeting adjourned (approximately 14:40)

LEPC-Region 4
REVENUE AND EXPENDITURE REPORT
HAZMAT CONTRACT AND ADMINISTRATION

October 1, 2025 - July 31, 2026					
REVENUES:					
	Budget	Hazmat Services Actual	Admin Actual	Total	Budget %
Counties - Hazmat Services	73,262.00	73,262.00	-	73,262.00	100.00%
Counties - Administration	<u>3,500.00</u>	<u>-</u>	<u>3,500.00</u>	<u>3,500.00</u>	<u>100.00%</u>
Total Revenues	76,762.00	73,262.00	3,500.00	76,762.00	100.00%
EXPENDITURES:					
Contract: Hazmat Services (Sioux City)	73,262.00	73,262.00	-	73,262.00	100.00%
Administration: SIMPCO	<u>3,500.00</u>	<u>-</u>	<u>3,500.00</u>	<u>3,500.00</u>	<u>100.00%</u>
Total Expenditures	76,762.00	73,262.00	3,500.00	76,762.00	100.00%
Revenues Over Expenditures	-	-	-	-	

FFY 27 (Oct 1 2026 - Sep 30 2027)					
	FY2027				
Hazmat Services	2025 Census	\$1.00 @ 2025 Census + \$1,200 Admin	Fall (10/2026)	Spring (04/2027)	Totals
Cherokee County	11,369	\$ 12,569	\$ 6,885	\$ 5,685	\$ 12,569
Ida County	6,777	\$ 7,977	\$ 4,589	\$ 3,389	\$ 7,977
Monona County	8,539	\$ 9,739	\$ 5,470	\$ 4,270	\$ 9,739
Plymouth County	25,697	\$ 26,897	\$ 14,049	\$ 12,849	\$ 26,897
Woodbury County	<u>19,849</u>	<u>\$ 21,049</u>	<u>\$ 11,125</u>	<u>\$ 9,925</u>	<u>\$ 21,049</u>
Total	72,231	\$ 78,231	\$ 42,116	\$ 36,116	\$ 78,231

FFY 2026 Training Classes			
Cherokee County			
<u>Date</u>	<u>Class Name</u>	<u>Location</u>	<u>Cost</u>
04/20/26	Ops Refresher	Aurelia	681.40
03/11/26	Ops Refresher	Cherokee	816.20
04/01/26	Ops Refresher	Marcus	809.96
04/27/26	Ops Refresher	Quimby	682.16
Ida County			
<u>Date</u>	<u>Class Name</u>	<u>Location</u>	<u>Cost</u>
01/13/26	Ops Refresher	Battle Creek	485.56
03/05/26	Ops Refresher	Arthur	433.32
Monona County			
<u>Date</u>	<u>Class Name</u>	<u>Location</u>	<u>Cost</u>
02/23/26	Ops Refresher	Onawa	1,051.80
02/03/26	Ops Refresher	Ute	897.52
03/03/26	Ops Refresher	Mapleton	809.96
Plymouth County			
<u>Date</u>	<u>Class Name</u>	<u>Location</u>	<u>Cost</u>
04/01/26	Ops Refresher	Akron	712.84
4/13/2026	Ops Refresher	Remsen	785.80
04/21/26	Ops Refresher	Oyens	525.80
05/06/26	Ops Refresher	Le Mars	895.16
9/9/206	Ops Refresher	Kingsley	
Woodbury County			
<u>Date</u>	<u>Class Name</u>	<u>Location</u>	<u>Cost</u>
11/18 12/16/2025	Ops Refresher	Correctionville	538.52
4/14/206	Ops Refresher	Pierson	549.16
Additional Training			
<u>Date</u>	<u>Exercise</u>	<u>Location</u>	<u>Cost</u>
Mar 18 & 19	Specialized Trng	Meter Guys	11,000
FFY 2026 Planning Exercises			
<u>Date</u>	<u>Exercise</u>	<u>Location</u>	<u>Cost</u>
	Full Scale	Ida @ \$1,384.50	
	Full Scale	Monona @ \$1,384.50	
BALANCE SHEET 2026 as awarded			
Training Operations Refresher Award			11,550.00
Scholarship allocation added here to cover additional classes. due date: June 30, 2026			10,675.16
			874.84
Scholarships: 15 @ \$100 each for State or National HM Symposium) Special Projects / Planning Project(s)			0.00
Reallocated to Refreshers _ due date: June 30, 2026			0.00
[in-kind required for this line item] Specialized / Proprietary Training			11,000.00
due date: June 30, 2026			11,000.00
			0.00
Training Exercises Award - Regionwide Full-scale HazMat Exercises			2,769.00
due date: June 30, 2026			0.00
			2,769.00
Special Projects / Planning Project(s) - ESF-10 updates for each county			15,000.00
(proj addition req sent @ \$25,000) due date: June 30, 2026			7,500.00
			7,500.00
(includes Local Match planned @ \$5,262.50) Total FFY 2026 Award			40,319.00
Expended Funds for FFY 2026 Planning Year			29,175.16
TOTAL REMAINING FUNDS			11,143.84

FFY 2027 Training Classes			
Cherokee County			
<u>Date</u>	<u>Class Name</u>	<u>Location</u>	<u>Cost</u>
	Ops Refresher	Aurelia	
	Ops Refresher	Cherokee	
	Ops Refresher	Marcus	
	Ops Refresher	Quimby	
Ida County			
<u>Date</u>	<u>Class Name</u>	<u>Location</u>	<u>Cost</u>
	Ops Refresher	Battle Creek	
	Ops Refresher	Holstein	
	Ops Refresher	Ida Grove	
Monona County			
<u>Date</u>	<u>Class Name</u>	<u>Location</u>	<u>Cost</u>
	Ops Refresher	Onawa	
	Ops Refresher	Ute	
	Ops Refresher	Mapleton	
Plymouth County			
<u>Date</u>	<u>Class Name</u>	<u>Location</u>	<u>Cost</u>
	Ops Refresher	Akron	
	Ops Refresher	Remsen	
	Ops Refresher	Oyens	
	Ops Refresher	Le Mars	
	Ops Refresher	Kingsley	
Woodbury County			
<u>Date</u>	<u>Class Name</u>	<u>Location</u>	<u>Cost</u>
11/18/25	Ops Refresher	Correctionville	
	Ops Refresher	Danbury	
	Ops Refresher	Hornick	
	Ops Refresher	Salix	
Additional Training			
<u>Date</u>	<u>Exercise</u>	<u>Location</u>	<u>Cost</u>
	Specialized Trng		
FFY 2027 Planning Exercises			
<u>Date</u>	<u>Exercise</u>	<u>Location</u>	<u>Cost</u>
	Full Scale	Woodbury	
	Full Scale	Cherokee	
BALANCE SHEET 2027 REQUESTED FUNDS			
Training Operations Refresher Award			10,024.00
due date: June 30, 2027			0.00
			10,024.00
Scholarships: 15 @ \$100 each for State or National HM Symposium) Special Projects / Planning Project(s)			0.00
due date: June 30, 2027			0.00
			0.00
[in-kind required for this line item] Specialized / Proprietary Training			5,950.00
due date: June 30, 2027			0.00
			5,950.00
Planning Exercises Award - Regionwide Full-scale HazMat Exercises			2,117.00
due date: June 30, 2027			0.00
			2,117.00
Special Projects / Planning Project(s) - ESF-10 updates for each county			10,000.00
(proj addition req sent @ \$25,000) due date: June 30, 2027			0.00
			10,000.00
(includes Local Match planned @ \$4,510)) Total FFY 2027 Award			28,091.00
Expended Funds for FFY 2027 Planning Year			0.00
TOTAL REMAINING FUNDS			28,091.00