

WOODBURY COUNTY
COMMISSION OF VETERAN AFFAIRS
Minutes
September 2, 2026
4:45 PM

Present: Commissioners Donovan, Chwirka, Mansfield, Hinds & Rose
Director Kuhlmann, CVSO Robinson & Downs

4:45 – Call to order by Donovan

Consent Agenda

Items 1 through 5 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.

1. Approve August 12, 2026, Meeting Minutes as e-mailed.
2. Claim #1 – Client #1273 – Nicklas Jensen Funeral Home, \$1,500.00.
3. Claim #2 – Client #1272 – Waterbury Funeral Service, \$1,300.00 & Logan Park Cemetery, \$480.00.
4. Claim #3 – Client # 1274 – Waterbury Funeral Service, \$1,500.00 & Logan Park Cemetery, \$240.00.
5. Approve Period 3 Claim. Total Presented for approval today \$4,463.65.

Consent Approval: Motion by Mansfield, Second by Hinds, passed 5-0.

End of Consent Agenda

Commissioner Discussion –

Part-time Receptionist position. – will email letter to commissioners for approval before the next meeting

Possible Rate Increase.

Commissioner Training – October 12th or April 12th –Virtual Training.

GOOD & WELFARE

Commissioner Training – October 12th or April 12th –Virtual Training.

Annual Veterans Pancake Breakfast – November 4th – Sgt. Bluff American Legion – change to food for the breakfast

Veterans Day Ceremony – November 11th, 11:00 a.m. – Courthouse Rotunda – Speaker Ryan Downs

CVSO Spring School – April 13th – April 16th – Des Moines, IA

Adjourned at 5:07 p.m. - Motion Hinds, Second Mansfield, passed 5-0.

Next Meeting – October 7th – 4:45 p.m.