Minutes of the Regular Meeting of the Woodbury County
Soil & Water Conservation District
September 15, 2026
USDA Service Center, 204 First St, Sergeant Bluff, Iowa

Call to Order
Chairman Jason Yockey called the regular meeting of the Woodbury Soil & Water Conservation District to order at 8:30 AM on Tuesday, September 15, 2026, at the USDA Service Center.

Those present were:

Commissioners	Others
Kelly Ingenthron	Madison Stoltze, District Conservationist
Scott Matthias	Cody Holcomb, Assistant Commissioner
Gary Walters	Chase Fitch, Watershed Technician
Jason Yockey	Caleb Mattox, IWLP Project Coordinator
	Brian Meyers, NRCS Area Engineer
	Jennifer Johnson, Woodbury Conservation Assistant
	Jennifer A. Davis, Secretary

Agenda
Yockey called for discussion of the agenda.

(2026-73) Moved by Matthias to approve the agenda, August minutes and treasurer's report. Seconded by Ingenthron. Carried unanimously.

Public Participation
Meyers stated that he has contacted Michelle Timmer, IDALS-DSCWQ Field Representative, regarding the process for assessing liquidated damages of $750 per day if Empire Excavation goes past the completion date stipulated. He has received a few extra days to complete the repairs due to rain days and may receive a few more due to the rain this week. One of the big problems was that he ordered the wrong pipe initially, so we had to reject it, and a new pipe has been ordered. Hopefully, the pipe will be delivered in the next week or two as this is part of the reason that he is behind schedule. Meyers stated that the project is 55-60% completed at this point and the completion date is September 30th unless we get more rain days.

Meyers stated that Neustrom repairs are planned to be completed in Spring 2027. District will need to communicate with landowners and operators this fall regarding the planned repairs.

Payment of Bills
(2026-74) Moved by Matthias to approve the following bills. Seconded by Walters. Carried unanimously.

Pioneer Bank- Little Sioux			
EFT	Heying Endeavors	Chase Fitch Payroll, 8/9-22/2026	$2,563.89
EFT	Heying Endeavors	Chase Fitch Payroll, 8/23-9/5/2026	$2,563.89
2154	Eocene, Nuestrom	Watershed Maintenance	$28,750.00
2155	VOID		
2156	Empire Excavation	Wolf Creek 5-1 & 6-2 Repairs	$45,011.95
Pioneer Bank- District Revolving			
EFT	Heying Endeavors	Caleb Mattox Payroll, 8/9-22/2026	$2,563.89
EFT	Heying Endeavors	Caleb Mattox Payroll, 8/23-9/5/2026	$2,563.89

(2026-75) Moved by Walters to approve the following cost share applications. Seconded by Ingenthron. Matthias abstained. Motion carried.

Applications

Applicant	Practice ID	Program	Practice	Estimated Total Cost	Total Cost Share	Approval Status
Mark Baldwin	143914	IWLP-SF512	Pasture & Hayland Planting – Crop to Pasture	$35,700.00	$35,700.00	Approved
Harvey Matthias	144363	IFIP- cost share	Cover Crops	$5,500.00	$2,750.00	Approved
Mark Baldwin	144561	IFIP – cost share	Water & Sediment Control Basin	$12,000.00	$6,000.00	Approved

(2026-76) Moved by Matthias to approve the following amendment. Seconded by Walters. Carried unanimously.

Amendments

Applicant	Practice ID	Program	Practice	Old Value	New Value	Approval Status
Brad Steinhoff	135114	IWLP-SF512	Cover Crops (Annual Forages) – Extended Rotation	$1,102.80 Row Crop	$1,680.00 Extended Rotation	Approved

(2026-77) Moved by Matthias to approve the following payments/certifications and maintenance agreements. Seconded by Ingenthron. Walters abstained. Motion carried.

Payments/Certifications & Maintenance Agreements

Applicant	Practice ID	Program	Practice	Total Cost	Total Cost Share	Approval Status
Eric Norby	134910	IWLP-SF512	Cover Crops (Annual Forages)	$1,168.00	$1,168.00	Approved
Frank Weber	134494	IWLP-SF512	Cover Crops	$3,850.00	$3,850.00	Approved
Gary Walters	142390	SF512-Statewide	Cover Crops	$8,580.00	$2,860.00	Approved
Adam Weber	134497	IWLP-SF512	Cover Crops	$4,913.30	$4,913.30	Approved

Old Business

Noted that we have received our FY2025-2026 1M allocation of $2,181.20. This combined with last year's remaining funds will bring our balance to $3,000.00 for this fiscal year's commissioner expenses.

CDI & NACD Dues

(2026-78) Moved by Matthias to pay the CDI dues of $1,000 out of the District Operations Expense (1M) fund. Seconded by Walters. Carried unanimously.

(2026-79) After some discussion, Matthias moved that we table the NACD dues until June due to our limited budget. Seconded by Walters. Carried unanimously.

Commissioners Annual Review

(2026-80) Moved by Matthias to approve the Commissioner Annual Review of Checking Accounts and CDs. Seconded by Walters. Carried unanimously.

New Business

(2026-81) After some discussion, Ingenthron moved that Walters & Matthias reinvest the majority of District Revolving CD XXX7863 at Prime Bank at the best rate available and that the amount that they choose not to reinvest will be based on the length of the CD. Seconded by Matthias. Carried unanimously.

Meyers explained the NRCS Watershed letter that was sent out for the watersheds that are over 50 years old. He also stated that NRCS is sending letters out for watersheds that are in one county first, then they will start sending out letters for the watersheds that are in multiple counties. At this point there aren't any federal dollars to repair watershed structures that are over 50 years old. NRCS can still serve as a technical agency to help with repair designs. However, NRCS engineering staff is limited so it may take longer to get designs. If Districts have questions regarding removal of easements they will need to contact Eric Dirth, Assistant Attorney General for the State of Iowa. If the structures are permitted, then DNR would need to approve any changes to the structures.

Staff Reports

IWLP Report

Mattox stated that he will be meeting with Secretary Naig and Eric Nelson at his property to promote IWLP. He's continuing to meet with IWLP applicants.

Watershed Report

Fitch stated that he met with Myers as he had questions on a couple of structures, but no major issues.

Commissioners asked that Myers provide them with a list of DNR permitted structures.

Commissioners asked Fitch to prioritize inspecting watershed sites that are less than 50 years old. If there are issues notify commissioners and District Conservationist as soon as possible in order to start the process for requesting NRCS assistance.

Secretary Report

Davis stated that she has been training Johnson. Reimbursement forms for IWLP Coordinator position were completed as well as SF270 forms for reimbursement of funds for Neustrom cultural resources and Wolf Creek repairs.

NRCS Report

Stoltze stated that she has been working on end-of-year reporting as well as training the 780 employee and working with potential applicants.

Upcoming Meetings

Noted dates & times of the Data Center meetings.

The next commissioner meeting is scheduled Tuesday, October 20, 2026 at 8:30 AM at the USDA Service Center Meeting Room.

Adjourn

(2026-82) Moved by Walters to adjourn the meeting at 9:35 AM. Seconded by Ingenthron. Carried unanimously.

Date Approved 10-20-2026

Jason Yockey, Chairman

Jennifer A. Davis, Secretary