

IOWA ECONOMIC DEVELOPMENT AUTHORITY

1963 Bell Avenue, Suite 200 | Des Moines, Iowa 50315 USA | Phone: 515.348.6200

iowaeda.com



August 27, 2025

Chairman Daniel Bittinger
Woodbury County
620 Douglas Sttreet
Sioux City, Iowa 51101

SUBJECT: 2025 CDBG Community Facilities & Services Award (25-CF-001)

Dear Chairman Bittinger:

I am pleased to inform you the Iowa Economic Development Authority (IEDA) has awarded Woodbury County a Community Development Block Grant (CDBG) in an amount not to exceed \$600,000.

Your contract with respect to this award (the "Contract") will have a start date of September 1, 2025 pending successful contract negotiation and complete execution. Enclosed is the Contract between Woodbury County and IEDA. Please review the document thoroughly. Once signed, please return electronic signed copy by email to Kristin.Honz@iowaEDA.com. Upon receipt of your signed contract, we will execute and upload a copy to IowaGrants.gov for your records.

No HUD Funds or non-HUD funds may be committed to the project until the applicant has secured environmental approval from the State, as provided in HUD regulation 24 CFR Part 58. In addition, pending environmental approval and pursuant to 24 CFR Part 58.22(a), no grant recipient or participant in the development process, including contractors or sub-contractors, may undertake an activity that may limit the choice of reasonable alternatives. Such choice limiting actions include real property acquisition, conducting a competitive sealed bid process for the project, signing a construction contract, leasing, rehabilitation, repair, demolition, conversion, and construction.

IF ANY CONDITIONS CONTAINED IN THIS LETTER ARE NOT SATISFIED IN THE SOLE DISCRETION OF IEDA, OR THE CONTRACT IS NOT FULLY EXECUTED BY October 15, 2025, THIS AWARD OF FUNDS SHALL BE RESCINDED, AND NO REIMBURSEMENT IS AVAILABLE FOR ANY COSTS INCURRED BY THE CONTRACT RECIPIENT WITH RESPECT TO THIS AWARD.

If you have any questions, please contact your project manager, Sarah Plowman, at (515) 348-6213 or by e-mail at Sarah.Plowman@iowaEDA.com.

IEDA looks forward to working with Woodbury County on its CDBG Community Facilities & Services project **once all conditions to the award have been met and the contract is fully executed.**

Sincerely,

A handwritten signature in black ink, appearing to read "Debi Durham", is written over a horizontal blue line.

Debi Durham (Aug 27, 2025 10:17:47 CDT)

Debi Durham, Director

cc: Daniel Bittinger II, Woodbury County Board of Supervisors
Kim Scorza, CEO, Crittenton Center

File: IowaGrants.gov



**IOWA ECONOMIC DEVELOPMENT AUTHORITY
COMMUNITY DEVELOPMENT DIVISION**

FEDERAL GRANT SUBRECIPIENT AWARD SUMMARY

PROJECT INFORMATION

PROJECT TITLE: Woodbury County (CDBG Community Facilities & Services)
TOTAL FEDERAL FUNDS AWARD TO RECIPIENT: \$600,000
GRANT AWARD PERIOD: September 1, 2025 to August 31, 2028
FEDERAL AWARD PROJECT DESCRIPTION: CDBG Community Facilities & Services Project

SUBRECIPIENT INFORMATION

AGENCY NAME: Woodbury County
ADDRESS: 620 Douglas Street, Sioux City, 51101
UEI (UNIQUE ENTITY IDENTIFIER): N8PNMRSR1HL9
SUBRECIPIENT'S INDIRECT COST RATE: N/A

FEDERAL FUNDS INFORMATION

FEDERAL FUNDING ENTITY: U.S. Department of Housing and Urban Development
FEDERAL PROGRAM NAME: Community Development Block Grant
FEDERAL AWARD NUMBER: B-24-DC-19-0001
FEDERAL AWARD DATE: 07/01/2024
CATALOGUE OF FEDERAL DOMESTIC ASSISTANCE: 14.228
TOTAL FEDERAL AWARD AMOUNT: \$24,168,777
AWARD FOR RESEARCH AND DEVELOPMENT: NO

**IOWA ECONOMIC DEVELOPMENT AUTHORITY
COMMUNITY VITALITY DIVISION INFORMATION**

CONTACT PERSON: Nichole Hansen
E-MAIL ADDRESS: nichole.hansen@iowaeda.com
TELEPHONE NUMBER: (515) 348-6215

This information is provided as a requirement of 2 CFR 200.331 Requirements for pass-through entities. All requirements imposed by the Federal entity and passed on to IEDA. In turn IEDA passes on to the subrecipient all requirements imposed by the Federal entity and that the Federal award is used in accordance with Federal statutes, regulations and the terms and conditions of the Federal award.

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REQUIRED ACKNOWLEDGEMENT OF ENVIRONMENTAL REVIEW REQUIREMENTS

By signing below, I hereby acknowledge that I accept and understand that no construction or other choice limiting actions may be commenced in relation to any portion or aspect of this project, regardless of the funding source, prior to the grant recipient, (city or county) receiving a formal Release of Funds letter from the offices of the Iowa Economic Development Authority (IEDA).

Choice limiting actions include not only actual traditional construction activities but also the purchase or lease of land or structures, bid letting (**any advertisement of bids**), signing construction contracts of any kind, rehabilitation, repair, remodeling, demolition, conversion, and any phase of construction activity whatsoever.

Release of Funds letters will be issued only upon proper completion and submittal of the appropriate level of Environmental Review Record (ERR) for the project to IEDA through the iowagrants.gov system.

I understand that violation of this federal rule by taking any prohibited action as outlined above prior to the receipt of a Release of Funds letter from IEDA is likely to result in the forfeiture of CDBG grant monies awarded.

Signed: *Daniel A. Bittinger II*
Mayor or County Chairperson

Date: 9/16/2025

Print Name: Daniel A. Bittinger II

Signed: *Carinne Erickson*
Grant Administrator

Date: 9/16/25

Print Name: Carinne Erickson

Signed: *Kim Scorza*
Subrecipient Entity (if applicable)

Date: 9/22/2025

Print Name: Kim Scorza

We strongly suggest that you please share this form with any engineers or architects involved in the project.

Note: Following execution and dating this form must be uploaded into the "Required Uploads" component for your respective grant project in the iowagrants.gov system. No claim for grant funds will be processed until this task is completed.