

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 12/28/22 Weekly Agenda Date: 1/3/23

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Daniel Priestley, Zoning Coordinator

WORDING FOR AGENDA ITEM:

Consideration of applicants for the appointment to fill one expired term on the Woodbury County Zoning Commission from 2023 to 2027.

ACTION REQUIRED:

- | | | |
|--|---|--|
| Approve Ordinance <input type="checkbox"/> | Approve Resolution <input type="checkbox"/> | Approve Motion <input checked="" type="checkbox"/> |
| Public Hearing <input type="checkbox"/> | Other: Informational <input type="checkbox"/> | Attachments <input checked="" type="checkbox"/> |

EXECUTIVE SUMMARY:

This item requests for the Board to consider appointing one (1) applicant from the candidate pool to the Zoning Commission (ZC) for a 5-year term (2023 to 2027).

BACKGROUND:

Two (2) candidates have applied to be considered for service on the Zoning Commission. Both candidates meet the requirements to serve and their references have been verified.

Applicants: - Applications Enclosed.

- Bride, Tom - 1505 Buchanan Ave., Sioux City, IA 51106, 712-490-4714
- Hanson, Jeffrey William - 1623 Eastland Ave., Lawton, IA 51030, 712-899-4054

FINANCIAL IMPACT:

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IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve the appointment of one of the candidates (effective immediately) to the Zoning Commission for a new five-year term (2023 to 2027).

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve the the appointment of _____ (effective immediately) to the Zoning Commission for a new five-year term (2023 to 2027).

4. Planning and Zoning Commission.

- A. Establishment. Pursuant to Chapter 335 of the Code of Iowa, a County Zoning Commission, consisting of five members, as previously established, is hereby continued.
- B. Appointment and membership
 - (1) The members of the Zoning Commission shall be appointed by the Board of Supervisors for terms of five years. Terms of Commissioners shall be staggered so that no more than two memberships expire on December 31 of any year. Vacancies shall be filled in the same manner for the remainder of an expired term.
 - (2) Members of the Zoning Commission shall consist of eligible electors, as defined by Iowa Code section 39.3, who reside within the area regulated by the County Zoning Ordinance and shall not be officers or employees of any agency or department of the County. Iowa law requires all appointive boards, commissions, committees, and councils of a political subdivision to be gender balanced by using a fair and unbiased method of selecting the best qualified applicants. The Board of Supervisors may appoint any qualified applicant, regardless of gender, after making a three-month good faith effort to appoint a gender balanced Commission.
 - (3) Members of the Zoning Commission shall serve without compensation but may be reimbursed for the actual expenses incurred while performing their official duties, which shall be subject to the approval of the Board of Supervisors.
 - (4) Any member of the Zoning Commission may be removed for cause by the Board of Supervisors following a public hearing on written charges. Cause for removal may be found by the Board of Supervisors in any action or condition which it determines to be detrimental to the proper functioning of the Commission, including conflicts of interest, violations of laws or regulations pertaining to the role of the Commission, failing to carry out the duties of a member of the Commission, including failure to attend 50% or more regular meetings in any twelve month period, or other conduct which casts doubt upon the integrity or effectiveness of the member.
- C. Rules of Procedure. The Commission shall organize itself and shall adopt and maintain, subject to the approval of the Board of Supervisors, Rules of Procedure in conformance with the provisions of this ordinance and the Iowa Code to govern the conduct of its business.
- D. Powers and Duties. The Zoning Commission shall have the following powers and it shall be its duty:
 - (1) To recommend the boundaries of the various districts and appropriate regulations and restrictions to be enforced in the districts within the area regulated by the County Zoning Ordinance;
 - (2) To, with due diligence, prepare a preliminary report and hold public hearings on the preliminary report before submitting the Commission's final report to the Board of Supervisors as provided in the County Zoning Ordinance and Subdivision Regulations;
 - (3) To recommend to the Board of Supervisors amendments, supplements, changes or modifications to the text or Zoning District Map of the County Zoning Ordinance. The Commission's report and any recommendations may include a proposed ordinance or amendments to an ordinance;
 - (4) To recommend to the Board of Supervisors, the adoption of a comprehensive plan pursuant to Iowa Code Section 335.5, or amendments thereto;

- (5) To contract with professional consultants, regional planning commissions, the economic development authority, or the federal government, for local planning assistance, with the approval of the Board of Supervisors.

APPLICATION FORM FOR WOODBURY COUNTY BOARD/COMMISSION

DEC 24 2022 PM 4:25

Please Return To:

Woodbury County Board of Supervisors, Room 104, Woodbury County Courthouse, 620 Douglas St., Sioux City, Iowa 51101

Phone: (712) 279-6525 Fax: (712) 279-279-6577 Website: www.woodburycountyiowa.gov

Application For: Zoning Commission (Board/Commission)
Date 12-13-2022 E-mail Address Bridefarms.tb@gmail.com
Name Tom Bride
Address 1505 Buchanan Ave Sioux City Iowa 51106
Phone Number Fax Number
Business Phone Cell Phone 712-490-4714

This form assists the Board of Supervisors in evaluating the qualifications of applicants for appointment to a board or commission. State law requires political subdivisions to make a good faith effort to balance most appointive boards, commissions, committees, and councils according to gender by January 1, 2012, and each year thereafter.

Female Male

Place of employment and position (and/or activities such as hobbies, volunteer work, etc. that you feel may qualify you for this position):

Self-employed, farming, owner
served as vice president 3 years, president 3 years, and currently serving as voting Delegate for Woodbury County Farm Bureau current vice-chair of Woodbury County Zoning Commission actively involved and volunteer in my church, Sons scouting activities and school

The following questions will assist the Board of Supervisors in its selection.

How much time will you be willing to devote in this position?
as I currently serve on the zoning commission I have been and am willing to devote the time to this position

Interest in Appointment: Describe in detail why you are interested in serving on a county board or commission. Include information about your background that supports your interest.
I am interested in serving on the zoning commission, because I am well aware of the direct impact zoning has on the residents of the unincorporated area of Woodbury County. I have attended multiple zoning workshops put on by Iowa State. I was appointed to the zoning task force created by the Woodbury Co. Board of Supervisors to help draft the current 2008 zoning ordinances in effect today.

Contributions you feel you can make to the Board/Commission:
I feel the knowledge and experience I have gained by participating in zoning training sessions, along with my time served on the zoning commission, would be a benefit to County & zoning Commission going forward.

■ Direction/role you perceive of this Board/Commission:

To help promote Economic Development and growth in line with Woodbury County's General development plan. along with protecting the rights of Woodbury County residents.

■ In lieu of/in addition to the above, do you have any comments to add that may assist the Board of Supervisors in its selection?

As a lifelong resident of Woodbury County and the only full time farmer serving on the zoning commission. I feel it's important that I represent the rural residents of Woodbury County

■ Please provide two references who may be contacted on your qualifications for this position.

Name	Address	Phone number	Email address	Relationship
Chris Zellmer Zant		712-253-4694		Zoning Chair, colleague
Breanne Streck		712-870-3666		President Woodbury Farm Bureau that I am currently serving as voting delegate

I certify that there is nothing that would prohibit me from serving on this board or commission.

Signature  Date 12-13-2022

YOUR APPLICATION WILL BE RETAINED IN OUR FILES FOR ONE YEAR
THIS APPLICATION IS A PUBLIC DOCUMENT AND AS SUCH CAN BE REPRODUCED AND
DISTRIBUTED FOR THE PUBLIC.

**APPLICATION FORM FOR WOODBURY COUNTY
BOARD/COMMISSION**

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Woodbury County Board of Supervisors, Room 104, Woodbury County Courthouse,
620 Douglas St., Sioux City, Iowa 51101

Phone: (712) 279-6525 Fax: (712) 279-279-6577 Website: <http://woodburyiowa.com>

Application For: Planning and Zoning Commission and Board of Adjustment (Board/Commission)

Date December 2, 2022 E-mail Address jhanson@mcclurevision.com

Name Jeffrey William Hanson

Address 1623 Eastland Avenue, Lawton, Iowa 51030

Phone Number 712-899-4054 Fax Number _____

Business Phone 712-220-3294 Cell Phone 712-899-4054

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Female Male

Place of employment and position (and/or activities such as hobbies, volunteer work, etc. that you feel may qualify you for this position):

Current: McClure Engineering – Business Development Lead

Previous: City of Sioux City – Community Development Operations Manager (18 years)

Previous: SIMPCO – Transportation Planning Director (6 years)

Retired volunteer firefighter with the Lawton Fire Department (17 years)

The following questions will assist the Board of Supervisors in its selection.

■ **How much time will you be willing to devote in this position?**

Available to attend all meetings and committed to devoting as much time as needed.

■ **Interest in Appointment: Describe in detail why you are interested in serving on a county board or commission. Include information about your background that supports your interest.**

I am a lifelong Sioux City/Woodbury County resident. I built our home in 2000 in rural Woodbury County where my wife and I have raised our children. For the last 18 years, I was employed with the City of Sioux City in various Planning and Community Development positions. Most recently, I served as the Community Development Operations Manager overseeing the Housing, Inspections, Neighborhood Services, and Planning and Zoning Divisions.

■ **Contributions you feel you can make to the Board/Commission:**

I believe I could use my education and 24 years of professional experience in planning and community development to contribute to the Planning and Zoning Commission and Board of Adjustment.

■ **Direction/role you perceive of this Board/Commission:**

Planning and Zoning Commission – Provide recommendations to the Board of Adjustment and Board of Supervisors on planning, zoning, subdivision, and development projects in the unincorporated area of Woodbury County.

Board of Adjustment – Quasi-judicial board to hear and make decisions regarding appeals to the Zoning Ordinance.

Reviews and decides on variances and conditional use permits in the unincorporated area of Woodbury County.

■ **In lieu of/in addition to the above, do you have any comments to add that may assist the Board of Supervisors in its selection?**

In my new role at McClure, I can devote time to volunteer in my community and assist the residents of unincorporated Woodbury County. I believe I can use my education, background, and professional experience to make sound recommendations to the Board of Supervisors.

■ **Please provide two references who may be contacted on your qualifications for this position.**

Name	Address	Phone number	Email address	Relationship
Ryan Ross	329 Pierce Street	712-259-3563	ross@craryhuff.com	Friend/Colleague
Kurt Miene	212 Larimer Street	712-870-5222	Kurt.Miene@stocktontowingiowa.com	Friend/Lawton Fire

I certify that there is nothing that would prohibit me from serving on this board or commission.



Signature



Date 12/02/2022

**YOUR APPLICATION WILL BE RETAINED IN OUR FILES FOR ONE YEAR
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 <p>WOODBURY COUNTY COMMUNITY & ECONOMIC DEVELOPMENT</p> <h2>COMMISSION & BOARD OPENINGS</h2> <table border="1"> <thead> <tr> <th>ZONING COMMISSION</th> <th>BOARD OF ADJUSTMENT</th> </tr> </thead> <tbody> <tr> <td>1 OPENING</td> <td>1 OPENING</td> </tr> <tr> <td>January 2023 to December 2027</td> <td>January 2023 to December 2027</td> </tr> </tbody> </table> <p>The Zoning Commission is a commission of five citizens appointed by the Woodbury County Board of Supervisors. The Commission is responsible for preparing and making recommendations to the Board of Adjustment and Board of Supervisors on issues concerning the general plan and amendments; subdivision; plats, amendments to the ordinance; rezoning, and development. Members shall be residents of the unincorporated area of the County and serve terms of five years without compensation.</p> <p>The Board of Adjustment is a quasi-judicial board of five citizens appointed by the Woodbury County Board of Supervisors. The Board hears and decides appeals to any order, requirement, decision, or determination made by an administrative officer in the enforcement of the County's zoning ordinance; hears and reviews variances and special exceptions from the terms of the zoning ordinance; and decides applications for conditional use permits. Members shall be residents of the unincorporated area of the county and serve terms of five years without compensation.</p> <p>MUST BE A RESIDENT OF RURAL UNINCORPORATED WOODBURY COUNTY For more information, call 712-279-6609 Applications can be downloaded at www.WoodburyCountyCED.com APPLICATION DEADLINE: DECEMBER 15, 2022</p>	ZONING COMMISSION	BOARD OF ADJUSTMENT	1 OPENING	1 OPENING	January 2023 to December 2027	January 2023 to December 2027	 <p>WOODBURY COUNTY COMMUNITY & ECONOMIC DEVELOPMENT</p> <h2>COMMISSION & BOARD OPENINGS</h2> <h3>NOW ACCEPTING APPLICATIONS FOR</h3> <h3>WOODBURY COUNTY Zoning Commission & Board of Adjustment</h3> <p>Must be a resident of rural unincorporated Woodbury County</p> <p>For more information, call 712-279-6609</p> <p>Applications can be downloaded at www.WoodburyCountyCED.com Application Deadline: Dec. 15, 2022</p>	<p>NOW ACCEPTING APPLICATIONS FOR APPOINTMENTS TO THE WOODBURY COUNTY PLANNING AND ZONING COMMISSION AND BOARD OF ADJUSTMENT</p> <p>To apply, submit a completed application by December 15, 2022, to the Woodbury County Board of Supervisors, Woodbury County Courthouse, 620 Douglas St., Room 104, Sioux City, IA 51101. Applicants must be residents of rural unincorporated Woodbury County. For more information, visit WoodburyCountyCED.com or call 712-279-6609. Planning and Zoning Commission (1 Appointment Available)</p> <p>The Zoning Commission is a commission of five citizens appointed by the County Board of Supervisors. The Commission is responsible for preparing and making recommendations to the Board of Adjustment and Board of Supervisors on issues concerning the general plan and amendments; subdivision; plats, amendments to the ordinance; rezoning, and development. Members shall be residents of the unincorporated area of the County and serve terms of five years without compensation. This appointment will be from 1/23 to 12/27.</p> <p>Board of Adjustment (1 Appointment Available)</p> <p>The Board of Adjustment is a quasi-judicial board of five citizens appointed by the County Board of Supervisors. The Board hears and decides appeals to any order, requirement, decision, or determination made by an administrative officer in the enforcement of the County's zoning ordinance; hears and reviews variances and special exceptions from the terms of the zoning ordinance; and decides applications for conditional use permits. Members shall be residents of the unincorporated area of the county and serve terms of five years without compensation. This appointment will be from 1/23 to 12/27.</p>
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<p>Facebook</p> <ul style="list-style-type: none"> - December 14, 2022 - December 5, 2022 - November 28, 2022 - November 21, 2022 - November 18, 2022 - November 7, 2022 - October 31, 2022 <p>Twitter</p> <ul style="list-style-type: none"> - December 14, 2022 - December 5, 2022 - November 28, 2022 - November 21, 2022 - November 18, 2022 - November 7, 2022 - October 31, 2022 <p>Woodbury County Website</p> <ul style="list-style-type: none"> - https://www.woodburycountyiowa.gov/latest-news/5386-vacancies-board-of-adjustment-zoning-commission <p>Community & Economic Development Website</p> <p>DOWNLOAD APPLICATION HERE</p> <p>Now Accepting Applications Zoning Commission & Board of Adjustment Must be a resident of unincorporated Woodbury County For more information, CALL 712-279-6609</p> <ul style="list-style-type: none"> - http://www.woodburycountyced.com/ 	<p>Grapevine Classifieds – Ryan Publishing Company</p> <ul style="list-style-type: none"> - November 16, 2022 <p>Moville Record</p> <ul style="list-style-type: none"> - November 3, 2022 <p>Sergeant Bluff Advocate</p> <ul style="list-style-type: none"> - November 3, 2022 <p>Danbury Review</p> <ul style="list-style-type: none"> - November 2, 2022 	<p>Sioux City Journal (Legal Public Notice)</p> <ul style="list-style-type: none"> - November 12, 2022 						