

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 06/15/2023 Weekly Agenda Date: 06/20/2023

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Melissa Thomas and Scott Mitchell

**WORDING FOR AGENDA ITEM:**

Approval to increase the Emergency Services department hourly employee's personal day and vacation benefits.

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

This agenda item is to increase the EMS personal day benefit from 8 to 24 hours each day and the vacation accrual maximum earned amount to coincide with the numbers of hours budgeted.

**BACKGROUND:**

Currently EMS receives 8 hours for each personal day provided, less for part time employees. This agenda item will increase that to 24 hours, which is the number of hours worked per shift. The requested vacation increase would not change the multiplier of hours worked, but it would change the cap number of vacation hours earned. Please see attached information.

**FINANCIAL IMPACT:**

Approximately \$9750.00

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Pass the motion

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to approve the increase of EMS hourly employee 's personal day and vacation maximum earned hours benefits.

Current Vacation Accral  
Based on 2080 hours worked per year

Months of Service	Current	Annual Hours Earned
0-12	0.01923	40
12-96	0.03847	80
96-180	0.0577	120
180-240	0.0769	160
240-up	0.0962	200

Proposed Vacation Accrual  
Based on 2756 hours worked per year (106 x 26)

Months of Service	Current	Annual Hours Earned
0-12	0.01923	53
12-96	0.03847	106
96-180	0.0577	159
180-240	0.0769	212
240-up	0.0962	265