WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 11/6/26 Weekly Agenda Date: 11/10/26

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Terry Glade - CMBA Architects

WORDING FOR AGENDA ITEM:

Agenda Item B - Approval of Date, Time, Place (Board Meeting) to have Board officially "Request Board Resolution to Recommend Contract" for the Crittenton Center Transitional Therapeutic Home Renovation to Lowest, Responsive, Responsible Bidder on December 1st, 2026 at 4:40 pm in the Board of Supervisors Room.

ACTION REQUIRED:

Approve Ordinance ☐ Approve Resolution ☐ Approve Motion ☑

Public Hearing ☐ Other: Informational ☐ Attachments ☐

EXECUTIVE SUMMARY:

Since Woodbury County is the CDBG Grant "Recipient" for this project, the public bidding process is going through the County on behalf of the CDBG Grant "Subrecipient", Crittenton Center.

BACKGROUND:

Woodbury County was awarded a CDBG grant for the Crittenton Center Transitional Therapeutic Home Renovation Project. The project is being administered by SIMPCO as the regional planning organization and designed by CMBA Architects. These grants must be awarded to a city or county organization by the Iowa Economic Development Authority and be released to a non-profit organization for the project.

FINANCIAL IMPACT:

Only a pass-through function of the CDBG grant funding. The construction contract will be held by Crittenton Center, not the County.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes ☐ **No** ☐

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

Approved by Board of Supervisors April 5, 2016.