WOODBURY COUNTY
AGENDA ITEM(S) REQUEST FORM

Date: 10/20/2026 **Weekly Agenda Date:** 10/27/2026

Elected Official / Department Head / Citizen: Auditor Recorder Michelle Skaff

Wording for Agenda Item:

Approve Elections Satellite Chair extra pay rate of $2.00 per hour worked at satellite voting location.

Action Required:

Approve Ordinance ☐ Approve Resolution ☐ Approve Motion ☒

Hold Public Hearing ☐ Informational ☐ Attachments ☐

Set Time:

Reviewed by County Attorney's Office: ☐

Background & Financial Impact:

Historically, satellite election workers were hired through a temporary staffing agency. In this arrangement, workers were paid at the Clerk III, Step 1 rate, and the individual serving as the Satellite Chair received an additional $2.00 per hour. Effective March 31, 2026, clerical staff transitioned from temp agency staffing to direct County payroll. Currently, one County temporary clerical staff member also serves as a Satellite Chair. To establish a documented, consistent compensation standard across all staffing arrangements, Board approval is requested to formally authorize a $2.00 per hour differential for any worker serving as a Satellite Voting Location Chair.

Recommendation:

Motion by second by to authorize a $2.00 per hour differential for any worker serving as a Satellite Voting Location Chair.

Approved by Board of Supervisors on March 17, 2026