

WOODBURY COUNTY AGENDA ITEM(S) REQUEST FORM

Date: 5/4/2026 Weekly Agenda Date: 5/12/2026

Elected Official / Department Head / Citizen: Michelle Skaff

Wording for Agenda Item:

Consideration and approval for liquor license for Woodbury County Fair, Merville, IA.

Action Required:

Approve Ordinance

Approve Resolution

Approve Motion

Hold Public Hearing

Informational

Attachments

Set Time:

Reviewed by County Attorney's Office:

Background & Financial Impact:

N/A

Recommendation:

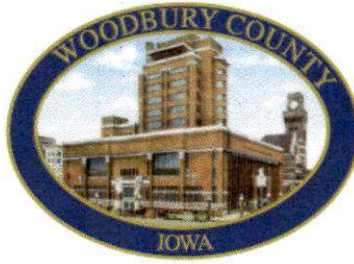
Approve motion

Attachments:

[Woodbury County Fair](#)

Approved by Board of Supervisors on March 17, 2026

**Office Of The
AUDITOR/RECORDER
Woodbury County**
Michelle K. Skaff, Ph.D.
Auditor/Recorder/
Commissioner of Elections



Courthouse – Room 103
620 Douglas
Sioux City, IA 51101
Phone: (712) 279-6702
Fax (712) 279-6629
miskaff@woodburycountyiowa.gov

To: Board of Supervisors

From: Michelle K Skaff, Auditor & Recorder

A handwritten signature in blue ink, appearing to read "M. Skaff", is written over the "From:" line.

Date: May 4, 2026

Subject: Liquor License Application for the Woodbury County Fair, Merville, Iowa.

Please approve and receive for signature, an applicaton for a 8-month, Class C Retail Alcohol, with Outdoor Service privileges, for the Woodbury County Fair, Merville, Iowa. The license would be effective 06/01/2026 through 01/31/2027.

CLASS "C" RETAIL ALCOHOL LICENSE APPLICATION

Business Information

Name of Legal Entity: WOODBURY COUNTY FAIR ASSN INC

FEIN: XX-XXX8215

Business Type: NPO

This business is not registered with the Secretary of State.

Premises Information

Premises DBA: WOODBURY COUNTY FAIR

Premises Address: 206 FAIR ST MOVILLE IA 51039-7518

Premises Type: Fairgrounds

Number of Floors: 1

Control of Premises: Own

Is your premises equipped with at least one adequate, conveniently located indoor or outdoor toilet facility for use by patrons?

Yes

Does your premises conform to all local and state health, fire and building laws and regulations?

Yes

Is your establishment equipped with tables and seats to accommodate a minimum of 25?

Yes

License Information

Effective Date: 01-Jun-2026

Length of License Requested: 8MONTH

Privilege(s) Requested

Outdoor Service - Allows the selling/serving of alcoholic beverages by the license/permit in a designated, adjacent outdoor area.

Provided description of the Outdoor Service Area:

We have a building (Beer Barn), outside gated off garden area located south of the grandstands. We also have a tented (will be structured in near future) area on the north end of the grandstands

Endorsements

Local Authority: Woodbury County

Dramshop Company: IOWA COMMUNITIES ASSURANCE POOL

Ownership Information

Type	Name	ID Type	ID	DOB	Phone	Address	Percentage
Individual	KLASCHEN, REBECCA	SSN	***-**-5262	05-Mar-19 73	(712) 873-3707	206 FAIR ST MOVILLE IA 51039-7518	0.00

Criminal History Details

Has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?
No

Has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law? For traffic violations, only include those that are drug or alcohol related.
No

Criminal Violations

Contact Information

Contact Name: REBECCA KLASCHEN

Phone Number: (712) 873-3707

Email Address: woodburycountyfair@outlook.com

Address: 206 FAIR ST MOVILLE IA 51039-7518

Attestation Information

Attestation Name: REBECCA KLASCHEN

Attestation Date: 14-Apr-2026