

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 09/07/2023

Weekly Agenda Date: 09/12/2023

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Melissa Thomas, Diane Peterson

WORDING FOR AGENDA ITEM:

Approval to increase Ron Koch's vacation accrual and change his position title to GIS Analyst

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Mr. Koch has been employed in the same position for nearly 24 years. This agenda item is requesting his vacation accrual reflect his years of service and his title reflect his duties with the County.

BACKGROUND:

Ron Koch has been serving in his current position as a mapping technician for nearly 24 years. His situation is extremely unique though, his position has moved back and forth from the County to the City for budgetary purposes seven times. Ron started his employment with the County in 2000. Each time he transferred between the City and County his seniority and vacation accruals started over. This agenda item is requesting that Ron earn the vacation accrual he would be entitled to if he would have stayed with the County as his employer of record. This would move his current accrual rate from 3 weeks per year to 5 weeks per year effective on his anniversary date of July 15, 2023.

This agenda item is also requesting that Mr. Koch's title change from technician to analyst. Throughout his career, Ron has had many accomplishments. He has received a special achievement in GIS International Award from ESRI, he was the Iowa Geographic Information Council Conference Chairperson and in 2016 finished scanning and linking approximately 2100 pages of recorded plats dating back to 1856. These achievements and additional education Ron has received through out his tenure warrant a title change from technician to analyst.

FINANCIAL IMPACT:

There is no financial impact. Mr. Koch is the only person in this position therefore when using vacation there is no need to cover his job and create over time.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Pass the motion

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve increasing Ron Koch's vacation accrual to 5 weeks and change his title to GIS Analyst effective July 15, 2023.