

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 4/01/2026 Weekly Agenda Date: 4/07/2026

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** Kenny Schmitz

**WORDING FOR AGENDA ITEM:**

Courthouse Freight Elevator Replacement Project- Project addendum & Bid Opening Date Change

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

CMBA is processing a bid addendum. The Competitive Bid Opening date must be changed.

**BACKGROUND:**

3/31/2026- Board Conducts Public Hearing  
03/10/2026- Board Approves Plans, Specifications, & Form of Contract to be utilized in Competitive Bid Process  
10/21/2025- Board Approves Project Funding- \$300,000 (Unallocated CIP) & \$60,000 (General Basic)  
12/16/2025- Architects & Engineering Contract Approval

**FINANCIAL IMPACT:**

Determined by lowest responsible, responsive bid submission

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Change original bid opening date from April 7th to April 21st 3:00 pm Board of Supervisors Office Woodbury County Courthouse

**ACTION REQUIRED / PROPOSED MOTION:**

Motion to change original bid opening date from April 7th to April 21st 3:00 pm Board of Supervisors Office Woodbury County Courthouse