

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 03/2/2024 Weekly Agenda Date: 04/02/2024

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Melissa Thomas HR Director

WORDING FOR AGENDA ITEM:

Approval to utilize the services of Elizabeth Ford and Sarah Harris as Medical Examiner Investigators

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Ms. Ford and Ms. Harris will assist with Woodbury county death investigations.

BACKGROUND:

Both individuals have previously attended death investigation training courses.

FINANCIAL IMPACT:

Ms. Ford and Ms. Harris will be reimbursed as contractors.

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve the motion

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve utilizing the services of Elizabeth Ford and Sarah Harris as Medical Examiner Investigators