



**NOTICE OF MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS  
(NOVEMBER 21) (WEEK 47 OF 2023)**

Live streaming at:  
<https://www.youtube.com/user/woodburycountyiowa>

Agenda and Minutes available at:  
[www.woodburycountyiowa.gov](http://www.woodburycountyiowa.gov)

Daniel A. Bittinger II  
389-4405  
[dbittinger@woodburycountyiowa.gov](mailto:dbittinger@woodburycountyiowa.gov)

Mark Nelson  
540-1259  
[mnelson@woodburycountyiowa.gov](mailto:mnelson@woodburycountyiowa.gov)

Keith W. Radig  
560-6542  
[kradig@woodburycountyiowa.gov](mailto:kradig@woodburycountyiowa.gov)

Jeremy Taylor  
259-7910  
[jtaylor@woodburycountyiowa.gov](mailto:jtaylor@woodburycountyiowa.gov)

Matthew A. Ung  
490-7852  
[matthewung@woodburycountyiowa.gov](mailto:matthewung@woodburycountyiowa.gov)

You are hereby notified a meeting of the Woodbury County Board of Supervisors will be held November 21, 2023, at **4:30 p.m.** in the Basement of the Courthouse, 620 Douglas Street, Sioux City, Iowa for the purpose of taking official action on the agenda items shown hereinafter and for such other business that may properly come before the Board.

This is a formal meeting during which the Board may take official action on various items of business. Members of the public wishing to speak on an item must follow the participation rules adopted by the Board of Supervisors.

1. Please silence cell phones and other devices while in the Boardroom.
2. The Chair may recognize speakers on agenda items after initial discussion by the Board.
3. Speakers will approach the microphone one at a time and give their name and address before their statement.
4. Speakers will limit their remarks to three minutes on any one item and address their remarks to the Board.
5. At the beginning of discussion on any item, the Chair may request statements in favor of an action be heard first followed by statements in opposition to the action. The Chair may also request delegates provide statements on behalf of multiple speakers.
6. Any concerns or questions which do not relate to a scheduled item on the agenda will be heard under the item "Citizen Concerns." Please note the Board is legally prohibited from taking action on or engaging in deliberation on concerns not listed on the agenda, and in such cases the Chair will request further discussion take place after properly noticed.
7. Public comment by electronic or telephonic means is prohibited except for a particular agenda item when approved by the Chair 24 hours before a meeting or by a majority of the board during a meeting for a subsequent meeting.

---

---

**AGENDA**

**3:15 p.m.** Closed Session {Iowa Code Section 21.5 (1) (c)} – **First Floor Boardroom**

**4:30 p.m.** Call Meeting to Order – Pledge of Allegiance to the Flag – Moment of Silence

1. Approval of the agenda Action

**Consent Agenda**

**Items 2 through 7 constitute a Consent Agenda of routine action items to be considered by one motion. Items pass unanimously unless a separate vote is requested by a Board Member.**

2. Approval of the minutes of the November 14, 2023 meeting
3. Approval of claims
4. Board Administration – Karen James
  - a. Approval of resolution for a tax suspension for L.T.
  - b. Approval of resolution thanking and commending Douglas Shupe for his years of service with Woodbury County
  - c. Approval of resolution thanking and commending Benjamin Kusler for his years of service with Woodbury County

5. Human Resources – Melissa Thomas
  - a. Approval of Memorandum of Personnel Transactions
  - b. Authorization to Initiate Hiring Process
  - c. Approval of retiree request to remain on the county health and dental insurance
  
6. Secondary Roads – Mark Nahra
 

Approval of permit to work in the right of way for Brenda Brouillette and to direct the chair to sign the permit
  
7. County Treasurer – Tina Bertrand
  - a. Approve property tax refund request for parcel #894709379014 in the amount of \$281.12
  - b. Approve property tax refund request for parcel #894729285018 in the amount of \$822.00

**End Consent Agenda**

8. Veenstra & Kimm Inc. – Patrick Mouw
 

Public hearing and approval of engineer’s report for creation of Salix Drainage District Action
  
9. Deputy Commissioner of Elections – Steve Hofmeyer
  - a. The 2<sup>nd</sup> Tier Canvass of the 2023 City/School election Action
  - b. Receive the November 7, 2023, City/School Election winners abstract and certificate for Shawn Joy as a Cushing Council member Action
  
10. Secondary Roads – Mark Nahra
  - a. Approval of the certificate of completion of project Slurry Leveling Wedge K45 2022 with Midwest Coatings for \$173,860.00 Action
  - b. Approval of the certificate of completion of project Ice Sand Little Sioux Pit 2023 with Bedrock Gravel for \$99,000 Action
  
11. Board of Supervisors – Keith Radig
 

Discussion of homeowner’s assistance fund Information
  
12. Reports on Committee Meetings Information
  
13. Citizen Concerns Information
  
14. Board Concerns Information

**ADJOURNMENT**

*Subject to Additions/Deletions*

## CALENDAR OF EVENTS

- WED., NOV. 22 2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- THU., NOV. 23 11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce
- MON., NOV. 27 6:00 p.m.** Zoning Commission Meeting, First Floor Boardroom
- FRI., DEC. 1 8:30 a.m.** SIMPCO Regional Policy & Legislative Affairs Committee – Tri-State Legislative Forum
- 9:00 a.m.** Hungry Canyons Alliance Winter Quarterly Meeting, Oakland Community Building
- MON., DEC. 4 6:00 p.m.** Board of Adjustment meeting, First Floor Boardroom
- WED., DEC. 6 10:00 a.m.** Loess Hills Alliance Stewardship Committee Meeting, Pisgah, Iowa
- 11:00 a.m.** Loess Hills Alliance Executive Meeting
- 1:00 p.m.** Loess Hills Alliance Full Board Meeting
- 4:45 p.m.** Veteran Affairs Meeting, Veteran Affairs Office, 1211 Tri-View Ave.
- WED., DEC. 13 8:05 a.m.** Woodbury County Information Communication Commission, First Floor Boardroom
- 12:00 p.m.** District Board of Health Meeting, 1014 Nebraska St.
- THU., DEC. 14 12:00 p.m.** SIMPCO Board of Directors, 1122 Pierce St.
- 4:00 p.m.** Conservation Board Meeting, Dorothy Pecaut Nature Center, Stone Park
- FRI., DEC. 15 12:00 p.m.** Siouxland Human Investment Partnership Board Meeting, 2540 Glenn Ave.
- WED., DEC. 20 12:00 p.m.** Siouxland Economic Development Corporation Meeting, 617 Pierce St., Ste. 202
- THU., DEC. 21 4:30 p.m.** Community Action Agency of Siouxland Board Meeting, 2700 Leech Avenue
- WED., DEC. 27 2:30 p.m.** Rolling Hills Community Services Region Governance Board Meeting
- THU., DEC. 28 11:00 a.m.** Siouxland Regional Transit Systems (SRTS) Board Meeting, SIMPCO Office, 1122 Pierce

**Woodbury County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.**

*Federal and state laws prohibit employment and/or public accommodation discrimination on the basis of age, color, creed, disability, gender identity, national origin, pregnancy, race, religion, sex, sexual orientation or veteran's status. If you believe you have been discriminated against, please contact the Iowa Civil Rights Commission at 800-457-4416 or Iowa Department of Transportation's civil rights coordinator. If you need accommodations because of a disability to access the Iowa Department of Transportation's services, contact the agency's affirmative action officer at 800-262-0003.*