

MARCH 18, 2025, TWELFTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, March 18, 2025, at 4:30 p.m. Board members present were Ung, Carper, Dietrich, Nelson, and Bittinger II. Staff members present were Joshua Widman, Assistant County Attorney, Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, Ryan Ericson, Budget and Finance Director, and Michelle Skaff, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Bittinger second by Nelson to approve the agenda for March 18, 2025. Carried 5-0. Copy filed.
Motion by Bittinger second by Carper to approve the following items by consent:
2. To approve minutes of the March 11, 2025 meeting. Copy filed.
3. To approve the claims totaling \$396,346.65. Copy filed.
4. To approve and authorize the Chairperson to sign a Resolution approving petition for suspension of taxes for Donalee Dailey, parcel #894429376008, 429 Elm St.

**WOODBURY COUNTY, IOWA
RESOLUTION #13,868
RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES**

WHEREAS, Donalee Dailey, as titleholder of a property located 429 Elm St., Merville, Iowa, Woodbury County, Iowa, and legally described as follows:

Parcel #894429376008

LOTS 1-4 BLOCK 7

WHEREAS, Donalee Dailey of the aforementioned property has petitioned the Board of Supervisors for a suspension of taxes pursuant to the 2017 Iowa Code section 427.9, and

WHEREAS, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property.

SO RESOLVED this 18th day of March 2025.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 5a. To approve the separation of Donna Shay, Custodian, Building Services Dept., effective 03-07-2025. Separation.; the appointment of Jadin Collins, Equipment Operator, Secondary Roads Dept., effective 03-19-2025, \$27.04/hour. Job Vacancy Posted on 2/5/2025. Level Salary: \$27.04/hr.; and the appointment of Kade Carney, Custodian, Building Services Dept., effective 03-31-2025, \$17.29/hour. Job Vacancy Posted on 11/20/2024. Entry Level Salary: \$17.29/hr. Copy filed.
- 5b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Custodian, Building Services Dept. AFSCME Courthouse: \$17.29/hour. Copy filed.
6. To approve items to be auctioned per Personal Property Disposition Policy. Copy filed.

7. To approve an application for a 8-month Class C Retail Alcohol License, with Outdoor Service Sales privileges, for Foot Wedge Lounge, effective 04/01/25 through 12/01/25. Copy filed.

8a. To approve the permit to work in the right of way for Lieber Construction. Copy filed.

8b. To approve the underground utility permit for MidAmerican Energy Company. Copy filed.

Carried 5-0.

9. Presentation of Resolution thanking and commending Mary Feiler for her years of service with Woodbury County. Copy filed.

10. Presentation of Resolution thanking and commending Randy Uhl for his years of service with Woodbury County. Copy filed.

11. Motion by Nelson second by Dietrich to approve a lease and maintenance agreement for a copier with Access Systems for Planning and Zoning Department. Carried 5-0. Copy filed.

12. Motion by Nelson second by Bittinger to receive for signatures a Resolution vacation of excess right of way. Carried 5-0.

RESOLUTION #13,869
WOODBURY COUNTY, IOWA
VACATION OF EXCESS RIGHT OF WAY

WHEREAS the Code of Iowa, section 306.10 gives the Board of Supervisors the power on its own motion to alter or vacate and close any highway or road under its jurisdiction, and

WHEREAS the Code of Iowa, section 306.11 allows the Board to vacate a road right of way held by easement that will not change the traveled portion of the road or deny access to adjoining landowners, and

WHEREAS a road vacation under the circumstances outlined in section 306.11 does not require a hearing, and

WHEREAS there is excess right of way on the previous Highway 141 alignment and

WHEREAS vacation of the excess right of way does not affect access or highway use, and

WHEREAS the Board of Supervisors no longer believes the County needs to maintain its easement on the following County right of way,

NOW THEREFORE BE IT RESOLVED that the Woodbury County Board of Supervisors, enters the following order in regard to the aforementioned right of way vacation.

The Board of Supervisors order the following described right of way be vacated.

All of the east 1199.8' of abandoned road right of way between Section 30 and 31, Township 86 North, Range 46 West of the Fifth Principal Meridian, Woodbury County, Iowa, as shown on Exhibit "A" attached hereto containing 1.82 acres more or less.

NOW THEREFORE BE IT RESOLVED by the Woodbury County Board of Supervisors that all interest in the subject section of road right-of-way be vacated, subject to utility easements of record for ingress and egress.

SO ORDERED this 18th day of March, 2025.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed

13a1. Motion by Bittinger second by Nelson to approve budgeting for the seven Treasurer improvement requests for FY26 budget. Carried 5-0. Copy filed.

Motion by Bittinger second by Nelson to receive updated improvement request from Veteran's Affairs. Carried 5-0. Copy filed.

13b. The board conducted a miscellaneous review of the budget.

14. Reports on committee meetings were heard.

15. There were no citizen concerns.

16. Board Concerns were heard.

The Board adjourned the regular meeting until March 25, 2025.

Meeting sign in sheet. Copy filed.