

APRIL 22, 2025, SEVENTEENTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, April 22, 2025, at 3:00 p.m. Board members present were Carper, Nelson, Bittinger II, Ung, and Dietrich. Staff members present were Joshua Widman, Assistant County Attorney, Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, Ryan Ericson, Budget and Finance Director, and Michelle Skaff, Auditor/Clerk to the Board.

Motion by Bittinger second by Nelson to go into closed session per Iowa Code Section 21.5(1)(c). Carried 5-0 on roll-call vote.

Motion by Bittinger second by Nelson to go out of closed session per Iowa Code Section 21.5(1)(c). Carried 5-0 on roll-call vote.

Carper was absent from the regular meeting.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Bittinger second by Nelson to approve the agenda for April 22, 2025. Carried 4-0. Copy filed.

Motion by Bittinger second by Dietrich to approve the following items by consent:

2. To approve minutes of the April 15 2025 meeting. Copy filed.
3. To approve the claims totaling \$576,880.84. Copy filed.
4. To approve the separation of Courtney Sherriff, Clerk II, County Attorney Dept., effective 04-03-2025. Resigned; the appointment of Leticia Hernandez, Clerk II - Tax, County Treasurer Dept., effective 04-23-2025, \$19.24/hour. Job Vacancy Posted on 11/27/2024. Entry Level Salary: \$19.24/hr.; the reclassification of Katrina Cox, Clerk II - MV, County Treasurer Dept., effective 04-28-2025, \$20.14/hour, 5%=\$0.90/hr. Per AFSCME-Move from Step 1 to Step 2. Anniversary Date: 5/1/2025.; the appointment of Shelley Peters, Custodian, Building Services Dept., effective 04-28-2025, \$17.29/hour. Job Vacancy Posted on 3/19/2025. Entry Level Salary: \$17.29/hr.; the appointment of Nathan Gotto, Summer Laborer - Temp, Secondary Roads Dept., effective 05-05-2025, \$17.00/hour. Job Vacancy Poste 2/12/25. Entry Level Salary \$17.00/hr.; the appointment of Collin Dunnington, Summer Laborer – Temp, Secondary Roads Dept., effective 05-05-2025, \$17.00/hour. Job Vacancy Posted on 2/12/25. Entry Level Salary \$17.00/hr.; and the appointment of Keondre Williams, Summer Laborer - Temp, Secondary Roads Dept., effective 05-12-2025, \$17.00/hour. Job Vacancy Posted on 2/12/25. Entry Level Salary: \$17.00/hr. Copy filed.

Carried 4-0.

- 5a. Bid letting was held for Pavement Markings - 2025. The bids are as follows:

Iowa Plains Signing, Slater IA	\$270,005.00
Vogel Traffic Services, Orange City IA	\$205,393.50
Sir Lines-A-Lot, Lawton IA	\$192,393.50

Motion by Bittinger second by Carper to receive the bids and return them to County Engineer for recommendation. Carried 4-0. Copy filed.

- 5b. Motion by Nelson second by Bittinger to award the bid for Pavement Markings - 2025 to Sir Lines-A-Lot for \$192,393.50. Carried 4-0. Copy filed.
6. Motion by Nelson second by Dietrich to have the Treasurer's Office refund the County portion of Transfer Tax in the amount of \$487.55 to the Buchanan, Bibler, Gabor & Meis Law Firm. Carried 4-0. Copy filed.
8. Motion by Nelson second by Bittinger to approve an amendment to development agreement for AGP, Inc. Carried 4-0. Copy filed.

7. Motion by Nelson second by Bittinger to approve consent for the LEC Authority's use of \$717,863.12 provided by the County under the 5/17/2022 Board of Supervisors board action item for the additional Project-related purposes of legal fees and costs, expert/consultant fees, project engineering/design fees, and owner fees. Carried 4-0. Copy filed.
9. The board conducted a miscellaneous review of the budget.

Motion by Bittinger second by Dietrich to reduce the General Supplemental tax revenue by \$474,481. Carried 4-0.

Motion by Bittinger second by Nelson to increase the Worker's Comp expense by \$10,000.00. Carried 4-0.

Motion by Bittinger second by Nelson to reduce the Auditor's Transfer expense from Rural Basic by \$129,800. Carried 4-0.

Motion by Bittinger second by Nelson to decrease Auditor's Transfer revenue in Rural Supplemental by \$129,800. Carried 4-0.

Motion by Bittinger second by Nelson to reduce the Rural Supplemental tax revenue by \$129,800. Carried 4-0.
11. Bruce Sorensen, NW of Lawton, Expressed concerns in reference to dirt work on his property.
10. Reports on committee meetings were heard.
12. Board Concerns were heard.

The Board adjourned the regular meeting until April 29, 2025.

Meeting sign in sheet. Copy filed.