

MAY 13, 2025, TWENTIETH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, May 13, 2025, at 4:30 p.m. Board members present were Carper, Nelson, Bittinger II, and Dietrich, Ung was absent. Staff members present were Joshua Widman, Assistant County Attorney, Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, Ryan Ericson, Budget and Finance Director, and Michelle Skaff, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Bittinger second by Nelson to approve the agenda for May 13, 2025. Carried 4-0. Copy filed.

Motion by Bittinger second by Carper to approve the following items by consent:
2. To approve minutes of the May 6, 2025 meeting. Copy filed.
3. To approve the claims totaling \$3,675,536.07. Copy filed.
- 4a. To approve an application for a 12-month Class C Retail Alcohol License, with Outdoor Service Sales privileges, for Correctionville Golf Club, effective 06/02/25 through 06/01/26. Copy filed.
- 4b. To approve an application for a 12-month Class C Retail Alcohol License, with Outdoor Services Sales privileges, for Oscar Carl Vineyard, effective 06/02/25 through 06/01/26. Copy filed.
- 5a. To approve the appointment of Kurtus Palsma, Engineering Aide - Temp, Secondary Roads Dept., effective 05-19-25, \$19.50/hour. Job Vacancy Posted on 02/12/2025. Temporary – Not to Exceed 120 Days; the reclassification of Rosario Resendiz, Youth Worker, Juvenile Detention Dept., effective 05-26-2025, \$22.93/hour, 4%=\$0.88/hr. Per AFSCME Juvenile – Move from Step 1 to Step 2. Anniversary Date: 6/5/25.; and the reclassification of Noah East, Civilian Jailer, County Sheriff Dept., effective 05-26-2025, \$25.57/hour, 4%=\$1.00/hr. Per CWA Civilian – Move from 3rd Class to 2nd Class. Anniversary Date: 6/6/25. Copy filed.
- 5b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Mechanic Foreman, Secondary Roads Dept. Wage Plan: \$2945.31/bi-weekly; for Senior Clerk (5), County Treasurer Dept. AFSCME Courthouse: \$21.15 - \$26.66/hour; and for Clerk III (2), County Treasurer Dept. AFSCME Courthouse: \$23.31 - \$28.72/hour. Copy filed.
6. To approve a permit to work in right of way for Brad Catania. Copy filed.
7. To approve the property tax refund of Beverly Smith, parcel #894710306022, in the amount of \$821.00. Copy filed.

Carried 4-0.

8. Motion by Bittinger second by Nelson to receive gaming and L.O.S.T. reports from Finance Director Ericson. Carried 4-0. Copy filed.

Motion by Bittinger second by Nelson to provide \$150,000 from local option sales tax to MCDAI for a daycare/childcare facility in Merville. Carried 4-0. Copy filed.
9. Motion by Bittinger second by Nelson to accept the quotes for the new equipment and approve the County Engineer to sign purchase agreements. Carried 4-0. Copy filed.
10. Motion by Nelson second by Carper to receive for signature and approve appraisal services with Holcomb Appraisal for parcel #884333400002. Carried 4-0. Copy filed.
11. Motion by Nelson second by Dietrich to approve the amount of \$5,000 from Gaming to support Family Treatment Court programming and activities. Carried 4-0. Copy filed.

12. Reports on committee meetings were heard.

13. There were no citizen concerns.

14. Board Concerns were heard.

The Board adjourned the regular meeting until May 20, 2025.

Meeting sign in sheet. Copy filed.