

MAY 31, 2022 TWENTY-SECOND MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, May 31, 2022 at 3:45 p.m. Board members present were Ung, Radig, De Witt, Taylor, and Wright. Staff members present were Karen James, Board Administrative Assistant, Dennis Butler, Budget and Finance Director, Melissa Thomas, Human Services Director, and Patrick Gill, Auditor/Clerk to the Board.

1. The applicant requested a closed session in accordance with Iowa law.

Motion by Radig second by De Witt to go into closed session per Iowa Code Section 21.5(1)(i). Carried 4-0 on roll call vote.

Motion by Radig second by De Witt to go out of closed session per Iowa Code Section 21.5(1)(i). Carried 4-0 on roll call vote.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

2. There were no citizen concerns.

3. Motion by Radig second by Taylor to approve the agenda for May 31, 2022. Carried 5-0. Copy filed.

Motion by Radig second by De Witt to approve the following items by consent:

- 4a. To approve minutes of the May 24, 2022 meeting. Copy filed.

- 4b. To approve minutes of the May 25, 2022 Special meeting. Copy filed.

5. To approve the claims totaling \$2,331,659.56. Copy filed.

6. To approve the separation of Timothy Cowles, P/T Courthouse Safety & Security Officer, County Sheriff Dept., effective 05-16-22. Resignation.; the transfer of Eric Robley, Motor Grader Operator, Secondary Roads Dept., effective 05-30-22, \$24.85/hour. 1%=\$.30/hour. Position Transfer from Equipment Operator to Motor Grader.; the appointment of Erika Kuntz, Temporary Engineering Aide, Secondary Roads Dept., effective 06-01-22, \$16.00/hour. Not to exceed 120days.; the appointment of Matthew Peters, Temporary Summer Laborer, Secondary Roads Dept., effective 06-01-22, \$15.00/hour. Not to exceed 120 days.; the appointment of Richard Mogensen, P/T Equipment Operator, Secondary Roads Dept., effective 06-01-22, \$24.55/hour. Job Vacancy Posted 3-15-22. Entry Level Salary: \$24.55/hour.; the appointment of Noah East, Civilian Jailer, County Sheriff Dept., effective 06-06-22, \$21.02/hour. Job Vacancy Posted 4-13-22. Entry Level Salary: \$21.02/hour.; the appointment of Lynn Fleming, Civilian Jailer, County Sheriff Dept., effective 06-06-22, \$21.02/hour. Job Vacancy Posted 4-13-22. Entry Level Salary: \$21.02/hour.; and the appointment of Kayla Orr, Civilian Jailer, County Sheriff Dept., effective 06-06-22, \$21.02/hour. Job Vacancy Posted 4-13-22. Entry Level Salary: \$21.02/hour. Copy filed.

- 7a. To approve an application for a 12-month, Class C Liquor License (LC) (Commercial), with Outdoor Service and Sunday Sales privileges for Correctionville Golf Club, effective 05/25/2022. Copy filed.

- 7b. To approve an application for 12-month, Class C Native Wine License (Private Club), with Outdoor Service and Sunday Sales privileges for Oscar Carl Vineyard, effective 06/01/2022. Copy filed.

Carried 5-0.

8. Update on carbon pipeline.

Motion by Radig second by De Witt to receive documents used to update the Board on a proposed Carbon Pipeline project. Carried 5-0. Copy filed.

- 9a. A public hearing was held at 4:40 p.m. for amendment #1 to the Woodbury County FY 2022 budget. The Chairperson called on anyone wishing to be heard.

Motion by Taylor second by Radig to close the public hearing. Carried 5-0.

- 9b. Motion by Radig second by De Witt to approve and authorize the Chairperson to sign a Resolution Approval of FY 2021/2022 Budget Amendment #1. Carried 5-0.

**APPROVAL OF FY 2021/2022 BUDGET AMENDMENT #1
RESOLUTION #13,440**

WHEREAS, the Woodbury County Board of Supervisors has considered the proposed FY 2021/2022 county budget amendment #1; and

WHEREAS, a public hearing concerning the proposed county budget was held on May 31, 2022;

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Woodbury County that the county budget amendment #1 for FY 2021/2022 as set forth in the budget amendment summary, is hereby adopted and that the Woodbury County Auditor is directed to file said budget and to establish accounting records in accordance with the attached schedules.

BE IT FURTHER RESOLVED, that the Chairperson and the County Auditor be and are hereby authorized to sign the approved FY 2021/2022 county budget amendment.

Signed and dated the 31st day of May 2022.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 10a. Motion by De Witt second by Radig to award the bid for project #BRS-SWAP-C097(146)—FF-97 to Graves Construction and authorize the Chairperson to sign a Resolution to award the bid and authorize the County Engineer to electronically sign for the contract and bond. Carried 5-0.

**BID AWARD AND DESIGNATION AND AUTHORIZATION OF
COUNTY ENGINEER FOR ELECTRONIC SIGNATURE OF CONTRACT AND
BOND
RESOLUTION #13,441**

WHEREAS, the Board of Supervisors has received bids for the project captioned herein, and,

WHEREAS, the board has considered the bids and concurs with the Iowa DOT and the County Engineer's recommendation to award the contract to the lowest responsible bidder, and:

WHEREAS, time is of the essence in locking in material prices in a rapidly changing cost environment currently being experienced by contractors and road agencies across the state, the Board is directing the County Engineer to electronically sign the contracts and bonds for the following project upon presentation of completed documents meeting contract requirements for the following project:

**BRS-SWAP-C097(146)—FF-97
Bridge Replacement project, County route D12/110th Street**

NOW, THEREFORE, BE IT RESOLVED by the Woodbury County Board of Supervisors hereby awards the bid and directs the County Engineer is directed to electronically sign the contracts and bonds for the above captioned project upon presentation of final contract documents.

Passed and approved this 31st day of May 2022.
WOODBURY COUNTY BOARD OF SUPERVISORS
Copy filed.

- 10b. Motion by Radig second by De Witt to award the bid for project #BROS-SWAP-C097(148)—FE-97 to Graves Construction and authorize the Chairperson to sign a Resolution to award the bid and authorize the County Engineer to electronically sign for the contract and bond. Carried 5-0.

**BID AWARD AND DESIGNATION AND AUTHORIZATION OF
COUNTY ENGINEER FOR ELECTRONIC SIGNATURE OF CONTRACT AND
BOND
RESOLUTION #13,442**

WHEREAS, the Board of Supervisors has received bids for the project captioned herein, and,

WHEREAS, the board has considered the bids and concurs with the Iowa DOT and the County Engineer's recommendation to award the contract to the lowest responsible bidder, and:

WHEREAS, time is of the essence in locking in material prices in a rapidly changing cost environment currently being experienced by contractors and road agencies across the state, the Board is directing the County Engineer to electronically sign the contracts and bonds for the following project upon presentation of completed documents meeting contract requirements for the following project:

**BROS-SWAP-C097(148)—FE-97
Bridge Replacement project, Correctionville Road**

NOW, THEREFORE, BE IT RESOLVED by the Woodbury County Board of Supervisors hereby awards the bid and directs the County Engineer is directed to electronically sign the contracts and bonds for the above captioned project upon presentation of final contract documents.

Passed and approved this 31st day of May 2022.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 10c. Motion by Radig second by De Witt to approve the contract and bond for project #L-B(M299)—73-97 with Dixon Construction for \$350,180.94. Carried 5-0. Copy filed.
11. Reports on committee meetings were heard.
12. There were no citizen concerns.
13. Board concerns were heard.

The Board adjourned the regular meeting until June 7, 2022.

Meeting sign in sheet. Copy filed.