

JUNE 3, 2025, TWENTY-THIRD MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, June 3, 2025, at 2:30 p.m. Board members present were Carper, Bittinger II, Dietrich, and Ung, and Nelson. Staff members present were Joshua Widman, Assistant County Attorney, Karen James, Board Administrative Assistant, Melissa Thomas, Human Resources Director, Ryan Ericson, Budget and Finance Director, and Michelle Skaff, Auditor/Clerk to the Board.

Carper and Dietrich were absent for the closed session.

Motion by Bittinger second by Nelson to go into closed session per Iowa Code Section 21.5(1)(c). Carried 3-0 on roll-call vote.

Motion by Bittinger second by Nelson to go out of closed session per Iowa Code Section 21.5(1)(c). Carried 3-0 on roll-call vote.

Carper and Dietrich were in attendance for the regular session.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. Motion by Bittinger second by Nelson to approve the agenda for June 3, 2025. Carried 5-0. Copy filed.

Motion by Bittinger second by Nelson to approve the following items by consent:

2. To approve minutes of the May 27, 2025 meeting. Copy filed.
3. To approve the claims totaling \$284,760.58. Copy filed.
4. To receive the appointment of Chet Verschoor as Woodbury Central Community School District board member. Copy filed.
- 5a. To approve the utility permit for placement of new fiber optic cable in county right of way for Winnebago Tribe of Nebraska. Copy filed.
- 5b. To approve the permit to work in the County right of way on Old US 75 and 235th St for Terracon. Copy filed.
6. To approve an application for a 1-year Cigarette/Tobacco Sales Permit for Heritage Express, Sloan, IA, effective 07/01/25 through 06/30/26. Copy filed.
7. To approve the appointment of Zach Brannan, Summer Engineering Aide-Temp, Secondary Roads Dept., effective 06-04-25, \$17.50/hour. Job Vacancy Posted on 2/12/2025. Entry Level Salary: \$17.50/hr; and the appointment of Blasé Sanford, Summer Engineering Aide-Temp, Secondary Roads Dept., \$18.50/hour. Job Vacancy Posted on 2/12/2025. Entry Level Salary: \$18.50/hr. Copy filed.
8. To approve and authorize the Chairperson to sign a notice of property sale resolution for parcel #894815480001 (aka 1724 Whitcher Avenue) for Tuesday, June 17th at 4:35pm.

WOODBURY COUNTY, IOWA
RESOLUTION #13,891
PARCEL #894815480001

WHEREAS Woodbury County, Iowa was the owner under a tax deed of a certain parcel of real estate described as:

Lot Sixteen (16), in Block Three (3), Edgewater Fourth Addition, City of Sioux City, Woodbury County, Iowa (1724 Whitcher Ave.)

NOW THEREFORE,

BE IT RESOLVED by the Board of Supervisors of Woodbury County, Iowa as follows:

1. That a public hearing on the aforesaid proposal shall be held on
The **17th Day of June, 2025 at 4:35 o'clock p.m.** in the basement of the
Woodbury County Courthouse.
2. That said Board proposes to sell the said parcel of real estate at a
public auction to be held on the **17th Day of June, 2025**, immediately
following the closing of the public hearing.
3. That said Board proposes to sell the said real estate to the highest
bidder at or above a **total minimum bid of \$384.00** plus recording fees.
4. That this resolution, preceded by the caption "Notice of Property Sale"
and except for this subparagraph 4 be published as notice of the
aforesaid proposal, hearing and sale.

Dated this 3rd Day of June, 2025.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 9a. To approve and authorize the Chairperson to sign a Resolution approving petition for suspension of taxes for Darin Miller, parcel #894301379006, 403 Herbold Ave., Pierson.

WOODBURY COUNTY, IOWA
RESOLUTION #13,892
RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES

WHEREAS, Darin Miller, as titleholder of a property located 403 Herbold Ave., Pierson, Iowa, Woodbury County, Iowa, and legally described as follows:

Parcel #894301379006

HERBOLDS FIRST ADDITION LOTS 27-28-29-30-31-32-33-34 BLK 3

WHEREAS, Darin Miller of the aforementioned property has petitioned the Board of Supervisors for a suspension of taxes pursuant to the 2017 Iowa Code section 427.9, and

WHEREAS, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property.

SO RESOLVED this 3rd day of June 2025.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 9b. To approve and authorize the Chairperson to sign a Resolution approving petition for suspension of taxes for Joan Ellensohn-Conley, parcel #894726154009, 924 N Alice.

WOODBURY COUNTY, IOWA
RESOLUTION #13,893
RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES

WHEREAS, Joan Ellensohn-Conley as titleholder of property located at 924 N Alice., Sioux City, Woodbury County, Iowa, and legally described as follows:

Parcel # 894726154009

EAST TERRACE LOT 21 BLK 3

WHEREAS, Joan Ellensohn-Conley as titleholders of the aforementioned real estate has petitioned the Board of Supervisors for a suspension of taxes pursuant to the 2017 Iowa Code section 427.9, and

WHEREAS, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property.

SO RESOLVED this 3rd day of June 2025.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

10. To approve to set the dates and times for 3 Public Hearings for Zoning Ordinance Text Amendments to the Woodbury County Zoning Ordinance, specifically to revise the Land Use Summary Table of Allowed Uses (Section 3.03.4), to classify "Borrow pits for earth materials" as a conditional use within the Agricultural Estates (AE) Zoning District for the following dates: Tuesday, June 17, 2024, 4:45 PM, Tuesday, June 24, 2025, 4:45 PM, Tuesday, July 1, 2025, 4:45 PM. Copy filed.

Carried 5-0.

11. Motion by Nelson second by Bittinger to approve the contract for Pavement Markings with Sir-Lines-A-Lot out of Lawton for \$192,393.50. Carried 5-0. Copy filed.
- 12a. Motion by Nelson second by Carper to receive the final report and the Zoning Commission's recommendation from their 5/28/25 meeting to approve the final plat of Washburn Addition, a minor Subdivision, to Woodbury County, Iowa. Carried 5-0. Copy filed.
- 12b. Motion by Nelson second by Carper to approve and authorize the Chairperson to sign a Resolution accepting Washburn Addition, a minor subdivision to Woodbury County, Iowa. Carried 5-0.

BOARD OF SUPERVISORS
RESOLUTION #13,894
ACCEPTING AND APPROVING WASHBURN ADDITION
A MINOR SUBDIVISION
WOODBURY COUNTY IOWA

WHEREAS, THE OWNERS AND PROPRIETORS DID ON THE 28th DAY OF May, 2025, FILE WITH THE WOODBURY COUNTY ZONING COMMISSION A CERTAIN PLAT DESIGNATED AS WASHBURN ADDITION, WOODBURY COUNTY, IOWA; AND

WHEREAS, IT APPEARS THAT SAID PLAT CONFORMS WITH ALL OF THE PROVISIONS OF THE CODE OF THE STATE OF IOWA AND ORDINANCES OF WOODBURY COUNTY, IOWA, WITH REFERENCE TO THE FILING OF SAME; AND

WHEREAS, THE ZONING COMMISSION OF WOODBURY COUNTY, IOWA HAS RECOMMENDED THE ACCEPTANCE AND APPROVAL OF SAID PLAT; AND

WHEREAS, THE COUNTY ENGINEER OF WOODBURY COUNTY, IOWA HAS RECOMMENDED THE ACCEPTANCE AND APPROVAL OF SAID PLAT.

NOW THEREFORE, BE, AND IT IS HEREBY RESOLVED BY THE WOODBURY COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY, STATE OF IOWA, THAT THE PLAT OF WASHBURN ADDITION, WOODBURY COUNTY, IOWA BE, AND THE SAME IS HEREBY ACCEPTED AND APPROVED, AND THE CHAIRMAN AND SECRETARY OF THE WOODBURY COUNTY BOARD OF SUPERVISORS, WOODBURY COUNTY, STATE OF IOWA, ARE HEREBY DIRECTED TO FURNISH TO THE OWNERS AND PROPRIETORS A CERTIFIED COPY OF THIS RESOLUTION AS REQUIRED BY LAW.

PASSED AND APPROVED THIS 3rd DAY OF June, 2025.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

13. Motion by Bittinger second by Nelson to approve and receive for signature the ES&S hardware maintenance agreement. Carried 5-0. Copy filed.
14. Motion by Nelson second by Bittinger to table approval of FY24 Court Match CIP for furniture, fixtures, and equipment expenses for congregate settings (Law Enforcement Center). Carried 5-0. Copy filed.
15. Motion by Bittinger second by Nelson to table approval of the FY26 Capital Improvement Projects (CIP's). Carried 5-0. Copy filed.
16. Reports on committee meetings were heard.
17. Treasurer Bertrand addressed the board regarding a text message scam that is occurring statewide soliciting payment for traffic violations, several incidents have occurred in the Woodbury County Treasurer's Office.
18. Board concerns were heard.

The Board adjourned the regular meeting until June 10, 2025.

Meeting sign in sheet. Copy filed.